

OPEN EDUCATION RESOURCES AND ZERO TEXTBOOK COST COMMITTEE MEETING

DATE:

2/18/2026

TIME:

1-2:00 pm

LOCATION:

70-173 or Zoom

AGENDA

1. Approval of 2/4/26 meeting minutes
 - a. The committee voted to approve the meeting minutes.
2. ZTC how-to guide for faculty update – Adelle, Lara (*reminder sent via email*)
3. New verification process meetings update
 - a. Zayden provided an update after her meetings with a select group of department chairs and the IOPS team to review the new process. Their feedback was considered and the process was finalized.
 - b. IOPS informed Zayden that this new process could start with the SP27 line sheet review.
 - c. In order to get department chairs and deans ready for the change, we will need to educate everyone on the new process. Zayden will get on the Academic Affairs Council agenda and the Chairs and Coordinators agenda in the next few weeks. She will also hold four workshops before the SP27 line sheets go out to department chairs.
4. Last minute ZTC section changes
 - a. The committee discussed what to do in the event of a last-minute section change from ZTC to no marking, where students would have to pay for a textbook when they were not expecting it. This has happened a couple of times this semester.
 - b. This came up last year, and Adelle put forth a ASCCC resolution, but it did not get voted on.
 - c. Further research at Grossmont may involve looking at board policies related to academic freedom, academic senate code of ethics.
 - d. Zayden will get in touch with Chaffey College to discuss how their team went through the process of getting their local academic senate resolution passed and agreements with administration and their faculty union.
5. ZTC action plan and goals
 - a. Zayden wrote a brief report for the VP of Academic Affairs with a general overview of the ZTC program at Grossmont and the grant budget information. Zayden asked the committee to get in touch with her if they had anything they wanted to ensure was in the report.
6. Copywritten work in Canvas – Adelle (*pushed to next meeting*)
7. ZTC LTC OER website update (*pushed to next meeting*)

CHARGE

The Open Education Resources and Zero Textbook Cost Committee (OERZTCC) reports to the Academic Senate. The OERZTCC provides a forum for OER and ZTC awareness, adoption, and support for faculty and students. The committee provides recommendations, guidelines, and standards (including accessibility) for the integration and sustainability of OER, ZTC, and low textbook cost (LTC) materials. The committee ensures that ZTC/LTC is clearly indicated in the class schedule for students. Ultimately, the OERZTCC works to eliminate barriers to education, increase equity, and improve student outcomes.

MEMBERSHIP

Zayden Tethong, OER ZTC Committee co-chair

Nadra Farina-Hess, OER ZTC Committee co-chair

Holly Reed, AHN (Allied Health and Nursing)

Ericka Banda, Counseling

Hadeel Yaqoub, ESBS (English, Social, and Behavioral Sciences)

Ondrea Mesquita, IOPS

Tate Hurvitz, GCCCD Administrators Association

Adelle Roe, OTLC Committee liaison

Lara Braff, ASCCC OERI Representative

Henry Cohn-Geltner, ARC (Accessibility Resource Center)

Alessandra Velasco, ASG (Associated Students of Grossmont)

NEXT MEETING

March 18, 2026