

Curriculum Committee Meeting Minutes

Date: September 1, 2026

Time: 2-4 PM

Location: 70-134

I. Meeting Proceedings

- **Meeting called to order:** 2:10 PM
 - **Members absent:** Philip, Cierra
 - **Approval of Minutes:** Minutes from April 21, 2026 approved (motion by Karen, seconded by Carl). All in favor; none opposed.
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II. Agenda Overview

Items discussed and reviewed included:

- Curriculum Committee Annual Certification Training
 - Presentation by Joan
 - Dee- updates
 - Tech Review Committee
 - Information Items Review
 - Chair Report
 - Articulation Report
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III. Curriculum Committee Annual Certification Training

- Training is necessary to review and approve curriculum locally and ensure compliance with regulations when submitting information to the Chancellor's office.
- Carl presented a 52 slide presentation which included the six criteria for curriculum approval under Title V regulations including appropriateness to mission, meeting community needs, compliance standards, adequate resources, equity and accessibility, and IDEAA (Inclusion, Diversity, Equity, Antiracism and Accessibility) principles.
- Dee presented an update on Program and Course Approval Handbook (PCAH)-9th edition, new requirements for course outlines, discipline assignments, standardized attendance accounting, and the 5C curriculum guidelines developed by the Chancellor's office with Academic Senate. Updates reflect a number of Title 5 updates related to curriculum, statewide efforts related to laws updating

California Education Code, and others that are cultivating more equitable, student-centered educational opportunities.

- *Slide presentation in One-Drive (from Curriculum Institute 2026)*

IV. Joan Presentation

- Takeaways from Curriculum Institute “Advocating Through Access: Developing Baccalaureate Degrees”-duplication concerns, using backward design based on workforce competencies, and assessment strategies
- Four foundations of a BDP:
 - Workforce demand
 - Student demand
 - Regional need
 - Institutional capacity
- *Notes are in Curriculum Institute 2026*

V. Technical Review Committee

- Faculty vacancy will be filled by Angela Feres was approved (motion by Karen, seconded by Caylor). All in favor, none opposed.

VI. Information Items

a. 298-299s

- Draft Language: The Curriculum Committee voted to approve the removal of 298 and 299 course options from the college curriculum. These deletions support ongoing curriculum maintenance and alignment with current institutional and statewide requirements.

b. ENGL/ETHN 236, 237, 238, 239

- English agreed to de-crosslist; English courses will be removed from catalog
- Ethnic studies is a formally recognized discipline

c. Alignment Policies and Procedures, Subcommittee

- Dee proposed a sub-committee (Alignment Policies & Procedures Subcommittee)
- The last time policy was updated was 2012
- Membership proposed would be Leadership, Admin and Technical Support, Articulation Representatives, Faculty Representatives and Evaluation Representatives.
- Propose Membership of Joint Alignment Policies & Procedures Taskforce to include Cuyamaca College.

d. Course Revision Policy & Not Offered List

- Updated feasibility was emphasized, with the need to review and revise courses that

- may no longer be relevant.
- Course revision policy should be updated to include requirements for offering courses every 2 years, as mentioned in Title V regulations. Over 100 courses have not been offered since 2020, but are still listed in catalog
- Will revisit at Tech Review
- *Policy and list are in One-drive*

VII. Chair Report

a. Curriculum Deadline

- October 7, hard deadline Oct. 21

b. CIM Update

- Faculty can now input proposals on the Curriculum Inventory Management System
- Carl Fielden has designated office hours to assist with submissions.

c. Committee vacancies

- ALC, CTE

d. TOP 2 CIP Presentation

- Will take place on Friday, Sept 4 at 1pm via Zoom by COE

VIII. Articulation Report

a. New ADTs – 2026-2027

- Six articulation and degree transfer projects in progress this cycle.

b. CCN – Phase III

- On pause for now. We are done with Phase II.

c. Other

IX. Information / Other Items

- The committee will continue reviewing remaining proposals as time allows.
- Items not discussed will roll over to the next meeting.

Adjourned: 3:58 PM