

Curriculum Committee Meeting Summary

Date: April 15, 2025

Time: 2:00–4:00 PM

Location: Room 70-103

I. Meeting Proceedings

- Meeting called to order.
- Minutes from March 25, 2025, were approved without opposition.
- Motion to suspend the usual two-read rule for certain curriculum items passed due to scheduling constraints (limited meetings in April).

II. Agenda Overview

Items discussed and reviewed included:

- Accreditation: Standard II Draft
- Curriculum Committee Charge and Composition Update
- Curriculum Institute (July 2025)
- Assigning Courses to Disciplines
- Proposals for the May 2025 Board Packet
- AP 4025 and AP 4235

III. Information Items

A. Curriculum Proposals for May 2025 Board Packet

1. **Business Office Technology (BOT)**
 - Course Modification: BOT 086 → Renumbered to BOT 085
2. **Computer Science (CSIS)**
 - Course Modifications: CSIS 255 → CSIS 256; CSIS 295 → CSIS 292
3. **Culinary Arts**
 - Course Modification: CA 105 → CA 005
4. **Applied Artificial Intelligence**
 - **Program Modifications:**
 - AS Degree
 - Certificate of Achievement
 - Certificate of Proficiency

B. AP 4025: Philosophy & Criteria for Associate Degree and General Education

- Reviewed to ensure Title 5 alignment and consistency across the district.

C. AP 4235: Credit for Prior Learning (CPL)

- Updates discussed regarding equity and access.
- New requirement: Students must have a **comprehensive ed plan**.
- Statement added to ensure **aligned courses earn equal CPL credit at both colleges**.

D. Accreditation: Standard II – Draft

- Overview provided by Denise and Joan from the Accreditation Steering Committee.
- Committee asked to review the 21-page document via OneDrive and provide feedback.
- Emphasis on:
 - Responsive curriculum (e.g., LVN-to-RN Bridge, trauma-informed CD certificate, AI programs).
 - Outcome assessment follow-through.
 - SLO accuracy and updating CORs.
 - Access to and visibility of current curriculum materials.

E. Curriculum Institute (July 9–12, 2025)

- Open for in-person or virtual attendance.
- Funded by AB 1111 and AB 928.
- Survey sent out for interested attendees.

F. Assigning Courses to Disciplines

- Approximately 1300 courses need to be assigned to disciplines per **Minimum Qualifications (MQs)**.
- Discussion included:
 - Faculty involvement through department-level review.
 - Use of spreadsheets and guidance materials from ASCCC and other districts.
 - Reaffirmed that this process is required for accreditation and will be integrated with the new CIM system.

IV. Charge and Composition Update

- Approved changes:
 - Replace **Instructional Operations Supervisor** with **Curriculum Specialist** as a voting member.
 - Remove **Distance Education Coordinator** from Advisory Member list (confirmed by DE Coordinator via email).
- Updates sent to Academic Senate for formal approval.

V. Chair Report

- Provided updates on:
 - **AB 1111**: Common course numbering and articulation progress.
 - **Curriculum Management System (CIM)** rollout.
 - **IDEAA**: Inclusion, Diversity, Equity, Anti-Racism, and Accessibility in curriculum forms and processes.

VI. Articulation Report

- Updates shared on:
 - **ADT (Associate Degree for Transfer)** development and submission cycles.
 - Coordination with Cuyamaca College on articulation and GE alignment.

VII. Meeting Schedule Adjustments

- Noted that only one meeting is held in April due to Spring Recess.
- Tentative Zoom meetings for May:
 - May 6 and May 20 to finalize APs/BPs and any urgent business.