



In Attendance:

Dee Aceves; Liz Barrow; Jeanette Calo; Jose Contreras Jr.; Caylor Cuevas; Angela DiDomenico; Desirae Jenkins; Felicia Kalker; Sharon Sampson; Jason Stevens; Alan Traylor; June Yang; Hadeel Yaqoub

Not in Attendance:

Martha Clavelle; Sebastien Cormier; Dave Dillon; Carl Fielden; Marshall T. Fulbright III; Karen Hern; Tate Hurvitz; Sara Laila; Karen Wong

Departments in Attendance:

CVTE, MATH

1. **Call to Order** – Aceves called to order at 2:07 pm.
2. **Approval of Minutes**
 - a. 4/18/23
 - i. Calo motion to approve
 - ii. Barrow seconded the motion
 - iii. (11) Yes/(0) No/(0) Abstentions
3. **Proposals** – Curriculum approval, General Education, requisite validation, distance education, and student learning outcomes have been placed on the Consent Calendar as distinct items. There will be no separate discussion of these items unless a committee member or guest requests that particular items be removed for further discussion or review. Removed items will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion.
 - a. Overview of Action Items:

CARDIOVASCULAR TECHNOLOGY

Degree Modification: CVTE (AS)

- Aceves: If there is no opposition, I'd like to add a PSLO change for CVTE. Is there any opposition to that?

- i. Calo motion to approve
- ii. Stevens seconded the motion

iii. (12) Yes/(0) No/(0) Abstentions

- Barrow: In the blue font, I explained that we had our programmatic accreditation site visit yesterday that went very well. They pointed out that they prefer the language that's presented in the standards and guidelines by CAAHEP, the big overarching accrediting body for our program. It's a much shorter phrase to prepare confident cardiovascular technologists and the cycle or cognitive knowledge, psychomotor skills and effective behavior learning domains for invasive. We also have adult echo and nonvasive fast. My current explanation of the PSLOs says the same thing, but with a lot more detail. My final note is that this is a field where we always have technological changes. The program will always reflect the skills and knowledge as will the community practice that the students participate in, but we can't always keep that captured. I was noticing in our previous language, for example, in number 3, we have the contrast dye



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injectors which we rarely use anymore in the heart catheterization procedures. I think this is something that would have to be updated regularly if I keep it in this longer format. The accrediting people said we need you to change it to this phrase, and we'd like you to do it immediately. So, the web folks did it for me yesterday on our web page. I reached out to Dee and Felicia on how to do it for the catalog, and that's why it's here today.

- Kalker: Is the phrase word for word? "To prepare" is not really a student outcome.
- Barrow: Decide how they are phrased at the beginning?
- Kalker: It's not reading like a student outcome. I get where they're going with this. I can see how they're structuring it. I'm just wondering if you see that as a measurable outcome. You had what you will do, not what the students will do. So, I don't know if we can just say to be confident, or something like that, or make it more about the students.
- Barrow: I understand what you're saying, and these guidelines were last edited in 2015. I know they're looking at reediting it. They might change the language. I can certainly address that with them.
- Kalker: The overall structure is more concise, but then the actual student demonstration piece isn't really there. It could be as simple as show competence or demonstrate confidence or something like that. But, prepare technologists isn't what the students are going to do. Maybe you can ask them.
- Barrow: I can verify with them. Do you feel uncomfortable with this trying to change the catalog currently?
- Kalker: It's something that we're trying to have consistent is that their actual learning outcomes and not goals for the faculty. We could still approve them and ask and go either way with it if that's okay with the group.
- Barrow: Dee, with the improved software are those types of amendments or edits going to be easier?
- Aceves: Yes. Jose and I have a plan to tackle the catalog editing post software. We still used our regular editing process for this year, and we'll be working on future changes being part of a workflow. We're still getting training on that and trying to figure out how to incorporate it. Would it be a verb?
- Kalker: You don't want to say the student will prepare a competent cardiovascular technologist.
- Stevens: I wondered if you could keep the language if they're insisting that you have it, but then add something at the end, like as evidenced by this specific competency. They require you to have skill-based competencies, right?
- Barrow: Yes. In fact, there's some changes coming from our company body that are going to tighten up the standards. I would delay this decision if I wasn't on a timeline just to get it right, before we vote on an edit. In this case, I'd ask that we just approve it. I'll work with Felicia and get it fixed up.



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- Aceves: Currently, we a PSLO change on the table. I will drop the document received into our folder for today's meeting, so that you have it for review and our records. It will be noted in our agenda minutes that this also came through as an add on item. For today, it's a noncurricular item, and that's why we are reviewing. We'll do some follow up work on this item and get it ready for the 23-24 catalog.

MATHEMATICS

Course Modification: MATH 176

- Aceves: We don't exactly have a consent calendar today, so we'll approve these individually.
 - i. Calo motion to approve
 - ii. Stevens seconded the motion
- iii. **(11) Yes/(0) No/(0) Abstentions**
 - Working: We had a meeting with Cuyamaca. For alignment purposes, we both agreed to change the prerequisite to appropriate placement for intermediate algebra. That's following the UC guidelines.
 - Aceves: I would like to add to this discussion that we will be moving forward and making this type of change to all of our courses that display an intermediate algebra level or below. We still have some that show an elementary algebra as well, in Chem or Bio, one of the two. So, we will be making those changes in the next catalog due to agreement by both campuses showing the prerequisite in our registration system is not working out well, and students are still looking for that class, and it's not being offered. We will be sure to include this in our May board packet and send that to the Board for approval and display in our catalog next year. Instructional operations will handle the information change in our registration system.

4. Chair Report

- **Curriculum Institute**
 - Aceves: If you signed up to attend that you were approved to attend in the mode that you selected. That request was sent to the Vice President on Friday. Hopefully, it went to Cabinet today, if not, it will probably be at their next meeting.
- **Tech Review Meeting**
 - Aceves: I don't have a set date. We're looking at May 11th to begin our work as a technical review committee. We had one item come in during the last week about general education that the technical review committee will also attempt to start to discuss the issue is the use of intercollegiate college sports as part of our local area E requirement for general ed in the AAS. We're going to look into how that can work, and then provide some next steps to our Exercise Science Department. I was able to find locally that Palomar uses a specific level only, so we just need to make some adjustments.



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- **Save the Date – End of Year Celebration, 6/1/2023**
 - Aceves: We're hoping to go to some place local and celebrate new beginnings to many of our folks, including our VP.
- **Other**
 - Aceves: None.

5. Articulation Report

- **ASSIST**
 - Aceves: SDSU is not posting our articulation agreements. We're continuing to push on SDSU administration, as well as ask for advocacy from our regional CIO group. We're hoping that some of that will come to fruition at the end of the semester and definitely by the fall term, so we can see our course agreements. We have some department agreements, but we are very behind when it comes to current information for SDSU. There was some legislation passed and some money allocated to include independent and private information on ASSIST. Right now, it's only for 3 public segments, the community colleges, CSU, and UC. They were looking into how they will incorporate information about the privates, and these are AICCU members, and then there will be some requirements around who can post their information, and how that will all work. A concern for articulation officers is we already have several majors to articulate with the CSU and UC. They haven't figured out what the articulation will look like for anyone who decides to join via the AICCU. This is a big change, because this will be the first time the privates are allowed to be on the platform.
- **Other**
 - Aceves: We don't have our final forms yet for curriculum. In your departments, in your regional meeting, if you're a chair, please let them know we don't have a date for the forms, we don't have a cycle yet. I'm hoping that by our technical review meeting that perhaps we will have more information, and the technical review committee can work together to set some dates opening and closing. We have been told that the vendor is working on the curriculum forms. In addition to that, a DE addendum, resubmitter and reviewer guide is also on its way. I did request that be sent to us as the curriculum committee, so that you can provide your feedback to. Our May board packet will go forward very shortly. Our April board packet is going to be approved today. Jose, anything else?
 - Contreras: I started sending out the narrative request for programs for the April board packet. Whoever has programs in May will get those via Zoom.
 - Aceves: Desirae, any items from you?
 - Jenkins: Just to confirm, the PSLOs for CVTE will need to go on the May board packet?
 - Aceves: Yes. Well, we could probably send it in June if we need to if we don't get the verbiage corrected. Let's touch base after and see how soon we can get that back.
 - Contreras: The deadline to submit to the board is tomorrow.



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- 6. Information/Other Items:** The committee will review as many items as is reasonable and will not exceed the regular meeting time. Remaining items will be rolled over to the next meeting.

Meeting ended at 2:31pm