

GROSSMONT COLLEGE
Classified Senate
Friday, October 21, 2022
1:30 pm – 3:00 pm
Griffin Gate/Zoom

Griffin Gate / <https://us06web.zoom.us/j/85686737312>

MINUTES

VISION: Provide classified staff a voice to participate in the initiation, development, and evaluation of all District policies and procedures that support educational programs and services for students at Grossmont College.

MISSION: Grossmont Classified Senate promotes the valuable contributions made by classified professionals in creating an environment that will lead to the greatest level of student success. The Senate encourages the exchange of ideas, understanding and, cooperation between classified staff, faculty, administrators and students, in the best interest of enriching the educational environment.

2021-2023 Classified Senate e-Board

EXECUTIVE OFFICERS
<input checked="" type="checkbox"/> Michele Martens-President
<input checked="" type="checkbox"/> Rochelle Weiser-Vice President
<input type="checkbox"/> Bernadette Black-Secretary
<input checked="" type="checkbox"/> Graylin Clavell – Interim Treasurer
<input type="checkbox"/> Cindy Emerson-Past President

2022-2024 Classified Senate

SENATORS	SENATORS	SENATORS
<input checked="" type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Janet Shipstead	<input checked="" type="checkbox"/> Ondrea Mesquita
<input checked="" type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Janice Fischer	<input checked="" type="checkbox"/> Pat Murray
<input type="checkbox"/> Chad Deitchman	<input checked="" type="checkbox"/> Juliana Bertin	<input type="checkbox"/> Ryan Cline
<input checked="" type="checkbox"/> Danielle Feliciano	<input type="checkbox"/> Karla Garcia	<input type="checkbox"/> Shardai Zaragoza
<input type="checkbox"/> Dawn Heuft	<input checked="" type="checkbox"/> Kelly Jackson	<input type="checkbox"/> Steve Miller
<input checked="" type="checkbox"/> Debora Curry	<input type="checkbox"/> Lisa Brlas	<input type="checkbox"/> Theresa Apodaca

Routine Business

1. Welcome	Michele Martens – The meeting began at 1:35pm.
2. Public Comments	Kelly Jackson – Compressed Calendar: This change will impact majority of classified. Kelly would like to have a share out on this information. Michele suggested adding it to the November 4 th meeting.

3. Approval of 10/7/22 Meeting Minutes	The October 7, 2022 meeting minutes were approved.
4. President's Report	<p>IEPI PRT Visit – Monday October 24 from 9am-5pm. Classified Senate will be speaking with the team from 12:10pm-1pm in Griffin Gate. The team will review the issues we face and return with possible solutions and possibly funds up to \$200k to assist in fixing those issues. If you cannot make the meeting please email your concerns to the e-Board.</p> <p>Pop-up events for students: Will have pop-ups in the main quad with games and prizes with snacks and free giveaways as well! All for the students! Wednesday, November 16th will be a morning session from 9:30am-11:30am, and then again on November 17 from 12pm-3pm!</p> <p>CVC Volunteers: Taskforce for California Virtual College seeking classified representatives.</p> <p>The Real with the Chancellor: The Chancellor will be meeting with classified on December 9, 8:30am-10am. She will be providing coffee and snacks.</p> <p>Polling Site: Griffin Gate will be used as a polling site for the elections on November 4th so the meeting will be online only.</p> <p>Sodexo: The grill will continue to provide a very limited menu due to minimal staffing. They are hopeful to start offering breakfast burritos and some grill items in the near future. Premade salads and fruit will be offered in the café. President Whisenhunt and her cabinet are exploring other options like having food truck on campus, or culinary arts program run the grill.</p> <p>Also, numerous vending machines are not working and the President is working with Loren Holmquist in Facilities to get these replaced.</p> <p>Reflection Space: The President's Cabinet is looking for a quiet reflection space on the campus.</p> <p>New Communication and Community Relations Director Started: Please be sure to welcome Ernesto Rivera who takes over for David Ogul.</p> <p>Halloween Trick or Treat Dance: This event will be out in the quad on Tuesday, October 25 from 4pm-6pm.</p>

	<p>Cart and Snacks: President is looking at utilizing to cart to randomly drive around and hand out healthy snacks and fruit to students on campus.</p> <p>NACCC Survey: NACCC Survey is due soon. Please complete by Tuesday, October 25th! The survey went out on September 27 in an email with a link to the survey.</p> <p>EEO Title IV Officer Rep needed!</p> <p>Thank You Grams: This is the time where employees give thanks to colleagues on campus with a nice message and candy treat. More information to come but we hope to start delivering them the week of November 14th! We are hoping to launch next week.</p> <p>Classified Senate Retreat: Friday, October 28 from 11am-4pm in Griffin Gate! Lunch will be provided by Golden Cheers. Michele gave a special thank you to all of those who quickly volunteered for set up and break down for this event.</p>
For Discussion	
5. Parking Safety and Emergency Preparedness Presentation	Elaine Adlam – TABLED, Elaine was out sick.
6. SIS Upgrade Presentation	<p>Wayne Branker shared with the Senate Student Information System Upgrade (SISC) upgrade. Wayne is currently working with District IT on removing Web Advisor and upgrading and improving our SISC portal which involves the following:</p> <ol style="list-style-type: none"> 1. Move off of Web Advisor 2. Adopt full functionality of Colleague Self-Service 3. Implement the Experience Portal 4. System Maintenance <p>What they have accomplished already: Class Schedule and Registration including class roster, grade roster, permissions, and waitlist. Remaining rosters to add to Self-Service are attendance, census, and drops.</p> <p>Remaining functionality to add to Self-Service: Link to Financial Aid, Online Orientation, and to My Text Books</p> <p>Getting off Web Advisor: target completion is December 2022 to go live on Self-Service and</p>

	<p>turn off Web Advisor. Email notification and social media content will go out.</p> <p>Training will hopefully be done in November and test the new Self-Service.</p> <p>The projects for the fall semester what District IT is doing include: SIS Upgrade, Colleague Financial Aid, CourseLeaf (Curriculum Management & Catalog Software), CVC, and MIS Data Integrity.</p> <p>Students utilizing CVC will be able to take online courses at any California Community College that is signed up for the California Virtual Campus Exchange can without registering once again for that specific college.</p> <p>We will have a system where they can see their degree audit!</p> <p>Jeanine mentioned that her students have to sign into 4 separate platforms. Wayne asked to provide some more details and he will see what he could do to fix it.</p> <p>Wayne also mentioned that they are reviewing messaging and whitelist gcccd.edu domain so that our Grossmont emails do not go directly to spam.</p> <p>It was also asked if the system would be able to service those with accessibility limitations. Wayne mentioned that it is a big vendor and ensures that it is ADA accessible.</p>
7. Chancellor’s Forum Updates	Michele Martens
8. Classified Professional Book Club	Hi everyone! The Classified Professional Book Club has selected the next book, The Colony by Audrey Magee. Our next meeting will be in November, TBD. Let me know if you are interested in joining our Zoom meeting, lisa.brlas@gcccd.edu .
For Information	
<p>8. Committee reports outs</p> <ul style="list-style-type: none"> • College Council • Budget Committee • Facilities Committee • Student Success and Equity Committee 	<p><u>College Council</u> Michele Martens, Cindy Emerson, Ondrea Mesquita Diana Barajas: Bill McGreevy led the meeting and went over the purpose, norms, and discussed positions for critical hire including Child Development, Library, and A&R.</p>

Budget Committee

Janet Shipstead, Juliana Bertin, Dawn Heuft: **No meeting**

Facilities Committee

Rochelle Weiser, Chad Deitchman:

- Pest control update on campus and a reminder to clean spaces clean! Working to get rid of the ants and mice!
- Went over the process for Facilities Project Request process. This is part of the AUP.

Construction Updates:

Future Construction Projects:

- Gym upgrade and updates project has received partial state funding but is on hold until District funding is established
- Gizmo's Kitchen will be moving to the old smoothie shack in the 500 quad and is in the design phase
- Padre Dam/master pump is TBD
- 200 complex is currently in the process of selecting an architect

Current Construction Projects:

- 2nd phase of building 36 will begin winter of 2023
- Bus stop loop is updating sidewalks to ensure they are ADA compliant and is part of the chiller work
- Perimeter road repair to begin October 2022 through February 2023

Projects on hold:

- Bldg 34 lobby furniture
- Bldg 10 welcome desk
- Bldg 30-128 countertop
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Summer 2023 Projects:

- Main chiller extension to service 51, 53, and 55
- Cosmetic upgrades to buildings 52, 53, and 54
- Fan coil replacements in building 53 and 54
- Data power rerouting to building 50
- Power rerouting to building 54
- Installation of new electrical PME switches for building 51 and 55
- ADA concrete upgrades from 500 complexes to the bus stop area
- Building 51/55 swing space construction will start either summer of 2023 or fall of 2023

Completion of construction projects:

- Building 36 – Spring 2023
- Solar in parking lot 7 – Completed
 - o Power SDGE connection – Nov 22 – Feb 23
- Bus Loop – October 2022

Student Success and Equity Committee

Michele Martens, Andrew Hellier, Janet Shipstead: Still working on the Student Equity Plan. They have presented it to all constituent groups and reviewed the feedback. The committee has created implementation teams for each of the 5 success metrics and met in breakout rooms to discuss how to implement these metrics. Andrew requested to spend the last few minutes of each meeting to prepare what to share out to constituents.

Next Classified Senate Meeting: Friday, November 4, 2022 @ 1:30-3:00, Griffin Gate / Zoom

[Visit the Classified Senate Website Here](#)

The next book selection is coming soon!