

GROSSMONT COLLEGE
Classified Senate
Friday, September 16, 2022
2:00 pm – 3:30 pm
Griffin Gate/Zoom

<https://cccconfer.zoom.us/j/91415678244>

Minutes

VISION: Provide classified staff a voice to participate in the initiation, development, and evaluation of all District policies and procedures that support educational programs and services for students at Grossmont College.

MISSION: Grossmont Classified Senate promotes the valuable contributions made by classified professionals in creating an environment that will lead to the greatest level of student success. The Senate encourages the exchange of ideas, understanding and, cooperation between classified staff, faculty, administrators and students, in the best interest of enriching the educational environment.

2021-2023 Classified Senate e-Board

EXECUTIVE OFFICERS
<input checked="" type="checkbox"/> Michele Martens-President
<input checked="" type="checkbox"/> Rochelle Weiser-Vice President
<input type="checkbox"/> Bernadette Black-Secretary
<input checked="" type="checkbox"/> Graylin Clavell – Interim Treasurer
<input type="checkbox"/> Cindy Emerson-Past President

2022-2024 Classified Senate

SENATORS	SENATORS	SENATORS
<input checked="" type="checkbox"/> Andrew Hellier	<input checked="" type="checkbox"/> Janet Shipstead	<input checked="" type="checkbox"/> Ondrea Mesquita
<input type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Janice Fischer	<input checked="" type="checkbox"/> Pat Murray
<input checked="" type="checkbox"/> Chad Deitchman	<input checked="" type="checkbox"/> Juliana Bertin	<input type="checkbox"/> Ryan Cline
<input type="checkbox"/> Danielle Feliciano	<input checked="" type="checkbox"/> Karla Garcia	<input checked="" type="checkbox"/> Shardai Zaragoza
<input checked="" type="checkbox"/> Dawn Heuft	<input type="checkbox"/> Kelly Jackson	<input type="checkbox"/> Steve Miller
<input checked="" type="checkbox"/> Debora Curry	<input checked="" type="checkbox"/> Lisa Brlas	<input checked="" type="checkbox"/> Theresa Apodaca
<input checked="" type="checkbox"/> Jayden Logan	<input checked="" type="checkbox"/> Diana Barajas	
GUEST	<input checked="" type="checkbox"/> Monique Flores	<input checked="" type="checkbox"/> Debora

Routine Business

1. Welcome	Michele Martens – The meeting began at 2:07pm.
------------	--

2. Public Comments	Michele Martens – No public comments.
3. Approval of 9/2/22 Meeting Minutes	Michele Martens – All in favor of the minutes for 9.2.22 meeting.
4. President's Report	<p>Michele Martens –</p> <ul style="list-style-type: none"> - The Classified Senate will return to meeting with the Academic Senate E-board - Interviews will be in person moving forward. Hiring Committee meetings can still meet via Zoom. - Governing Board: <ul style="list-style-type: none"> o Open hours with the Governing Board members and be able to have 5 minutes with a governing board member. o Public comments submitted to Board members will no longer be public and will be facilitated through the trustees. - Facilities is looking now to placing more lights around in the campus for better lighting at night. - Work is being done to enable classrooms being locked from inside. Please note that power outages automatically lock the doors as well. - October 6th the Chancellor will be holding in-person forums. Cuyamaca will host a morning session and Grossmont will host an afternoon session from 1pm-2pm. - Getting Real with the Chancellor will be taking place in the near future. - Operational Excellence Steering Committee has begun with a meeting yesterday. Dr. Joan Ahrens is chairing this committee. We will be looking at continuous improvement and empowering employees here at the college, as well as putting plans to action. Other topics include putting policies and processes into writing. We are currently getting a baseline review of processes. Dr. Ahrens began the first meeting with a clear path to eliminate equity gaps not only with students but also employees.
For Discussion	
5. Swearing In Ceremony – Part 2	Michele Martens – Michele swore in Chad Deitchman and Ondrea Mesquita!
6. Student Equity Plan	<p>Andrew Hellier and Victoria Rodriguez – Andrew shared with the Senate the Student Equity Plan (2022-2025) draft. The background and guidance includes the following:</p> <ul style="list-style-type: none"> - Student Equity Plan 1.0 (2019-2021) - Student Equity Plan 2.0 (2022-2025) - Colorblind language = activities did not target root causes through System-wide study;

	<ul style="list-style-type: none"> - Andrew shared that the work was a collaboration of faculty, classified professionals, and administrators. - Black and African American student populations were the disproportionate student population the group decided to focus on while keeping our Latinx students as well. - Andrew pointed out that this Equity Plan connects with Grossmont College’s Vision, Mission, & Strategic Plan. - Close and eliminate equity gaps in the 5 main categories: <ul style="list-style-type: none"> o Successful Enrollment – Cohort tracking o Completion Math & English – Early Alert System o Persistence – Implement CRM Advise o Completion – Cohort Tracking and Follow-up o Transfer – TAG Workshops, College Hour, Early Connection w/UC Reps - Andrew will share the draft of the plan. It was suggested that someone from Outreach be present on this work since outreach contact tracking is part of this plan. Janet shared that there is someone from Outreach assisting this work.
<p>7. NAAC (National Assessment of Collegiate Campus Climates)</p>	<p>Joan Ahrens – The NACCC Staff Survey was given to students in Fall 2020 and Grossmont College is scheduled to give to the faculty in the fall of 2023. Administrators and Classified Staff will administer this survey this September 27, 2022 to October 25, 2022. This survey is anonymous which will assess employee’s feelings about mattering, inclusion, and racial climate in the workplace. Please encourage your coworkers to complete the survey and spread the word about this important work. It takes about 15 minutes.</p> <p>More information: https://race.usc.edu/colleges/naccc/</p>
For Information	
<p>8. Getting Real with President Whisenhunt October 7th</p>	<p>Michele shared that the date of the Getting Real with President Whisenhunt will be October 7, 2022. President Whisenhunt is working in getting answers to our questions and will inform us of what she discovered at this meeting.</p>
<p>9. Campus Based Scholarship Applications Review Committee</p>	<p>Michele Martens – There are District-wide campus based scholarships and there are opportunities to sit</p>

	<p>on these application review committees! November 7- November 18 is the review period and a short training session via Zoom. The total time commitment is 2-5 hours. It is a great way to get to know some of the students we serve.</p>
<p>10. Committee Report outs</p> <ul style="list-style-type: none"> • Budget committee • Facilities committee • Student Success and Equity committee 	<p>Budget Committee: Juliana shared that the committee reviewed the norms, introduced the members, and reviewed what the committee did last year which included the Resource Allocation Model (RAM) preparation work as the Budget Committee shifts to a prioritization committee. Juliana then shared that payroll and benefits make up 88% of our budget and we are currently utilizing with the 2017-2018 budget while we are in a hold harmless situation. This means that the state is funding us based off of our full-time equivalent enrollment numbers of 2017-2018. After the hold harmless period we will be funded based off of our current enrollment numbers.</p> <p>Facilities Committee:</p> <ul style="list-style-type: none"> • Chad Deitchman informed the group that all feminine hygiene products will be free and vending machines will be situated around campus. • Chad also shared that facilities is dealing with pests/insects around campus and to please do not leave food and water out. • The solar project is essentially finished. Grossmont is just waiting to be hooked up on the grid. • The ADA accommodations are being updated by the bus loop and should be completed by late October. • There is underground work to begin in the 500 quad to connect the chiller to the 500 buildings. • Building 42 leak is still awaiting an approved contract to begin work on the necessary repairs. • The water pressure problem in building 30 is due to a booster pump not working properly for the unit. Chad has informed Loren and hopes to have it fixed as soon as possible. <p>Student Success & Equity: Please see “Student Equity Plan” agenda item above in the minutes.</p>
<p>11. Save the Date: Senate Retreat – October 28th 11:00-4:00 – Griffin Gate</p>	<p>Michele Martens – Please plan on being here in Griffin Gate from 11am-4pm! We will be working on making</p>

Classified Senate a more prominent presence on campus and exploring reviving some dormant sub groups and what you want Senate to look like! There will be lunch and treats, free of charge!!!

Next Classified Senate Meeting: Friday, October 7, 2022 @ 1:30-3:00, Griffin Gate / Zoom

[Visit the Classified Senate Website Here](#)

The next book selection is coming soon!