
Facilities Project Requests

Administrators' Association - Grossmont College Governance
Lorena Ruggero and Melissa Takagi • 10.11.2019

Agenda

Facilities Project Requests

- About the process
 - Review proposals
 - Ask questions
 - Provide feedback
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What are Facilities Project Requests?

One-Time Facilities Projects

FPRs are one-time projects requested by supervisors/managers, faculty or classified professionals, and are signed off by their chair/supervisor, dean/director and VP

Outside of the Annual Unit Planning Process

This will be the last time we review FPRs as individual submissions as opposed to as part of the AUP process

Why do we need your feedback?

Scorecard Process

- FPRs are ranked using weighted scores that are supposed to help provide the group with objective rankings
 - However, some of the scores are subjective, e.g., direct/indirect positive impact on students, impact if not implemented, or immediate emerging need - your feedback will provide insight into how we should score these items
 - Additionally, some projects lack a director's report, so your feedback could assist us in better understanding how we should advocate for and/or score projects overall
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FPR 19.001 - Learning Commons

Location: Tech Mall, Bldg. 70

- Create student-friendly space for peer-to-peer and peer-to-faculty engagement, and more visible tutoring services
 - Includes enhanced lighting, zoned spaces for students, brings English and Math tutoring services out of “classroom” spaces, easily moved furniture/flexible study areas, reduced computer lab space
 - Based on focus group research with students, faculty and classified professionals
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FPR 19.001 - Learning Commons

Additional Info

- Supports strategic goals of engagement and retention
 - Project includes: audiovisual, computers, data, software or phones; building/structure modification or new construction; new furniture; reconfiguration of the layout of a shared space
 - Impacted departments: LTR, BOT, Math, Assistive Technology Center, ESL
 - No director's report available at present
 - Presented to governing board earlier this year, but awaiting approval through the governance process
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FPR 19.002 - Lobby Blinds

Location: Bldg. 34/Allied Health and Nursing

- Install blinds to block sunlight
 - Includes: installation of blinds on main windows on the east and west sides of the upper and lower lobby spaces
 - Based on feedback from students regarding difficulty in reading screens because of glare, discomfort experienced by event guests; approximately 100 students daily, 1,000+ event guests annually
 - Director's report: one-time cost estimated at \$10,000 (total \$60,000 with FPR 19.010)
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FPR 19.004 - Teaching Garden

Location: Near Bldg. 30 & 30A

- Create teaching garden to grow plants for use in BIO 110, 120 240
 - Includes: replacing ground cover with plants studied
 - Included in Biology Dept. program review/annual unit plan
 - Director's report: cost estimated at \$15,600, approx. 2 months to complete; would require uprooting trees, approving new trees, and utility mapping in advance of installation, in addition to ongoing impact for Facilities, Maintenance and Operations staff (see report for map and additional details)
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FPR 19.005 - Walk-In Food Pantry

Location: 51B (modular)

- Create walk-in pantry with storage space for perishable/non-perishable donations, space for Cal-Fresh application workshops
 - Included in Strategic Plan (retention) and program review
 - Director's report: cost estimated at \$15,000 (basic function only) to \$150,000 (projected program growth); would increase cleaning/maintenance; could include public bid depending on total project cost
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FPR 19.006 - Science Club Radio

Location: Roof of Bldg. 30

- Installation of amateur radio repeater by Science Club
 - Science Club owns equipment and would install it as a club project
 - Requires space, power, data and a weather-protected location
 - No director's report available at present
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FPR 19.009 - Lab Remodel

Location: 30-128

- Installation of additional required storage space to accommodate expansion of BIO 120 and 141L
 - BIO 120 and 141L are prerequisites for Allied Health and Nursing programs
 - Project included in Biology program review/annual unit plan
 - Director's report: \$74,750 estimated cost; 6 months for public bid, one week for installation
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FPR 19.0010 - New Furniture

Location: Bldg. 34 upper and lower lobby space

- Purchase and install new furniture; current furniture is stained and broken from being moved for events
 - Impact: ~100 students daily, 1,000+ event guests annually
 - Purchase included in Nursing program review/annual unit plan
 - Director's report: \$50,000 estimated cost (total cost \$60,000 with FPR 19.001); requires discussion/direction regarding use of lobby as event space as there is currently no storage for furniture during events and it is stored in hallways/classrooms that violate egress codes
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FPR 19.0011 - End Period Poverty

Location: Women's student restrooms

- Provide “take one, leave one” basket for sanitary products as part of international “end period poverty” campaign sponsored by American Association of University Women, products donated by AAUW, Gizmo's Kitchen, Student Health Services
 - Impact: low-income women students, 60 women's restrooms on campus
 - Director's report: questions regarding responsibility for regularly stocking products and dispensers under consideration because of ADA compliance
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Provide Feedback

How do I provide feedback?

SurveyMonkey Form

- Prioritize projects by EOD
Monday, Nov. 4
- <https://tinyurl.com/gc-aa-fprs2019>

Contact Us

- [Lorena Ruggero](#), representative
 - [Melissa Takagi](#), representative
 - [Loren Holmquist](#), co-chair
 - [Nedra Brown](#), advisory
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