General Information
GENERAL INFORMATION

AIR FORCE AND ARMY RESERVE OFFICERS TRAINING CORPS

Air Force Reserve Officer Training Corps (AFROTC)
The Air Force Reserve Officer Training Corps (AFROTC) is a three- or four-year program designed to equip students with leadership skills and commission officers for tomorrow's Air Force. Required coursework includes lectures, a leadership laboratory practical component, panel discussions, dialogues, problem solving, and physical training. All coursework is completed on site at or near SDSU, with the exception of a four-week summer Field Training encampment conducted on a military base between the second and third year.

Scholarships are available for qualified cadets, and may be applied towards tuition, lab fees, and other required items. In addition, scholarship students receive a non-taxable book allowance and monthly stipend. Upon successful completion of the AFROTC program and all requirements for a Bachelor’s Degree, cadets are commissioned as Second Lieutenants and serve a minimum of four years in the Active Duty Air Force.

Grossmont College does not have a Reserve Officer Training Corps (ROTC) program on campus; however, through an agreement with San Diego State University, students may participate in Air Force ROTC through the SDSU College of Extended Studies. Credits earned in these classes may be transferred as electives to meet the degree requirements of Grossmont College.

There is no advance application needed to participate in the freshmen or sophomore level course; however, an orientation program, held just prior to the start of the semester, is recommended. Interested students should contact the AFROTC Detachment 075 Recruiting Flight Commander at (619) 394-5550 or see the websites below for more information.

US Air Force Website: www.airforce.com
National AFROTC Website: www.afrotc.com
AFROTC Detachment 075 Website: www.det075.com

AMERICAN COLLEGIATE ENGLISH

Mission Statement: American Collegiate English (ACE) is dedicated to assisting international students in their academic, social, and cultural transition to Grossmont College or other U.S. institutions of higher education. Our highly-qualified and professional instructors present a curriculum that focuses on the English language skills that help ensure success for the students in their pursuit of higher education.

The ACE program serves international students who have a TOEFL combined score of 350 or higher (intermediate level of English language study or higher). Started in 1992, ACE prepares an average of 150 students per year for entry into higher education in the United States. The program mission reaches beyond TOEFL competencies to prepare our students for collegiate success, as well as meeting the admission standards of their selected institution.

BASIC SKILLS

The Grossmont College English and Math Departments offer classes to prepare you for college level courses. If you are a student returning to school after a hiatus of several years and are unsure of your skills or if you are a student whose grades in high school do not reflect your capabilities, you should consider any one of the programs developed to make your college experience a more successful one.

“Project Success” gives you an opportunity to improve reading and writing in a learning community format. We can help you make career decisions in our Personal Development-Counseling course. In addition, the English Writing Center and the Math Study Center provide expert tutorial assistance.

Prepare during your first semester for a positive, successful experience at Grossmont College. You may pick up a brochure in the Counseling Office for additional information.

CHILD DEVELOPMENT CENTER

The Grossmont College Child Development Center, operated by the Child Development Program, provides care and education for infant, toddler and preschool children of students, staff and faculty. Please call the Center at 619-644-7715 for information on specific ages, fees, schedules, and registration. Applications are available on the website: www.grossmont.edu/childdevelopment

CONTINUING EDUCATION WORKFORCE TRAINING

Grossmont-Cuyamaca Community College District & Continuing Education and Workforce Training Division is at the forefront of workforce development and community-interest training and workshops. This division recognizes that education is a lifelong process and of importance to all age groups. It exists to serve the educational needs of the community and businesses. Educational opportunities such as tuition-free noncredit classes, fee-based courses, contract education and grant-funded workforce development programs are all provided through Continuing Education and Workforce Training.

Continuing Education and Workforce Training is the part of the community college district where students have access to a broad range of educational training and personal development options. It is the place where new programs based on community needs are developed and offered. It is also the place where businesses call to have their customized training needs met. Tuition-free noncredit, fee-based courses, contract education and grant-funded classes carry no units of credit and the progress of students in not graded. Classes are held on the college campuses and at various locations throughout East San Diego County.

Continuing Education also offers classes for children via the College for Kids Program each summer. The PREVIEW is a free publication listing Continuing Education classes and events for the general public. Published three times a year, the PREVIEW may be obtained by calling (619) 660-4350 or the schedule can be viewed online at http://www.gcccd.edu/continuing-education. Registration is online.
COMMUNITY SERVICE LEARNING EXPERIENCE

Community Service Learning (CSL) is a form of “experiential education,” which helps students “learn by doing” through structured activities outside of the classroom and by reflecting on these experiences. Through CSL, students learn about needs in the community while volunteering to address those needs at a specific agency. At Grossmont College students have the opportunity to earn academic credit for CSLE in about 15 different disciplines. They can apply classroom knowledge to agencies that serve to address a variety of needs, such as homelessness, literacy, the arts, nutrition and aging. The CSL experience can also help students research majors and clarify career goals, while taking part in the larger statewide service agenda.

CROSS-CULTURAL STUDIES

Cross-Cultural Studies offer a multi-disciplinary approach to viewing the humanities in a cultural context. The programs are designed to celebrate diversity, broaden and enrich the educational experience for students, and better prepare them to function in our highly diverse society. Current emphasis includes courses in Chicano/Latino/Border Issues Studies, Native-American Studies, and studies focusing on the African-American experience.

EVENING, SATURDAY AND OFF-CAMPUS CLASSES

Evening, Saturday and off-campus classes do not differ from those in the regular day program. They are parallel in title and number, prerequisites, course content, outside work required and in examinations. Students may also satisfy requirements for the Associate in Arts Degree or the Associate in Science Degree.

The courses offer many possibilities: preparation for a vocation, preparation for transfer to a four-year college, an opportunity to obtain a general education and an opportunity to participate in a short lecture, concert, or film series. Counseling services are available to help students in their educational planning. Admission procedures and requirements described elsewhere in this catalog are applicable to the student.

INTERNATIONAL EDUCATION STUDY ABROAD PROGRAMS

Grossmont College is committed to providing opportunities for students to participate in study abroad programs in foreign countries and to develop their global competence.

Semester Programs

Grossmont College offers semester-length study abroad programs in other countries through SDICCCA, a consortium of colleges in Southern California. General education courses vary as appropriate to the country where the study abroad program is taking place and to the faculty selected for these programs.

Summer Programs

A variety of programs are offered during the summer that offer intensive language study combined with study of the local culture and arts.

Program Format

Classes are held at universities in the host country. Students live in shared apartments or where available may choose to live with local families. Field trips and excursions to nearby points of interest are included in the study abroad programs. College credits earned while studying abroad are transferable and meet all general education requirements.

Costs vary according to location and length of stay. Scholarships, grants, loans and other financial aid options are available for students who qualify. Please contact the Financial Aid Office for more information at 619-644-7129.

Additional information is available at 619-644-7241 and at the Grossmont College website under student activities.

LEARNING SKILLS

The Learning Skills Program develops students’ reading, writing, math and other skills necessary to succeed in college-level courses. Many students with high potential find themselves, at entrance, lacking in one or more of the basic skills areas. The Learning Skills Program coordinates skills assessment with counseling, instruction, curriculum development and special services. As a result, students have the opportunity to evaluate present skill levels, receive meaningful advisement and choose courses or workshops which will help them overcome any obstacles to successful academic performance.

NEW HORIZONS

This VTEA funded program provides services to qualified students enrolled in vocational programs at Grossmont College. Services offered are transportation assistance, textbook vouchers, specialized counseling, referrals, and coordination with other campus services.

The New Horizons Office is located in Room 60-125, telephone (619) 644-7552, or visit our website at http://www.grossmont.edu/oeps/calworks.

OFFICE PROFESSIONAL TRAINING PROGRAM

Grossmont College, under contract with the California Employment Training Panel, offers clerical training for Microsoft Office with specializations available in accounting, banking/financial services, insurance, and/or general office/administrative support.

The 12-20 unit programs are completed in one semester. Courses are designed to provide basic skills in each career field and include job search and placement assistance. A certificate of completion is awarded upon successful program completion.

All tuition, fees, and books are provided to eligible persons.

For eligibility information and enrollment procedures, contact the OPT Office at (619) 644-7247.

PROJECT SUCCESS

Project Success is an instructional program that combines English 090 with English 090R; English 098 with English 098R; and English 110 with English 110R; it also links English 120 with History 108, Humanities 110 or Sociology 120. Check the online class schedule for additional links.

Project Success also offers an Honors Interdisciplinary Cluster during fall semesters. For more information, call 619-644-7493.

These combinations of courses, constituting a Learning Community, are taught in a block with the same students.
enrolled in all courses in the block. Instructors work together as a team so that students can improve their language and communication skills in each block.

Linked courses provide students with opportunities to analyze and study the themes that exist between courses in different subject areas. Class schedules will reflect any new links that are offered for that particular semester.

**SCHEDULE OF CLASSES**

Grossmont College publishes an online schedule of classes prior to the beginning of each fall and spring semester and one for all summer sessions indicating each course to be offered during the day and evening.

**SUMMER SESSION**

A student can register for a maximum of eight units during the summer session. Application for admission must be filed prior to each session. College and legal regulations including residence, fees, veterans, financial aid and withdrawal procedures apply. Members of the counseling staff are available throughout the summer session for assistance.

**STUDENT SERVICES**

**ABILITY TO BENEFIT**

Students enrolling for the first time after July 1, 2012 must have a High School Diploma, GED or state recognized equivalent to be eligible for federal financial aid. New students will no longer have the option to pass an Ability to Benefit (ATB) test or to successfully complete 6 degree applicable units to gain eligibility for federal financial aid. A student who does not possess a high school diploma or a recognized equivalent, but who was enrolled in an eligible program any time prior to July 1, 2012, may be eligible to receive federal student aid under the prior ATB provision. Please contact the Financial Aid Office if you think you were enrolled in an approved post-secondary educational program prior to July 1, 2012 and need to satisfy an ATB requirement. Please be advised that Grossmont and Cuyamaca Colleges WILL NOT accept ATB examination scores from other colleges. Information on obtaining a GED can be found at the Grossmont Adult School website at [http://adultschool.guhsd.net](http://adultschool.guhsd.net).

**ADULT RE-ENTRY**

Under the auspices of Student Services, the Adult Reentry Program provides a variety of resources and support for the returning adult student who is seeking information about educational goals and career options. The program has a proven track record of quality performance and continues to serve as a bridge between the college and community by providing referral services and information, regarding job placement, personal and academic counseling, Health Services, Veteran Affairs, self-help programs, Financial Aid and transportation. With the constantly changing climate of the workplace, it is beneficial to remain well educated, as a lifelong learner and savvy with top notch skills for personal success. Education is your key to a better life and a more secure future!

**ASSOCIATED STUDENTS OF GROSSMONT COLLEGE, INC.**

The Associated Students of Grossmont College, Inc. (ASGC, Inc.) offers students opportunities to share in college governance; to assist in the development of the college philosophy mission and vision statements; to interact with college and community professionals; to participate in social and cultural activities; and to create and administer their own programs and support systems that reflect diversity, instill self-reliance, ethical leadership and responsible action. For more information, or to get involved, visit ASGC, Inc. in Building 60, Room 110, or online at [http://www.asgcinc.org](http://www.asgcinc.org) or the Student Affairs Office in Building 60, Room 204, or online at [http://www.grossmont.edu/student-affairs](http://www.grossmont.edu/student-affairs).

The ASGC, Inc. represents the voice of Grossmont College students at the local and state level in community college student government through the Student Senate for California Community Colleges (SSCCC).

The ASGC, Inc. acting through its executive body, the Board of Directors, maintains the power to register and supervise student organizations on campus. Students are invited to join one of the many clubs on campus. For more information, visit the website at: [http://www.grossmont.edu/clubs](http://www.grossmont.edu/clubs)

The Associate Dean of Student Affairs serves as the administrative advisor to the ASGC, Inc.

**Funding**

The ASGC, Inc. program is financed from benefit card sales and fundraising events. All students are encouraged to become active participants in student government programs.

**Benefit Sticker**

Purchase of the ASGC, Inc. Benefit Sticker each semester provides a means by which each student can become an active participant in creating opportunities for valuable experiences outside the classroom. Examples of benefits include 10% discount at cafeteria and cafe, discount movie tickets, savings on books, locker rental and discount buying at select local businesses. Funds raised from Benefit Sticker sales are used to fund student activities on campus, as well as support instructional and student services needs via the ASGC, Inc. grant request process.

ASGC, Inc. Benefit Stickers may be purchased via WebAdvisor or in person at the Student Activities Window, Building 60, Room 116. The Student Activities Window also provides discount movie tickets, bus and trolley passes and discounts for local services and events.

**Student Representation Fee**

Pursuant to Sections 76060.5 of the Education Code of the State of California A $1 fee per semester is collected to provide funds for the support of governmental affairs representatives who state their positions and viewpoints on behalf of Grossmont College students before city, county and district governments, and before offices and agencies of the state government.

**Student Representation Fee Waiver**

A student may, for religious, political, financial or moral reasons, choose not to pay the Student Representation Fee. The Student Representation fee waiver form is available in the Student Affairs Office, in Building 60, Room 204.

**Note:** Students that depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the health fee by submitting a written request to the Office of Admissions and Records. Requests for exemptions will be reviewed by the Dean of Admissions and Records and Financial Aid and the Associate Dean of Student Affairs.
ATHLETICS: INTERCOLLEGIATE

For all intercollegiate sports with the exception of football and women's badminton, the Grossmont College Griffins compete in the Pacific Coast Athletic Conference which consists of the following colleges: Cuyamaca, Imperial Valley, Miramar, Mt. San Jacinto, Palomar, San Diego City, San Diego Mesa and Southwestern. Griffin football teams compete in the National Southern Conference with teams from Fullerton, Golden West, Orange Coast, Saddleback, Santa Ana, and Palomar.

The program of intercollegiate athletics for men includes baseball, basketball, football, swimming/diving, tennis, volleyball and water polo. The women’s program of intercollegiate competition includes badminton, basketball, cross-country, soccer, softball, swimming/diving, tennis, volleyball, sand volleyball and water polo.

Grossmont College has enjoyed considerable success in men’s and women’s competition. Men’s teams have won conference championships in baseball, basketball, football, tennis, men’s volleyball and water polo, as well as state championships in football and tennis. Grossmont women have won championships in the sports of basketball, soccer, softball, swimming, tennis and volleyball, as well as state championships in tennis and volleyball.

Students are eligible to compete only if continuously and actively enrolled in twelve or more units. Student athletes additionally must complete 24 units from season to season and compile a cumulative GPA of 2.0 from their first season of competition. Eligibility must be carefully verified based upon any previous participation and academic success. Authority in all eligibility cases is verified by the eligibility specialist not the coach of the sport.

BOOKSTORE

Mission Statement:
The Grossmont College Bookstore will make available to students the tools needed to succeed in college and support the institutional goals of the College.

1. RENT AND SAVE OVER 50%.
   Rent your books for a term and return them after finals. It's that simple. Buy online and we'll even send you a reminder when it's time to return.

2. DOWNLOAD EBOOKS and SAVE UP TO 60%.

3. BUY NEW AND GET UP TO 50% CASH BACK.
   New textbooks are yours to keep, and so is the cash back at the end of term if you sell them back to us during FINALS week. REDUCE, REUSE, AND SAVE.

4. BUY USED AND SAVE OVER 25%.
   Buy used textbooks, save money and the environment. Then save more at the end of term if you sell them and get cash back.

Textbook Refunds: The refund period is posted in the Bookstore and always continues through the first week of classes. Students may refund textbooks with official evidence showing that he/she has dropped the class during the first 30 days of regular semester classes. Refunded books must be in original purchase condition. To obtain a refund for a text, the student must present, along with the book to be refunded, a correct cash register receipt reflecting the item purchased.

CALWORKS (PROJECT WORKPLACE)

Project Workplace is the Grossmont College CALWORKS (California Work Opportunities and Responsibility to Kids) program. This state funded program serves students who participate in training and education as part of their Welfare-to-Work plan. Project Workplace provides intensive counseling and support services such as childcare assistance, liaison with ECM’s, and work experience/work study opportunities for students. Students are assisted with tracking participation hours, completing monthly reports, and understanding CALWORKS requirements.

Additional information and application to CALWORKS may be obtained in Room 60-125, telephone (619) 644-7552, or visit our web site at http://www.grossmont.edu/oeps/calworks.

CAREER RESOURCE CENTER

The Grossmont College Career Resource Center provides an on-campus site for students to explore and pursue their career goals. Assistance includes career assessment, featuring interactive computer software programs: KEIRSEY TEMPERAMENT SORTER-II, SIGI-3, STRONG and CAREER CRUISING and web sites. The Career/Job Search Library contains an extensive range of the most current occupational and educational resources. Career Center services include assistance with resume writing, interview techniques, application preparation and employer contact. An annual job fair, Career EXPO, is held each fall. Career development and job search seminars are sponsored throughout the academic year.

All Career Center resources and services are available to students and community members.

CLUBS AND ORGANIZATIONS

Student clubs and organizations enrich life at Grossmont College by providing numerous leadership opportunities for students, as well as a place to enhance social and professional connections. Getting involved at Grossmont College is easy: Simply join one of the existing campus organizations or students may create their own.

Grossmont College has approximately 40 active student clubs/organizations on campus. Combined, these clubs offer activities encompassing a wide variety of topics – from religion to politics, from community service to gaming, from academic programs to advocacy. Information concerning organizational procedures may be obtained in the ASGC, Inc. Office Building 60, Room 110 or the Student Affairs Office in Building 60, Room 204, or online at http://www.grossmont.edu/clubs or http://www.asgcinc.org.

Getting involved as a student can be one of the biggest highlights of the college experience. Students will meet many new people, explore old and new interests, gain valuable life skills, and most importantly, create the campus culture. The knowledge and skill that students will develop through co-curricular involvement will have a profound impact on a student’s collegiate experience and future career and include:

- Leadership experiences
- Development of interpersonal and team skills
- Enhancement of academic performance
- Networking opportunities
- Personal growth and development
- Career preparation and development
- Community service and volunteerism
- Travel and cultural exploration
- Professional development and networking

The Student Affairs Office is dedicated to providing students with a supportive environment that encourages them to explore their interests, develop leadership skills, and become active participants in the Grossmont College community.
The Inter-Club Council, or ICC for short, is an organization of registered student clubs. ICC is composed of a representative, elected or appointed, from each of the actively registered student clubs and organizations on campus.

ICC monitors the activities of all student organizations and provides an atmosphere where leaders can communicate to gain new and helpful information and shape the campus culture. This organization helps student organization leaders keep in touch with current events, spread the news of their upcoming events and fundraisers, find out important information, make written resolutions to the members on campus and in the community.

Student organizations must fulfill certain responsibilities to remain in good standing. Student organizations shall:

- Be controlled and directed by actively enrolled Grossmont College students.
- Comply with all applicable Federal, State, and Local laws, as well as District and College policies.
- Abide by Federal, State, Local, District and College non-discrimination laws and policies.
- Comply with the requirements set forth by Federal, State, Local, District and College policies regarding financial transactions made on behalf of the organization.
- Be a not-for-profit group.
- Maintain an up-to-date copy of the student organization constitution on file in the Student Affairs Office.
- Maintain an up-to-date copy of the club registration forms and pertinent club information with the Student Affairs Office.
- Be advised by at least one official Grossmont College faculty member.
- Provide a club representative to serve on the Inter-Club Council.

Student organizations that do not fulfill these responsibilities may have their accounts frozen, lose their vote in ICC, and could be in danger of having the organization’s charter revoked.

Complete information concerning organizational procedures may be obtained in the ASGC, Inc. Office Building 60, Room 110 or the Student Affairs Office in Building 60, Room 204, or online at http://www.grossmont.edu/clubs or http://www.asgencinc.org.

COUNSELING

The Counseling Department is staffed with professional counselors trained to help students with transfer and academic counseling, vocational and career counseling, personal and crisis intervention counseling, semester-by-semester planning, and international student orientation/advising. A series of counseling classes are offered to assist students with the exploration of individual needs and interests. Advising/Orientation sessions are provided to familiarize students with college services and terminology and to assist them in planning their class schedules.

DISABLED STUDENT SERVICES

Grossmont College is committed to providing programs that respond to the unique needs of the nontraditional student.

Disability Support Services

Specialized Services

- Academic Counseling
- Textbooks in alternative format
- Disability related counseling
- Learning disabilities assessment
- Note taking assistance
- Priority registration
- Referrals to community agencies
- Sign language interpreters / Real-Time Captioning
- Test proctoring / accommodations
- Other services available based on individual needs

Assistive Technology

- Assistive computer hardware
- Assistive computer software
- Voice recognition and screen savers
- Computer assisted learning software
- Word processing and Internet access
- Scanning / reading software
- Enlarged print materials
- “Listen” amplification device (for hearing impaired)
- Talking calculator
- Tape recorder (loan)
- Video phone access in Tech Mall
- Other technology available based on individual needs

Special Classes

The following classes are designed for students with disabilities:

Adapted Physical Education:

ES 001 – Adapted Physical Exercise
ES 002 – Advanced Adapted Physical Exercise
ES 003 – Adapted Aerobic Fitness
ES 030 – Adapted Aquatic Sports Education
ES 035 – Adapted Swimming
ES 041 – Adapted Water Aerobics

Personal Development-Special Services:

PDSS 080 – Educational Assessment and Prescriptive Planning
PDSS 095 – Study Strategies for Students with Disabilities
PDSS 097 – Basic Writing for Students with Disabilities
PDSS 098 – Writing Fundamentals for Students with Disabilities
Disabled Students: Academic Accommodations and Appeals

Grossmont College recognizes that a disability may preclude a student from demonstrating required math, reading, and writing competencies or from completing course requirements necessary for an A.A. or A.S. degree in the same manner nondisabled students are expected to perform. The college also recognizes the need to accommodate students with documented disabilities to the greatest extent possible without compromising the integrity of any student’s degree. Contact the Disabled Students Programs and Services Office at the numbers below for further information.

This catalog is available in alternate formats upon request. Please contact the Disabled Students Programs and Services Office at (619) 644-7112. Voice or (619)567-7712 (videophone)

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

The Extended Opportunity Program and Services (EOPS) is a state funded program which provides educationally and financially disadvantaged students equal access to academic success while attending Grossmont College. This special program offers support services that assist qualified students in overcoming obstacles to achieve a certificate, Associate of Arts or Science (AA/AS) degree, and/or meeting four-year university transfer requirements. These services may include academic/career/personal counseling, assistance with textbooks, and financial grants. As a supplement program of EOPS, CARE (Cooperative Agencies Resources for Education) provides additional services for EOPS eligible students who are single head of household receiving cash aid for themselves or their child(ren) and have one child under 14 years of age at the time of acceptance into CARE. Additional services may include assistance with financial grants and a meal program while attending college.

For more information or an application to EOPS and CARE, visit the EOPS/CARE office or telephone (619) 644-7617. Please visit the web site at http://www.grossmont.edu/eops.

FINANCIAL AID

Financial Aid exists to help students who might otherwise be unable to complete their education because of financial problems. Students may apply for financial aid in the form of grants, scholarships, loans and work.

Financial aid funds are administered in accordance with a nationally established policy of financial assistance for education. The basis of this policy is the belief that students and their parents have the primary responsibility for meeting educational costs. The amount of the contribution expected from students and their parents is determined by careful analysis of family financial strength, taking into consideration net income, number of dependents, allowable expenses, indebtedness and assets. The Congress has established procedures which are used in making an evaluation of how much families can be expected to contribute.

Applications for financial aid are available in the Financial Aid Office in January of each year for the following academic year. Students who wish to receive financial aid for the following fall and spring should have their papers complete and their FAFSA filed by February 1. Awards are made as long as funds are available. All policies and procedures regarding Grossmont College Financial Aid can be found at www.grossmont.edu/fa.

Code of Conduct for Financial Aid Professionals

The 2008 Higher Education Opportunity Act (HEOA) conditions the eligibility of educational institutions to participate in Title IV programs on the development, advertisement, administration and enforcement of a Code of Conduct prohibiting conflicts of interest for the institutions officers, employees and agents [HEOA § 487(a)(25)]. To comply with this requirement, Grossmont College has developed the following Code of Conduct:

1. An officer or employee of the Grossmont College Financial Aid Office shall take no action which may result in their personal benefit and shall refrain from taking any action which they believe is contrary to law, regulation, or the best interests of the students and parents they serve.

2. An officer or employee of the Grossmont College Financial Aid Office shall make every effort to ensure that the information and advice they provide is accurate, unbiased, and does not reflect any preference arising from actual or potential personal gain.

3. Neither Grossmont College as an institution, nor any individual officer, employee or agent shall enter into any revenue-sharing arrangements with any lender. The HEOA defines a “revenue-sharing arrangement” as any arrangement between an institution and a lender under which the lender makes Title IV loans to students attending the institution (or to the families of those students), the institution recommends the lender or the loan products of the lender and, in exchange, the lender pays a fee or provides other material benefits, including revenue or profit-sharing, to the institution or to its officers, employees, or agents.

4. No officer or employee of Grossmont College who is employed in the financial aid office or who otherwise has responsibilities with respect to education loans, or agent who has responsibilities with respect to education loans, shall solicit or accept any gift from a lender, guarantor, or servicer of education loans. For purposes of this prohibition, the term “gift” means any gratuity, favor, discount, entertainment, hospitality, loan, or other item having a monetary value of more than a de minimus amount. A gift does not include (1) a brochure, workshop, or training using standard materials relating to a loan, default aversion, or financial literacy; (2) food, training, or informational material provided as part of a training session designed to improve the service of a lender, guarantor, or servicer if the training contributes to the professional development of the institution’s officer, employee or agent; (3) favorable terms and benefits on an education loan provided to a student employed by the institution if those terms and benefits are comparable to those provided to all students at the institution; (4) entrance and exit counseling as long as the institution’s staff are in control of the counseling and the counseling does not promote the services of a specific lender; (5) philanthropic contributions from a lender, guarantor, or servicer that are unrelated to education loans or any contribution that is not made in exchange for advantage related to education loans, and; (6) State education grants, scholarships, or financial aid funds administered by or on behalf of a State.
An officer or employee of Grossmont College who is employed in the financial aid office or who otherwise has responsibilities with respect to education loans, or an agent who has responsibilities with respect to education loans, shall not accept from any lender or affiliate of any lender any fee, payment, or other financial benefit (including the opportunity to purchase stock) as compensation for any type of consulting arrangement or other contract to provide services to a lender or on behalf of a lender relating to education loans.

Grossmont College shall not request or accept from any lender any offer of funds to be used for private education loans, including funds for an opportunity pool loan (an “opportunity pool loan” is defined as a private educational loan made by a lender to a student, or the student’s family, that involves a payment by the institution to the lender for extending credit to the student), to students in exchange for the institution providing concessions or promises regarding providing the lender with:

- a specified number of loans made, insured, or guaranteed under Title IV;
- a specified loan volume of such loans; or a preferred lender arrangement for such loans.

Grossmont College shall not request or accept from any lender any assistance with call center staffing or financial aid office staffing, except that a lender may provide professional development training, educational counseling materials (as long as the materials identify the lender that assisted in preparing the materials), or staffing services on a short-term, nonrecurring basis during emergencies or disasters.

Any employee who is employed in the financial aid office, or who otherwise has responsibilities with respect to education loans or other student financial aid, and who serves on an advisory board, commission, or group established by a lender, guarantor, or group of lenders or guarantors, shall be prohibited from receiving any thing of value from the lender, guarantor, or group of lenders or guarantors, except that the employee may be reimbursed for reasonable expenses incurred in serving on such advisory board, commission, or group.

Your Rights and Responsibilities
Education after high school requires time, money and effort. It is a big investment. As a student and consumer you should carefully evaluate all education or training options. It is a big investment. As a student and consumer you should carefully evaluate all education or training options.

As a financial aid recipient, it is your right to ask:

- What financial help is available, including information on all federal, state, and school financial aid programs.
- About the deadlines for submitting applications for each of the financial aid programs available and what criteria is used to select financial aid recipients.
- How individual financial need is determined. This process includes how costs for tuition and fees, room and board, transportation, books and supplies, personal and miscellaneous expenses, etc., are considered in your budget.
- What resources (such as parental contribution, other financial aid, personal assets, etc.) are considered in the need calculation, and how much of your financial need, as determined by the school, is met.
- To explain the various programs in your student aid package. If you believe you have been treated unfairly, you may request reconsideration of the award.
- How much of your financial aid must be repaid, and what portion is grant aid. You have the right to know what the student loan interest rate is, the total amount that must be repaid, payback procedures, when repayment is to begin and how long you have to repay.
- How to apply for additional aid if your financial circumstances change.

As a financial aid recipient, it is your responsibility to:

- Review and consider all information about a school’s program before enrolling.
- Complete the financial aid application accurately and submit it on time to the appropriate processor. Errors delay the processing of your financial aid application. Intentional misrepresentation on an application for federal financial aid is a violation of law and a criminal offense subject to penalties.
- Respond promptly and return all requested additional documentation, verification, corrections, and/or new information to the appropriate agency.
- Read, understand and keep copies of all forms and agreements that you sign.
- If you have a loan, notify the school and lender of changes in your name, permanent mailing address, marital, or enrollment status.
- Perform in a satisfactory manner the work that is agreed upon in accepting a work-study award.
- Know and comply with the deadlines for application or reapplication for aid, and with the school’s refund procedures.
- Maintain satisfactory academic progress according to the school’s policies and standards.
- Report the receipt of any scholarships or outside resources to the financial aid office.

Withdrawals and the Repayment of Financial Aid Funds
Students receiving federal financial aid, who withdraw from all of their classes during the first 60% of a term, will be required to repay a portion of the federal grants that they have received. That is because a student must “earn” their financial aid. Financial aid is “earned” for each day you are enrolled in the semester.

For example, if you enroll in a fall semester on August 23 and withdraw from all of your classes on October 20, you may have “earned” 59 days worth of financial aid eligibility. The amount you have to repay will depend on the number of days you were enrolled compared to the number of days in the semester. Because there are 120 days in the fall
semester, you would have only earned 49.2% of the aid you received (59 days/120 days in the term = 49.2%). If you had received a $2000 Pell Grant award for the semester, you would have only earned $984 of the Pell Grant ($2000 x 49.2% = $984). Because you had received $1016 more financial aid than you “earned” ($2000 - $984 = $1016), you may be required to repay half of the amount you did not earn. The amount you would be required to pay back in this case would be no more than $508.

Students who stay in classes until 60% of the term is completed won’t owe anything back to the federal government. For fall 2015, that means you must be enrolled and attending classes until October 29, 2015 to be eligible for all the financial aid you received. If you drop all of your classes before October 29, 2015, you may be billed for a portion of the Pell Grant and/or SEOG grant that you received in the fall. For spring 2016, that means you must be enrolled and attending classes until April 12, 2016 to be eligible for all the financial aid you received. If you drop all of your classes before April 12, 2016, you may be billed for a portion of the Pell Grant and/or SEOG grant that you received in the spring.

Please note: If you fail all of your classes in a term, you will have only earned 50% of the Pell and/or SEOG that you received and you will be billed for the amount you did not earn.

If you are required to repay funds to the federal government, you will be billed and you will have 45 days to repay the funds in full or to set up a repayment schedule. You will be ineligible for any further financial aid at any college in the United States if you fail to repay the funds in full or set up a repayment schedule and make repayments according to the repayment schedule.

Standard Student Budgets 2015-2016

The following budgets are comparable to those used by colleges and universities in the San Diego area. Because of limited funding, moderate budgets are used to allow as many students to attend college as possible. In establishing these budgets, the student’s obligation to make mature consumer choices is taken into consideration.

<table>
<thead>
<tr>
<th></th>
<th>Living away from parent(s)</th>
<th>Living with parent(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books &amp; Supplies</td>
<td>$1,700</td>
<td>$1,700</td>
</tr>
<tr>
<td>Fees</td>
<td>1,326</td>
<td>1,326</td>
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<tr>
<td>Food &amp; Housing</td>
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<td>11,300</td>
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<tr>
<td>Personal Expenses</td>
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<td>2,800</td>
</tr>
<tr>
<td>Transportation</td>
<td>1,200</td>
<td>1,200</td>
</tr>
<tr>
<td></td>
<td>$11,326</td>
<td>$18,326</td>
</tr>
</tbody>
</table>

Pell Grants

In 1972, The Congress of the United States passed landmark legislation to provide grants to all students who need financial help to pursue education after high school graduation.

Board of Governors Waiver (BOGW)

The BOGW is a state program that waives the enrollment fee and the health fee for students who are residents of California and have financial need. Students will be considered for a BOGW as part of the financial aid application process or may apply separately online via www.grossmont.edu/PA/feewaivers if they receive TANF (AFDC), SSI, GR or have a low family income. Please note that refunds are not retroactive to a prior semester.

Cal Grants

Cal Grants are grants administered by the California Student Aid Commission. There are two types of grants - Cal Grant B and Cal Grant C. Cal Grant B provides funds for living expenses and is targeted to low income students.

Cal Grant C provides funds for books and supplies for those students enrolled in a vocational program. To be eligible to apply for either of these grants, students must be residents of California and have filed a FAFSA and a GPA Verification form by March 2, 2015, and September 2, 2015 (Competitive Community College Award).

Scholarships

Scholarships are available to qualified students. Awards range from $100-$1,500 and are donated by individuals, clubs and organizations in the community. Qualifying criteria for these scholarships may include demonstration of financial need, full-time enrollment at the college or specify a particular grade point average. Scholarship applications may be obtained from the Financial Aid Office.

College Work-Study Program

The College Work-Study Program, established under the Economic Opportunity Act of 1964, provides part-time jobs for students with a demonstrated need to meet the costs of education.

Supplemental Educational Opportunity Grant Program

The purpose of this federally funded program is to provide grants to students of exceptional financial need who would be unable to attend college without such assistance.

Direct Student Loan

Long-term loans under the Direct Student Loan Program are available to students enrolled at least half-time.

Bureau of Indian Affairs Grants

Grossmont College assists the Bureau of Indian Affairs in determining the financial need of Indian students applying for financial assistance under the higher education BIA program. Although applications are processed year-round, students are encouraged to file in the spring for the next academic year since funding is limited.

Hope Scholarships and Lifetime Learning Tax Credits

Educational Tax Credits for Students and Their Families

Students or their families who pay tuition and related expenses, may be eligible for a tax credit from the federal government. Tax credits are subtracted from the tax a student or family owes, rather than reducing taxable income like a tax deduction. A student or their family must file a federal tax return and owe taxes to the federal government to take advantage of the credit. Students must be enrolled at least half time. Students whose fees were waived are not eligible for a tax credit. The Hope Scholarship allows up to $1,500 per student for the cost of tuition and related expenses for the first two years of postsecondary education. The actual amount of the credit depends on the student or family’s income, amount of qualified tuition and fees paid. The Lifetime Learning Tax Credit is applicable to any level of postsecondary education and enables the student or family taxpayer to claim a tax credit of up to $1,000 per family for the cost of qualified tuition and related expenses.

Each student who has paid tuition for the spring or fall semester will receive a Form 1098-T Tuition Payments Statement from the Grossmont-Cuyamaca Community College District by January 31 each year. This form needs to be submitted with your federal income tax form to claim a tax credit. For further information about the Hope Scholarship and the Lifetime Learning Tax Credit, contact a local IRS office or visit the IRS on the internet at http://www.irs.gov/publications/p970/ch03.html
**GRIFFIN CENTER**

Named for the college mascot, the griffin, the newly renovated and refurbished student center features meeting rooms for student groups; ample seating for dining, lounging or study; easy access to campus programming, as well as a lobby with a 10-foot video screen; four food stations, and a mini-market.

The Griffin Center also houses the offices and boardroom of the Associated Students of Grossmont College, Inc., the Culinary Arts Program, Student Health Services, Extended Opportunity Programs and Services (EOPS), Student Affairs, Career Center and Job Placement, Adult Re-Entry, Disabled Student Programs and Services (DSPS), and Griffin Gate a multi-purpose room in which the GCCCD Governing Board hosts bi-monthly meetings.

The Griffin Center is open Monday through Thursday from 7:30a.m. until 10:30p.m. and Friday 7:30a.m. until 5:00p.m. Special events and holidays may necessitate closure.

The building was renovated using sustainable materials and energy-conservation measures and is among the first Leadership in Energy and Environmental Design (LEED) certified projects in the Grossmont-Cuyamaca Community College District.

**HEALTH SERVICES**

The Health Services Office promotes the health and wellness of students. The office is staffed with Registered Nurses, a Clinical Social Worker, Health Services Specialist and support staff. The Health Services Office provides services to all enrolled students who have paid the Health Fee or have received a financial determined waiver for the Health Fee. Students whom depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the payment of the Health Fee. Current Grossmont College I.D. or proof of enrollment is required for services. The mandatory Student Health Fee enables Health Services to provide general health care, counseling and outreach education programs at low or no-cost to students. Student injuries resulting from a college sponsored class or other activity and transmissible illnesses must be must be reported to Student Health Services.

Health Care Services include: Access and Crisis Hotlines for Health Call for Help; Accident/Illness – reports, claim forms, insurance information; Affordable Care Act Information; Bill W. Meeting Information; Blood Bank Visits; Blood Pressure Monitoring; Cholesterol Tests and Education; Counseling-Personal (Anxiety, Cutting, Depression, Stress, Substance Abuse, Warning Signs for Mental Health Illness); Crutches-loan to students; Diabetes/Glucose Tests and Education; Domestic Violence-Tips, Reporting, Prevention Education, Counseling; Eating Disorders and Referrals; First Aid; Health Fairs-General and Mini Heart Fairs; Health Pamphlets, Information, Education; Hearing Screening; HIV/STD Testing Referrals; Ice Packs for Illness/Ijury; Immunizations-MMR, Influenza, Hepatitis B, Tetanus Diphtheria Pertussis; Laboratory Services; Nutrition Education; Nurse Visits; Nursing & Allied Health Immunization/Tuberculosis (TB) Reviews; Over-The-Counter (OTC) Medications; Outreach Education Programs; Pregnancy Screening; Referrals-Low Cost Medical/Dental Care/Personal Counseling/Travel Immunizations/Pregnancy Care; Sexual Assault-Tips, Reporting, Prevention Education, Counseling; Smoking Cessation Programs; Suicide Prevention-Mental Health Resources, Education; Suture Removal; Titters/Seropositivity Testing; Tuberculosis (TB) Testing and Clearance; Urgent Care; Vision Screening; Weight Management; Wellness Tables; Wound Care.

The mandatory health fee provides accident insurance for the protection of any student who may experience an injury while participating in a college sponsored credit or non-credit class, or other activity. The sponsored class or activity must be during a directly supervised, on-campus or school-related activity. The supervision of the sponsored class or activity must be by a member of the college staff at a college approved co-curricular activity or event. Insurance deductibles range from $50 to $100. Student Insurance is secondary to any group, blanket franchise, group practice, individual practice or other pre-payment coverage; the claim must be filed with the primary insurance first. Health Services information, accident/illness report forms and insurance claim forms can be obtained in Health Services, Building 60 – Room 130 (Inside Griffin Center) or by calling 619 644-7192 or the Health Services website: www.grossmont.edu/health-services/

Note: Students whom depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the health fee by submitting a written request to the Office of Student Affairs. Waiver forms may be obtained in Admissions and Records, Student Affairs Office and Student Health Services. Requests for exemptions will be reviewed by the Dean of Admissions and Records and the Associate Dean of Student Affairs.

**HOUSING**

Grossmont College does not offer on-campus housing. Locating accommodations is the student’s responsibility; however, a limited listing of apartments or room rentals can be obtained in the Associated Students of Grossmont College, Inc. Office and website at www.asgcinc.org. The college assumes no responsibility for providing or supervising such housing facilities.

**MILITARY INFORMATION**

Specific information regarding the Armed Forces and veteran’s benefits may be obtained in the Veterans Affairs Office. For additional veteran information see page ___.

**RULES AND REGULATIONS**

Appropriate statements regarding rules and regulations concerning student conduct, rules, privileges, limits of actions, expectancies and restrictions are kept in the Student Affairs Office and are made available to any student who wishes a copy. These rules and regulations are issued in accordance with legal requirements of notification.

**SERVICE ANIMALS AND OTHER ANIMALS ON DISTRICT PROPERTY**

(Board Policy/ Administrative Procedure 3440)

The District is closed to all animals, with the exception of service animals and animals involved in the instructional process.

The District will allow an individual with a disability to use a service animal in District facilities and on campuses in compliance with state and federal law. The District will allow an individual with a disability to be accompanied by his/her service animal in all areas of the District’s facilities where members of the public, invitees, clients, customers, patrons, or participants in services, programs or activities, as relevant, are allowed to go.
These procedures shall also be applicable to an individual who is training a service animal.

SMOKING REGULATIONS

As of January 1, 2009, Grossmont College transitioned to a smoke-free facility as stipulated in Board Policy 3560. Violation of this campus tobacco policy will result in appropriate disciplinary penalties in place for both students and employees.

In accordance with AP 3560 “Smoking” means engaging in an act that generates smoke or vapor, such as possessing a lighted pipe; a lighted hookah pipe; operating an electronic cigarette or other electronic nicotine delivery system; a lighted cigar; a lighted cigarette of any kind; or lighting or igniting a pipe, a hookah pipe, a cigar, or a cigarette of any kind.

SPECIAL EVENTS

As part of its educational offerings, Grossmont College presents a year-long series of cultural events. Among the presentations are lectures by persons of note in the political and scientific spheres; artists in the fields of music and dance; art exhibitions; dramatic productions by the Theatre Arts Department; film series; orchestral, band and choral productions; and other events that add variety to the intellectual and cultural life of the college community. These include both day and evening programs that are open to students and the general public.

STUDENT AFFAIRS OFFICE

The Student Affairs Office manages programs and services in collaboration with staff, faculty, and students to enhance the quality of campus life for students. The following are specific services and responsibilities related to student interest:

• Oversees the Health Services Office by providing vision, leadership and direction, including staff involvement in the review and implementation of nursing and medical care services for students. A wide spectrum of nursing and medical care services are available to assist the health care needs of students.

• Oversees student life programming including student activities and services provided by the Associated Students of Grossmont College, Inc. (ASGC, Inc.) which is the student government with a not-for-profit corporation status. Serves as the administrative advisor to the ASGC, Inc. which includes student benefit card matters, and grant application process.

• Reviews and authorizes ASGC, Inc. bank documents, purchase orders, contracts, fiscal budget, activities, special events, and other sponsored services and activities. The office promotes the shared governance philosophy of the college to the student leaders by encouraging student representation on district and college committees and councils.

• Manages student disciplinary issues related to classroom instruction, staff, faculty, department functions, and the overall campus environment. Has primary responsibility for investigating, reviewing, and facilitating student discipline issues with respective staff and faculty per District’s Student Disciplinary Procedures. Conducts complete investigations for recommending appropriate administrative action to the Vice President of Student Services. Facilitate, review, and follow up on student complaints related to campus services, faculty, staff, and students for appropriate resolution. Manages grievances in compliance with Board policies, educational related codes, and the District’s Student Rights and Due Process Procedures. Performs a defined administrative role in the initial investigations of discrimination and/or harassment related charges. Student Affairs furnishes investigative documents, office records, and prepares official statements to assist District counsel for court purposes and legal claims against the District.

• Organizes the ASGC, Inc. Board election and Student Trustee election including the student body voting process for student leadership positions which represent student interests.

• Administers the annual commencement ceremony which honors students who are eligible for an associate degree and/or certificate. • Organizes the campus-wide Week of Welcome (WOW) events and services during the first week of instruction designed to welcome new students and welcome back returning students.

• Serves as the administrative chair with the faculty chair of the World Arts and Cultures Committee (WACC). The planning committee consists of students, staff, and faculty who organize a wide range of cultural activities and events to increase respect and awareness levels of cultural diversity.

• Students interested in assisting WACC; joining clubs or obtaining club charters for establishing a new club on campus or renewing an existing clubs charter; serving on the ASGC, Inc. board; and/or obtaining additional information regarding the overall office description are encouraged to visit the Student Affairs Office in person or online at www.grossmont.edu/student-affairs.

STUDENT IDENTIFICATION CARD

Students will receive one free photo I.D. card as part of the registration process. Continuing students can update their ID card with a current semester sticker by bringing their ID card to the ASGC, INC Activities window, the College Cashier’s office or the Admissions & Records office. This card is required for access to Library Services, Health Services and some instructional laboratory areas, including some off-campus clinical experience sites for health occupational programs.

STUDENT EMPLOYMENT SERVICES

Online College Central Network is available 24 hours a day. Job Placement services are available through the Grossmont College Student Employment Office for all former and current Grossmont and Cuyamaca College students who seek job referrals. Student applicant information and position referrals are computerized in order to facilitate placement.

Employment listings offer career opportunities plus full-time, part-time, temporary and summer positions that best fit a student’s skills, education and needs. Internships, both paid and non-paid, are also available for students. Job seekers have access to federal, state, county and municipal listings for California and the nation.
SUBSTANCE ABUSE POLICY
The Grossmont-Cuyamaca Community College District’s Governing Board has adopted policies regarding possessing or being under the influence of alcohol, narcotics, or dangerous drugs on campus. The Grossmont-Cuyamaca Community College District Substance Abuse Program information is available at the Learning Resource Center, Financial Aid Office, Student Affairs Office, and the Student Health Services Office.

TESTING SERVICES
Located in the Student Services and Administration Building, Room 10-170, this office provides individual and group assessments in English, English as a Second Language, Math (including calculus), and Chemistry 141. For additional information, visit our web site at www.grossmont.edu/assessment.

TRANSFER CENTER
The Transfer Center provides students with information and resources on transfer planning to a California State University, University of California, independent college and university, and out-of-state four year institutions. The Transfer Center contains resources such as current college catalogs, articulation, articulation agreements and reference books. There are also computer terminals available for students to access College Source (a computerized college search program), ASSIST (California’s official website for transfer information and articulation) and other transfer information websites. Representatives from four-year colleges and universities visit campus regularly to advise students free of charge. Workshops on transfer-related topics are presented throughout the semester and students are assisted with completing university admission applications.

TUTORING CENTER
The Tutoring Center provides supplemental assistance, at no cost, to currently enrolled Grossmont College students seeking help with course work. Academic tutoring is available in a variety of subjects, ranging across the curriculum, based on availability of tutors.

Individual and group tutoring appointments are available during the day and evenings. To schedule an appointment, phone (619) 644-7387, visit the website at www.grossmont.edu/tutoringcenter, or visit the Center in the Learning and Technology Resources Center, room 70-202. The Center meets the challenge of effectively serving the diverse academic, socio-economic, cultural, disabled and ethnic backgrounds of the community college student.

CAMPUS SAFETY
POLICE SERVICES at the District are provided by the San Diego County Sheriff’s Department. A sheriff’s sergeant and seven deputies are assigned to the Grossmont and Cuyamaca college campuses. If necessary, the District also has access to Sheriff’s Department specialized units that investigate crimes such as illegal drug sales, auto theft or gang-related crime.

In addition, a team of Campus and Parking Services (CAPS) specialists provides services such as automobile assistance, lost & found, and safety escorts. CAPS also enforces parking regulations on campus.

The Public Safety Office is located in the Grossmont College parking structure, Room 57-100.

PUBLIC SAFETY CONTACT INFORMATION
Call 911 in an emergency
- Life-threatening situation
- Medical emergency
- Missing persons
- Crime in progress
- Fire
- Major disturbance
Call (619) 644-7800 to contact law enforcement for a non-emergency
- Crime report
- Suspected suspicious activity

Call (619) 644-7654 for Campus and Parking Services
- Automobile assistance
- Parking
- Lost & found
- Safety escort

Additional public safety information is available at our home page: www.gcccd.edu/public-safety

Parking & Traffic Regulations
All vehicles must display a valid college parking permit while parked on campus property. The responsibility of finding a legal parking space, as well as knowing where and when a parking permit is valid, rests with the vehicle operator and/or owner. The purchase of a parking permit does not guarantee a space to park. For the safety of the college community, all California Vehicles Codes are enforced. All community members (students, staff, faculty, and visitors) are primarily responsible for their own safety and property.

For further information, contact the Campus and Parking Services at (619) 644-7654.

Displaying Parking Permit on Campus
The parking permit must be displayed so that the color and expiration date is clearly visible. The parking permits are only valid when properly displayed:

1. Affixed to the front windshield inside the lower corner on drivers side.
2. Hanging from the rear view mirror, completely attached to the plastic permit hanger provided by the college, or placed on the dashboard facing date/semester side up.

Permit Hangers
A free plastic permit hanger is available from select student services offices, and the CAPS office.

Student Parking Permits
Student parking permits are purchased through WebAdvisor at www.grossmont.edu. It will link you to Credentials, Inc., to purchase your parking permit. You may pay by credit card online or if you choose to pay by cash or check you may BRING in your PRINTED ORDER FORM to the College Cashier’s office and we will process your payment so that your parking permit can be mailed.

Refunds for Parking Permits—You must physically return your parking permit to the College Cashier’s office, WITHIN THE REFUND DEADLINE of your class/es to receive a refund. If you paid by credit card, we will process your transaction and you will receive a credit to your card from Credentials, Inc. If you paid by cash or check, we will refund your money to you after cancelling your parking permit through Credentials, Inc.

For help with purchasing your permit you may call the Customer Service number of Credentials, Inc., at 1-800-646-1858.
Faculty & Staff Parking Permits
Permits are available at the Business Communication Services at Grossmont and Cashier’s Office at Cuyamaca.
Grossmont: (619) 644-7621
Cuyamaca: (619) 660-4233

Vendor Parking Permits
Vendor parking permits are given out at the CAPS office.

Call Boxes and Locations
Emergencies and requests for motorist assistance can be reported to the District Police at (619) 644-7654 or by using one of the Call Boxes located in Parking Lots: 1, 3, 4, 4A, 5, 7, (Parking Structure each level), on the north-west side of the football field, and the inside of all campus elevators.

Pay Stations
Daily permits for students and visitors may be purchased from the pay stations located in Parking Lots: 1, 3, 5, 7, and on each level of the parking structure.

Please use exact change, one dollar bills only, or any major credit/debit card. No refund or change is given. Pay stations permits are only valid in student parking lots.

Business visitors may obtain a parking pass from the Business Communications Services Office.

Temporary Permits
Temporary permits are available at the CAPS office. These permits are intended for extraordinary circumstances such as emergencies or unexpected events.

Disabled Parking Permits
All vehicles utilizing disabled parking spaces must display a state issued identification placard, i.e. DMV issued placard, DP or DV plates. Applications for placards/plates are available at the Department of Motor Vehicles. Disabled Permits are also valid in parking meters and student lots.

Students, visitors, faculty, or staff members who legally possess a current California Disabled Placard, which must be displayed, are not required to purchase a parking permit.

Temporary disabled parking permits may be issued by CAPS or the Disabled Student Programs and Services Office. (This permit is valid only on District property, and it is not to exceed two weeks).

Special Events Parking
Please contact the hosting department for parking details.

Parking request for special events or large groups are available through previous arrangements, for detailed information contact Campus and Parking Services at (619) 644-7654.

Replacement for Lost or Stolen Permits
There are no refunds or replacement of lost or stolen parking permits.

Motorist Assistance
The Campus Safety goal is to provide safe, orderly, and fair parking to the college community. We strive to make parking on either campus as convenient as possible, while promoting safe movement of vehicles and providing for pedestrian safety. All persons having a valid parking permit are eligible to receive the following complimentary services: unlocking vehicle and battery jump start.

Campus and Parking Services also provides an escort service available to all community members.

Parking Citation
Fines
Parking citation fines are to be paid within 21 days of issue date or 14 days of delinquent notice. Failure to pay fines on time results in a delinquency fee.

Payments
Fees resulting from citations are payable at the College Cashier Office or online at: https://www.paymycite.com/gcccd

Citation status changes will not be processed until the full payment of all applicable fees.

Unpaid citations are subject to a $75.00 delinquent fee. Payment failure will eventually result in a DMV hold on the vehicle's registration.

Appeal Forms
You may obtain a “Citation Appeal Form” at https://www.paymycite.com/gcccd. Complete the form online within 21 calendar days of the citation’s issued date. You will receive a response to your request by mail within 1-2 weeks.

Public Safety Office is located at Grossmont College on the east side of the parking structure in Parking Lot 5.

ADDITIONAL SERVICES
ATM Location
Grossmont College: Outside the Tech Mall.

Lost & Found
Lost and Found items should be returned to CAPS. To check if an item has been turned in, call (619) 644-7654 or stop by the District Police Department Bldg. 57.
DIVISIONS OF THE COLLEGE

ALLIED HEALTH AND NURSING

Debbie Yaddow  
Senior Dean

Domenica Oliveri  
Associate Dean/Director of Nursing

Nursing
Lisa Maloy  
Assistant Director of Nursing

Program Coordinators
Liz Barrow  
Cardiovascular Technology
Telemetry/ECG

Janice Goforth-Melroy  
Disability Services Management

Erik Duke, Chris Rice  
Orthopedic Technology

Christy Vicino  
Occupational Therapy Assistant

Peggy Wells  
Respiratory Therapy
Anesthesia Technology

HEALTH PROFESSIONS

Cardiovascular Technology
Faculty:  
Barrow, Potter, Rosen

Cardiovascular Technology is a relatively new and expanding discipline of Allied Health which specializes in the diagnosis and treatment of cardiovascular disease. Graduates of the program enter the health care profession as Cardiovascular Technologists with a specialty of Invasive, Adult Echocardiography or Vascular diagnostics. The program is composed of on-campus lecture and laboratory courses, and clinical experience in local hospitals and clinics. The Cardiovascular Program at Grossmont College is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). See page 11 for further details.

Telemetry Technician/ECG
Faculty:  
Marshall

EKG/Telemetry technicians are allied health professionals who operate electrocardiograph machines to provide physicians with data for diagnosis and treatment of heart ailments. Telemetry Technicians are employed in hospitals, clinics, and private practice offices. The beginning EKG/Telemetry course trains students to record basic electrocardiograms and recognize abnormalities. EKG/Telemetry Technicians may also be required to perform pacemaker evaluation, cardiac stress-testing, Holter monitoring, and telemetry arrhythmia monitoring. The advanced telemetry courses include the theory and techniques necessary to perform these duties.

Disability Services Management
Faculty:  
Goforth-Melroy

The Disability Services Management curriculum is the major offering. Students are prepared to work in agencies providing services to persons with developmental disabilities. See page 80 for the Associate Degree and Certificate requirements. The Health Sciences Program also offers a cardiopulmonary resuscitation class.

Nursing
Faculty:  
Aliyev, Babini, Brooks, Maloy, Morris, Ngo-Bigge, Oertel, Sekol, Shadroff, Tendal

Nursing is a profession whose focus is the diagnosis and treatment of human responses to actual and potential health problems. The Nursing Program prepares men and women to provide professional nursing care to clients in critical, acute, chronic and out-patient settings. The Nursing Program is approved by the California Board of Registered Nursing and is accredited by the National League for Nursing. See page 12 for further details.

Occupational Therapy Assistant
Faculty:  
Fries, Vicino

The Occupational Therapy Assistant is a health care professional who works in collaboration with a registered occupational therapist to improve functional performance in daily living activities with people who are limited by physical injury or illness, mental health problems, developmental or learning disabilities or the aging process. Treatment goals are accomplished through the use of therapeutic occupations including: manual and creative arts, daily living tasks, exercises, play/leisure activities and simulated work tasks. The Occupational Therapy Assistant Program prepares men and women to provide services in a wide range of treatment settings including: hospitals, rehabilitation facilities, skilled nursing facilities, schools, day treatment centers, outpatient clinics and other community agencies. The Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE), 4720 Montgomery Lane, Bethesda, MD 20814-3449, phone number (301) 652-6611. See page 13 for further details.

Orthopedic Technology
Faculty:  
Duke, Rice

Training as an Orthopedic Technologist offers lifetime professional skills in an expanding allied health field. This program is designed to prepare graduates to perform the application, adjustment and removal of casts, splints and braces; set up and maintain all traction configurations; assist in the care of the acutely injured orthopedic patient, including wound dressings; and to assist the physician in the reduction and/or manipulation of orthopedic injuries. Most Orthopedic Technologists are employed in either hospitals, clinics, or private practice offices. See page 13 for program admission requirements.
Respiratory Therapy
Faculty:
Handley, Wells
Medical Direction is provided by Dr. David Willms, Pulmonologist at Sharp Memorial Hospital, San Diego.

Respiratory Therapy is a relatively new and expanding field in medical treatment. Students are trained in the treatment, management, control and care of patients with respiratory diseases or other cardiopulmonary dysfunction. Practitioners in Respiratory Therapy are involved in a wide variety of life-saving and life-supporting situations, working side-by-side with physicians and others on the health care team. Graduates enter the health care profession as a registry-eligible Respiratory Therapist and may work in a variety of health care settings - hospitals, including acute and critical care (intensive care units - neonatal, pediatric and adult), rehabilitation diagnostic laboratories and outpatient clinics. The Respiratory Therapy Program is accredited by the Commission on Accreditation for Respiratory Care (CoARC). Graduates are eligible for licensure through the Respiratory Care Board of California (RCB) and for the entry level and advanced level practitioner exams (CRT and RRT) through the National Board for Respiratory Care (NBRC). See page 14 for further details.

Anesthesia Technology Program
Faculty:
Foster

The Anesthesia Technology Program trains students in the skills and knowledge needed to work in the operating room under the supervision of a registered nurse or an anesthesiologist. Students learn how to maintain supplies and equipment and assist the anesthesiologist with patient care during surgery. Anesthesia Technicians are technical experts on the design, function, and trouble shooting of anesthesia equipment and monitors. They are vital members of the anesthesia care team and a second pair of eyes and hands during emergencies or other difficult procedures. Graduates of the program are employable at: acute care hospitals, trauma centers, transplant centers, teaching facilities, outpatient surgery clinics and independent contractor to plastic surgeons offices.

ARTS, LANGUAGES AND COMMUNICATION

Steve Baker,
Dean

Department Chairpersons
Jamie Shatwell
American Sign Language
Joel Castellaw
Communication
Kathy Meyer
Dance
Evan Wirig
Media Communications
Derek Cannon
Music
Beth Duggan
Theatre Arts
Gareth Davies-Morris
Visual Arts & Humanities
Paul Vincent

World Languages:
Chinese, Italian, Japanese, Russian, Spanish
Arabic, French: Sonia Ghattas-Soliman
German, Russian: Johannes Bruestle

The Division of Arts, Languages and Communications provides courses of study in the fine and performing arts, including studio arts, art history, dance, digital media, humanities, music, photography, and theater. Courses of study in communication include speech communication, forensics debate, media communications, American Sign Language and world languages. Courses and programs are designed to meet the needs of those seeking a degree in these fields, seeking transfer to a university, or for those preparing for careers in these fields as well as for those seeking general education or desiring to develop creative skills.

American Sign Language
Faculty:
Carmean, Shatwell

The American Sign Language program offers students the opportunity to learn about the history of the language and aspects of Deaf Culture while developing skills in ASL use.

Communication
Faculty:
Castellaw, Curran, Perez, Schultmeyer, Solan, Strothers, Tuscany

Communication’s basic objective is to provide experiences which lead to improved awareness, knowledge and skill in human communication. Focusing on communication behavior, the course offerings utilize the insights of the behavioral scientist, the psychologist, the communicologist, and the semanticist, as well as the rhetorician. Although the major responsibility is to serve all members of the college community, regardless of their educational objectives or occupational goals, specialized training is available for communication majors and other students with special needs and interests.
Dance

Faculty: Meyer, Mullen

Dance is a language in movement; a means of communication and expression basic to all individuals. The dance department provides an atmosphere of diverse movement styles and dance genres. The teaching emphasis is placed upon proper alignment, kinesthetic movement principles, and theory to support a variety of dance forms. Opportunities are provided for all interested persons to develop their dance skills and movement potential. Courses are designed to fill the general need and will also allow for intensive study in a particular area. The Associate Degree dance program is designed to provide training for transfer to similar programs at four-year institutions and will prepare the student for employment in a variety of areas of dance. Performance opportunities are provided for students in both an intimate theater on-campus and a large community theater. The dance curriculum of the college includes courses in ballet, modern dance, jazz, tap, stretch and alignment, pilates, musical theater dance, choreography and improvisation, hip hop, dance history, point, dance theatre performance, and student choreography for production.

Students who plan to pursue a dance major should confer with the dance coordinator.

Media Communications

Faculty: Calo, Papageorge, Wirig

The area of Media Communications includes electronic media (audio and video) and journalism for both print and broadcast.

Both general education and skills-type courses are offered in the communication arts. The courses are designed to make the student aware of the nature, processes, and effects of media communications on society, and to provide skills for working with and within the various fields. Electronic media courses, including audio and video, provide students both the technical knowledge and skills for succeeding in the many rapidly expanding areas of broadcasting, industrial communication, and multi-media. Production courses in both audio and video are conducted with modern studio-quality equipment. In these courses, students learn to write and produce program material, to operate the state-of-the-art equipment, and to function within media communications production organizations. Students enrolled in the audio production courses have the opportunity to serve on the staff of the college’s radio station. Many of the graduates of the media communications program go directly to employment positions in broadcasting, corporate communications, multimedia production companies, or transfer to four-year universities.

Journalism courses are designed to make the student aware of the impact of the news media on his/her life, and to develop competency in the numerous skills demanded of today’s journalists. Students enrolled in the lab-type courses learn to operate state-of-the-art computer equipment for writing and laying out publications, and they have the opportunity to serve on the staff of the college’s weekly newspaper. They also develop and tape television newscasts. Courses in public relations introduce students to the principles and skills required of those who will serve as managers and leaders of business, government and nonprofit organizations.

Music

Faculty: Benedetti, Cannon, Tweed

The two-year major in music will prepare a student for transfer to a four-year institution for completion of an elementary or secondary teaching credential; a major in music history, theory or composition; or an applied music degree. In addition, the music staff welcomes all persons interested in continuing their development of skills and appreciation of music by enrolling in any of the technical or performance classes.

The music curriculum of the college includes courses in harmony, counterpoint, ear-training, keyboard, sight-singing, and music appreciation. Class study is offered in voice, piano, classical guitar, strings, brass, woodwind and percussion. Performing groups include Symphony Orchestra, Concert Band, Jazz Ensemble, Guitar Ensemble, Master Chorale, Vocal Jazz Ensemble, Afro-Cuban Ensemble, and Gospel Choir.

The performing organizations provide a variety of programs for student and community interest. The student recitals and annual Winter and Spring Concerts offer cultural opportunities to both performers and audiences.

Students who plan to follow a music major course should contact the Music Department office before or during registration in order that prerequisites and placement obligations are clearly understood. Music majors are expected to participate in at least one performing group each semester.

Theatre Arts

Faculty: Duggan, Everett

The courses in the area of Theatre Arts are designed to offer a broad range of opportunities to students interested in performance, movement, musical theatre, direction, design, and construction. Students can experience Theatre from both a behind the scenes perspective as a technician, as well as from an audience interaction perspective as an actor. General Education classes are also offered in the areas of Theatre Appreciation and Costume History, as well as Narrative Theory. Specialized performance areas include: Voice and Movement for the Stage, Acting for the Camera, and Musical Theatre. Several different avenues are available for student involvement in productions including on-site productions, touring/off-site productions, and summer productions. No theatre student is completely equipped without at least a passing knowledge of the total requirements of all the areas necessary to produce and present stage productions. The courses at Grossmont College are designed to be transferable to a wide variety of four year institutions and those interested in pursuing an Associate Degree are encouraged to contact the Theatre Arts Department for clarification on prerequisites and course offerings.
Visual Arts & Humanities

Faculty:
Art History – de Koning, Serrano
Ceramics – Garcia, Irwin
Humanities – Davies-Morris, Mapes, Schmidt
Painting and Drawing – Bennett, Mosley
Photography – Turounet
Sculpture – Wilsterman

Art History explores the creative production of cultures and individuals from the ancient world to contemporary times. Works or art and monuments are studied with regard to their historical context – religion, culture, politics, and technology with the goal of understanding and distinguishing characteristics of style belonging to art historical periods, artists, works of art, and media.

Ceramics is an earth medium of expression, embodying the spirit of humans from the beginning of time. Clay when frozen by fire records the marks and forms of simple utilitarianism as well as complex thoughts and rituals.

Digital Media is an evolving medium that fuses traditional concepts of composition and art making with newer digital methodologies. Using significant technologies and image making processes, Digital Media students explore a wide range of digital tools and compositional devices to learn how artists apply computers to produce powerful images and designs.

Drawing and Painting provide the students with a two-dimensional visual art foundation based on the western renaissance tradition. Techniques, materials and methods of representational and contemporary art are explored by the students in a traditional assignment format.

Humanities (studia humanitas) courses use analytic and critical thinking skills to read, write, and study that which pertains to human condition, with particular focus on the liberal arts (e.g., literature, art and art history, philosophy, religion, music, architecture, anthropology and archaeology, theory, etc.). Humanities attempts to discover and make sense of the world through interdisciplinary and chronological viewpoints.

Photography is a high-speed, high resolution, information-processing medium, the artistic success of which demands sensitive, skillful and self-critical use. This powerful and convenient technology, controlled in the refined photographic tradition, is a significant agent for change and also a witness to it.

Sculpture includes 3-D design, jewelry design, and sculpture courses emphasizing study in the various physical methods and conceptual theories used to produce three-dimensional art. Sculpture students explore a wide range of media in both an historical and contemporary viewpoint, ranging from traditional object-making to art in a public context.

World Languages

Faculty:
Bruestle, Crespo, Ghattas-Soliman, Guerrero, Navarro, Vincent, Young

In a world that is increasingly interdependent, we can no longer afford to remain monolingual. Success depends in large measure on the ability of an individual to function as a member of a global village whose members speak a variety of languages. Learning foreign languages is no longer a pastime: it is a necessity. How does learning a foreign language help you to meet today's challenges?

The Study of a Foreign Language

- helps you to expand your view of the world
- encourages critical reflection on the relation between language and culture, language and thought
- expands your opportunities for meaningful leisure activities (such as travel, viewing foreign language films, watching foreign TV programs)
- develops your intellect (encouraging good learning habits, memorization, combining course content and skills in a meaningful way)
- improves knowledge of the native language (through comparison and contrast with the foreign language)
- exposes you to modes of thought and viewpoints that are available only in the foreign language and its culture
- helps to build practical skills that may be used in other disciplines
- fosters your understanding of the interrelation between language and human nature
- teaches and encourages respect for other ethnic groups
- contributes to the development of your personality
- contributes to the achievement of national goals, such as economic development or national security

At Grossmont College, world languages are presented as a major for the specialist, as a required introduction for the transfer student, and as a source of personal development for the student seeking general education.

Language learning is presented in the sequence of listening, speaking, reading and writing, yet never losing sight of the cultural aspects. While developing oral skills, the student gains background in reading and writing and related cultural aspects adequate to successfully continue his/her language studies elsewhere and to apply his/her language skills in practical situations.

Ordinarily, the student with two years of high school language will enroll in level two in college; three years of high school language, level three; and with four years of high school language in level four.

There is a prerequisite exam that may be taken at the Assessment Center (Bldg 10-Room 172) for the student who does not know their level or does not have transcripts or documentation.
CAREER AND TECHNICAL EDUCATION/WORKFORCE DEVELOPMENT

Javier Ayala, Ph.D.
Dean
Department Chairperson
Brian Keliher
Business Administration

Program Coordinators
Tina Young, Michael Stewart
Administration of Justice
Mark Pressnall, Barbara Gillespie
Business Office Technology
Angela Gish, Robin Sepulveda
Child Development, Education and Family Studies
Janet Gelb
Computer Science Information Systems
Joe Orate
Culinary Arts
Priscilla Rogers
Hospitality & Tourism Management, Insurance, International Business, Management, Marketing, Retail Management

The Division of Career and Technical Education/Workforce Development offers a variety of associate degree and certificate programs and courses which prepare students for careers, career upgrade and for transfer to four-year colleges and universities.

Administration of Justice
Faculty:
Stewart, Young
Administration of Justice (AOJ) Department, also known as Public Safety and Security Programs, offers a variety of degrees, certificates, and courses. The program includes five major Areas of Emphasis: Law Enforcement, Legal Systems/Court Management, Corrections, Forensic Technology, and Security Management. An Associate of Science-Transfer Degree is also available which provides priority registration to SDSU & CSU Criminal Justice degree majors. In addition to the areas of emphasis, the department presents a Police Academy, an Emergency Dispatch Operator course, a Security Academy, a Corrections Academy, and in-service training. All programs are designed for career-oriented students or transfer to four-year institutions. For detailed information, view the AOJ website at www.grossmont.edu/aoj.

Business
Faculty:
Barendse, Keliher, Scharff
Business Administration is the program intended for those students planning to transfer to a four-year college in any business area.

Business Office Technology
Faculty:
Gillespie, Leslie, Pressnall, Snider
This program prepares students for employment in today’s technology intensive offices. Students complete courses for either the Administrative Assistant or Executive Assistant major. Computer training is emphasized and is offered in a flexible open entry/open exit, self-paced mode (Flex Courses). The comprehensive series of Microsoft Office courses prepares students to take the Microsoft Office User Specialist (MOUS) Certification Examination. Students also complete internships with local employers. Graduates of the program will be prepared to work with management in all types of business environments. The Business Office Technology program also offers several certificates of proficiency in a variety of specialties.

Hospitality & Tourism Management, Insurance, International Business, Management, Marketing, Retail Management
Faculty:
Rogers, Scharff
Programs in this area include Marketing, Management, International Business, and Retail Management. Many of the majors in this area include on-site cooperative work experience with local employers.

Child Development, Education and Family Studies
Faculty:
Gish, Sepulveda
Child Development, Education and Family Studies offer a range of courses for family and life management, parenting, lifelong learning and opportunities for employment in the field of Early Childhood Education and related areas. Several courses in Child Development, Education and Family Studies can be used to fulfill general education requirements and most are transferable to four-year colleges and universities.

The Child Development program is designed for persons seeking employment in the child development field as teachers, directors, and owners of preschools and child care centers including infant/toddler programs. Courses meet requirements for Community Care Licensing and the California Commission on Teacher Credentialing Child Development Permits. We operate an on-campus child care program providing care for children of students and employees of Grossmont College and serving as a lab school for students who are enrolled in child development courses.

The Education Department serves to facilitate those seeking careers in teaching. Course offerings augment the general education program required for transfer to a four-year institution.
Family Studies offers courses designed to help individuals manage their lives more effectively. Family Studies addresses contemporary issues such as changing family styles, time and stress management, development through the life span and aging. Family Studies is dedicated to enabling individuals to develop skills that improve the quality of life.

Child Development, Education and Family Studies also operate the Foster Adoptive and Kinship Care Education program providing training and support groups throughout the county in collaboration with the local region’s Community Services for Families agencies. Further information on these programs is available on the website: www.grossmont.edu/childdevelopment.

Computer Science Information Systems Faculty:

Gelb, Hotz, Norman, Qualls, Quinn

The CSIS Department delivers quality education to students based on a comprehensive, relevant curriculum that provides students with the ability to transfer, enter the workforce, promote and maintain life-long learning. This is a comprehensive and well-equipped program leading to proficiencies in computer programming and systems, small computer systems management, web design and maintenance, and Local Area Network support specialist. Expanding opportunities in computer and information science make these programs increasingly popular.

Culinary Arts Faculty:

Foran, Orate

This program prepares students for employment in today’s food service/hospitality industry. Students may earn either a Certificate of Achievement or a Culinary Arts degree. Graduates of the program enter an industry filled with expanding opportunities as executive chefs, banquet chefs, restaurant chefs, personal chefs, pastry chefs, caterers, kitchen and restaurant managers, line cooks, prep cooks, banquet cooks and also as owners of their own food service operation. The program is composed of on-campus lecture and lab courses. Some coursework is transferable to four-year institutions.

COUNSELING SERVICES

Martha Clavelle
Dean

Department Chairperson
Renee Tuller

Counseling

The Division of Counseling Services includes Counseling, Career Center, QOPS/CARE/CalWORKS, DSPS, International Students, Job Placement, and Assessment offices. These programs are fully described in the Student Services section of this catalog or online at www.grossmont.edu/counseling.

Counseling Faculty:

Canady, Cerda, Cruzado, DeSaracho, Dillon, Ford, Gardner, Heidari, Hosley, Johnson, Lim, Moore, Patnaik, Schmiege, Tuller

Counselors provide services designed to help people become more acutely aware of their values, interests and abilities, thus enabling them to take maximum advantage of educational and vocational opportunities. Counselors strive to establish a counseling relationship conducive to self-exploration, creative problem-solving, the development of meaningful relationships with others, experiencing newness and change, accepting personal responsibility and the development of individualized educational and/or vocational plans.

Students are encouraged to avail themselves of counseling services by making an appointment at the reception desk in the Counseling Center, or calling (619) 644-7208. Questions requiring short answers usually can be answered by the counselor on duty in the lobby of the center or by staff when calling the center. Persons with emergencies are seen promptly.

ENGLISH AND SOCIAL/BEHAVIORAL SCIENCES

Agustín Albarrán
Dean

Department Chairpersons

Israel Cardona
Behavioral Sciences:
Anthropology, Psychology, Sociology

Oralee Holder
English

Helen Liesberg
English as a Second Language

Angela Feres
History

Zoe Close
Philosophy, Religious Studies

Todd Myers
Political Economy:
Economics, Political Science

Interim Program Coordinator
Sue Gonda

Cross-Cultural Studies

Courses in the English and Social/Behavioral Sciences Division are designed to develop the reading, writing, speaking, listening, and thinking skills necessary for effective critical analysis and understanding of the complex interrelationships of people and institutions in this world of diverse cultures and perspectives. The dynamic social, political, economic, philosophical, and linguistic patterns of our world challenge us to examine information in a scientific manner within the proper historical context. The departments within the English and Social/Behavioral Sciences Division strive to bring the tools of scientific methodology into the study of cultures and people, past and present, through the disciplines of anthropology, cross-cultural studies, economics, English, English as a second
language, history, philosophy, political sciences, psychology, religious studies, and sociology. Many courses satisfy general education requirements at Grossmont and at four-year colleges and universities. In addition, the courses offered fulfill some or all lower division requirements for a variety of majors.

**Anthropology**

**Faculty:** Yoshida-Levine

Anthropology is the study of all aspects of the human species, spanning the time from the earliest human ancestors to contemporary societies. In seeking to understand human diversity anthropologists take an extremely broad approach, emphasizing both biological and cultural aspects of humanity. Anthropology is traditionally organized into four subfields: cultural anthropology, physical anthropology, archaeology, and linguistic anthropology.

Coursework in anthropology is a valuable component of a liberal arts education. Students of anthropology learn to develop a broad perspective on humanity, apply scientific research methods, and work effectively in a multicultural environment. These competencies can help students succeed in a global society.

**Cross-Cultural Studies**

**Faculty:** Gonda

Cross-Cultural Studies includes courses from other academic disciplines, such as art, behavioral sciences, history, literature, world languages, social sciences, etc. These courses seek not to increase compartmentalization and cultural isolationism but to stress diversity and a broadening of perspective and point of view. The Tribal Gaming certificate of proficiency provides a basis of cultural and academic knowledge in the tribal gaming industry.

**Economics**

**Faculty:** McGann, Myers, Shahrokhi

Economics students study the major types of economic systems in the world, the ways economic/political decisions are made, and the outcomes of those decisions.

**English**

**Faculty:** Ahrens, Balasubramanian, Bellinghieri, Brown, Cardenas, Ding, Griffith, Harris, Harvey, Holder, Hurvitz, Jendian, Ledri-Aguilar, Miller, Nolen, Sako, Schmitt, Sherlock

The study of English engages the student both as reader and as writer. As reader, the student explores the traditions of literary form and thought characteristic of western and other world civilizations. As writer, the student practices methods of imposing order on ideas and expressing those ideas in an effective manner. Although a literature course emphasizes literary excellence in the works of others and a composition course concentrates on the student’s writing skills, both encompass the entire communication process. Thus the student of English learns to appreciate not only the historical evolution of literary art but also the interrelationship of process, form, and content in composition, thereby becoming both a more perceptive reader and a more proficient writer.

**English as a Second Language**

**Faculty:** Carroll, Ferguson, Liesberg, Loveless, Passentino

The goal of English as a Second Language (ESL) instruction is to help students succeed in college and at work. To meet the needs of individual students, courses are offered at seven proficiency levels, and all language skills are taught: listening, speaking, reading, writing, and grammar. Orientation to American culture is integrated into the courses. ESL placement assessment sessions are provided so students know at which level to begin the program.

**History**

**Faculty:** Bell, Contreras, Ennis, Feres, Gonda, Henry

History is the study of the documented past to acquire understanding into the world’s institutions, ideas, values and creations. The study of history constitutes all aspects of human endeavor including the arts, sciences, technology, economics, politics, war, ideology, culture and society. History also examines the diverse contributions of all gender, socio-economic, racial, ethnic and regional groups in shaping the drama and dynamism of the human experience. From the analysis of historical evidence, students develop the oral, written and critical thinking skills to interpret and communicate the deeper meanings of historical events and people. Studying history also provides the appropriate context for students to grasp the major issues, challenges and conflicts of our present time. This enables more informed debate and discourse in today’s world.

**Philosophy and Religious Studies**

**Faculty:** Close, Hoaglin, Yang

Courses in philosophy are consistently designated to present and convey to the student what is his/her cultural and intellectual tradition, and what is his/her place in the tradition. Specifically, these courses are a balanced offering of intellectual methodology, namely: logic, ethics and epistemology, and cultural heritage in literature and the fine arts approached historically.

Religious Studies include courses designed to inform and add depth to the student’s understanding of one of the most powerful forces in any culture. The courses are designed so that they will serve as adequate preparation for transfer, yet they are essentially of intrinsic value and should be of equal benefit to the nontransfer student.

**Political Science**

**Faculty:** Braunwarth, Jennings, Myers

Political Science courses are designed to help the student understand the political environment in which we live, the political processes for decision making, THE VITAL PARTICIPATORY ROLE OF CITIZENS IN OUR DEMOCRATIC POLITICAL SYSTEM, and the great political issues of our day.
Psychology
Faculty: Chafin-Arenz, Pak, Ramos
As the science of behavior and mental processes, psychology is an academic discipline that emphasizes the study of the individual organism. Standing at the interface between the biological sciences and the social sciences, psychology seeks to investigate such topics as brain and neural functioning, development throughout the life span, sexuality, learning, perception, states of consciousness, memory, cognitive processes, motivation, emotion, personality, abnormal behavior, psychotherapy, and the effects of the group on the individual.

Sociology
Faculty: Cardona, Robinson
Sociology is the scientific study of human societies and of the behavior in the groups that make up a society. It offers perspectives, tools, data, and concepts that enable the student to creatively, thoughtfully, and systematically investigate the social environment.

LEARNING AND TECHNOLOGY RESOURCES
Taylor Ruhl
Interim Dean
Department Chairperson
Library
Nadra Farina-Hess
Faculty: BenVau, Farina-Hess, Middlemas
Library, Media Desk, Listening/Video Viewing, Interlibrary Loan (ILL), Creative Services, Distance Education, Instructional Media Services, Photography, Learning Assistance Centers, Tutoring Center, Instructional Computing Services, Professional Development
The Learning and Technology Resource Center is located in the middle of campus. (See map on the inside of the back cover.) The Center provides a broad range of services that are constantly adapting to students’ changing educational needs and learning styles as well as advances in technology. The Library occupies the north end of the building (enter from Library entrance). Designed as a study environment, it provides easy access to instructional materials along with multiple study carrels, tables, group study rooms, computer stations, lounge chairs, and a copy center. The Library has over 100,000 books and DVDs. The Library online catalog identifies materials at both Grossmont and Cuyamaca College. The library also has access to several online databases and streaming videos that students may use on campus or from home.

Librarians provide a variety of information services. At the reference desk (1st floor), librarians guide students in using the Library and the materials available, help them to select the best resources, and assist in developing research strategies for papers and reports. The librarians’ aim is to help students become more confident and self-sufficient in their use of the Library. Library Instruction is provided via class visits, an online tutorial, or through individual enrollment in LIR courses.

The Media Desk is located on the 2nd floor of the library and provides students and faculty with access to a variety of course-related media resources, such as DVDs, VHS tapes, CDs, and Media Reserves materials. Individual viewing carrels and audio/visual equipment are available, as are laptop computers and group study rooms with computers.

Interlibrary Loan (ILL) services include two to three business day turn-around courier service for materials from Cuyamaca and SDSU. In addition, access to books, journal articles and media from colleges and universities throughout the country and are available through ILL.

Creative Services provides assistance for faculty in the creation of instructional materials via Graphics and Photography support. These services are primarily for faculty and staff.

Instructional Media Services provides assistance to faculty with classroom technology, including smart carts, LCD projectors and document cameras. IMS also provides audio-visual support to campus-wide events. Services must be requested via the website at: www.grossmont.edu/ims or by calling 619-444-7374.

Distance Education is a flexible and convenient opportunity for self-motivated students. Resources are available for students at the Online Success website that helps students determine whether online learning is right for them: www.gcccd.edu/online. Faculty develop a variety of online and hybrid courses which are mainly delivered via the Learning Management System, Blackboard.

Instructional Computing Services (ICS) provides support for faculty and learning assistance centers campus-wide. ICS has three network specialists and a facilities supervisor to help support the use of technology on campus.

Learning Assistance Centers
There are numerous Learning Assistance Centers located throughout the campus. Information on these centers can be found on the website: www.grossmont.edu/tutoring. These centers provide students with various levels of assistance, tutoring and computer access. The majority of these services are located in the Tech Mall, which is located in the Learning & Technology Resource Center. Please ask your instructor about access requirements.

English Writing Center (EWC) is part of the English Department and is located on the first floor of the Tech Mall. Staff include both English instructors and English reading, vocabulary, and study skills. The EWC is open to all students at Grossmont College.

The Math Study Center (MSC) is located on the first floor of the Tech Mall in Room 70-112. The MSC is a part of the math department and provides group tutoring and computer-aided tutoring for all levels of Math.

Open Computer Lab (OCL) is located on the 1st floor of the Tech Mall and occupies the center of the south side of the building. This is the only general use computer lab on campus and supports a number of programs. There are approximately 175 PCs available for students to access word processing applications, subject-specific software, database applications, and computer-aided instructional applications.

Tutoring Center is located on the 2nd floor of the Tech Mall and provides group and one-on-one tutoring for all subjects. Tutoring is by appointment only.
Mathematics, Natural Sciences, Exercise Science and Wellness

Michael Reese
Dean

Department Chairpersons
Shina Alagia, Craig Milgrim
Biological Sciences

Diana Vance, Cary Willard
Chemistry, Science

Scott Therkalson
Earth Sciences:
Geography, Geology, Oceanography

Randy Abshier, Jim Symington,
Cheryl Kerns-Campbell
Exercise Science and Wellness:
Exercise Science, Health Education

Nemie Capacia, Shirley Pereira
Mathematics

Brian Carter
Physical Sciences:
Astronomy, Physical Science, Physics

Faculty:
Blanco, Carter

The Department of Astronomy, Physical Science, and Physics offers classes suited for a general education in science and for career preparation in math, science, medicine and engineering. Fundamental physical principles are discussed and applied to the universe around us.

Descriptive Astronomy (Astronomy 110), General Astronomy Laboratory (Astronomy 112), Exploration of the Solar System (Astronomy 120), Physical Science for Elementary Education (Physical Science 100), Introduction to Physical Sciences (Physical Science 110), Physical Science Laboratory (Physical Science 111), and Introductory Physics (Physics 110) are specifically directed toward the general education of students majoring in fields other than math and science. Physical Science 100 is designed to prepare students for a career in elementary education.

Fundamentals of Physics (Physics 130-131) is a two-semester calculus based sequence directed toward students planning careers in biology and medicine. A three-semester calculus based sequence, Physics 140-240-241, is directed toward students planning for careers in physics and engineering.

In lab classes, students work collaboratively to gain hands-on experience with principles discussed in class.

Biological Sciences

Faculty:
Alagia, Caldwell, Dudley, Golden, Milgrim, Perchez, Ripley, Shearer

The Biological Sciences curriculum at Grossmont College has two principal objectives upon which its program is based. The first is general education and the belief that the educated person should have an opportunity to learn characteristics and attributes common to all life, if he/she is to understand his/her own place among living things. A corollary to this is the increasingly obvious need to develop attitudes which permit people to live in harmony with their environment. Information concerning problems with a biological base, such as the population explosion, pollution, people’s role in maintaining the biosphere, the energy crisis and resources conservation, are examples of general education topics for which biology teachers assume responsibility.

Six courses: Life in the Sea (Biology 105), Environmental Biology (Biology 110), Contemporary Issues in Environmental Resources (Biology 112), Heredity, Evolution, and Society (Biology 114), Introduction to Human Biology (Biology 118), and Principles of Biology (Biology 120), are specifically oriented to general education. Each of these courses satisfies the science requirements for graduation. It is suggested that students majoring in areas other than life science satisfy their graduation requirements by enrolling in Biology 105, 110, 112, 114, 118, or 120.

The second objective is that of preprofessional training. Courses are offered which are applicable to a variety of major fields in the life sciences ranging from general biology, ecology, forestry or zoology to various health sciences, such as premedicine, nursing, or pre-veterinary science. Such courses include: Human Anatomy (Biology 140), Human Physiology (Biology 141 and 141L), Anatomy and Physiology (Biology 144 and 145), Paramedical Microbiology (Biology 152), Statistics for Life Sciences (Biology 215), Principles of Cellular, Molecular and Evolutionary Biology (Biology 230), and Principles of Ecology, Evolution, and Organismal Biology (240).

Students majoring in a biological or health professions field are advised to check the program requirements of the college to which they plan to transfer for course equivalency or special course requirements at those particular schools. Students should also be cognizant of the prerequisites of preprofessional courses and are encouraged to consult with a Grossmont counselor regarding lower division biology, chemistry, mathematics or physics requirements.

Chemistry

Faculty:
George, Larter, Lehman, Oakes, Olmstead, Vance, Willard

The chemistry program strives to offer more than the basic instruction in the science of chemistry. We provide separate academic tracks for the transfer student, for those in the Allied Health Programs and for those seeking to fulfill general education requirements. Students are urged to search for rational explanations of phenomena, to consider relationships among various disciplines, and to develop self-reliance in seeking answers, through which will come a better appreciation and understanding of our world.

Coursework is designed to provide a liberal as well as a practical education. The student has the opportunity to see the contemporary applications of this science in a world of rapidly changing technological growth.
Laboratory methods supplement lectures in order that the student may develop a more direct understanding, participate in “discovery” operations and learn scientific techniques.

**Exercise Science and Wellness, Health Education**

**Faculty:**

Abshier, Aylward, Caires, Harvey, Ivers, Jordan, Kelley, Kerns-Campbell, Larsen, Sim, Weber

Exercise Science and Wellness and Health Education provide opportunities for students to gain knowledge about physical fitness, healthful living practices, leisure-time pursuits, and stress management techniques. The instruction in various activities provides students with the skill to obtain optimum health and physical efficiency. The curriculum is based on the philosophy that by acquiring information and knowledge based on a fitness/wellness paradigm and integrating that knowledge in activities which allow physiological/psychological changes to occur, an important component of a general education is realized. Further, the Exercise Science and Wellness curriculum is centered on the concept that movement skills, intellectual development, physical fitness and healthful living practices are elements of life that must be taught and reinforced. Specific knowledge, skills and practice techniques that enable students to improve are sequential progressions in the learning process. Instructional analysis and evaluation by credentialed professionals are essential aspects of implementing this philosophy.

The Exercise Science and Wellness Department also offers courses in health education, intercollegiate athletics and professional activities for the physical education baccalaureate major.

**Geography**

**Faculty:**

Cliffe, Curran, Goodman, Therkalson

Geography courses are designed to help the general student understand the physical and cultural world. As a field of knowledge dealing with spatial relations and processes on the earth’s surface, the study of geography leads to an understanding of human distribution over the earth, of the various uses to which we have put different parts of it, of cultures and economies created, and of the spatial interrelations which exist between, and have influenced, these patterns. Thus, geography has a fundamental place in the equipment of an educated person.

The discipline of geography has been traditionally divided into two main categories, the physical elements and the cultural elements. Physical Geography deals with landforms, soil, earth-sun relationships, weather, climate, natural vegetation and natural resources. Cultural Geography deals with populations, languages, religions, race, economics, settlement types and regions. Specialized courses from the physical and cultural elements are also offered.

**Geology**

**Faculty:**

Cliffe, Jacobson

The geology program offers basic instruction in geology and related subsciences (geophysics, physical and historical geology technology). Students are urged to search for rational explanations of physical processes, to realize interdisciplinary approaches involved, to develop means of exploring, understanding, appreciating, enjoying and protecting their environment.

Coursework is designed to provide a liberal as well as a practical education for both majors and nonmajors, to show what geology is and what geologists do, and to impart a degree of skill and ability for understanding current technology.

Laboratory methods and observations in the field augment formal classroom work to enable the student to participate in direct observation, exploration and understanding of geological investigations and techniques.

**Mathematics**

**Faculty:**

Capacia, Davis, Funk, Giles, Hicks, Lee, Lines, Manchester, Millan, Palacios, Pereira, Smith, Sundblad, Vanden Eynden, Waller, Working

The mathematics curriculum provides a basic mathematics course (Math 080), Strategies for Success in Math (Math 087), a pre-algebra course (Math 088) and the essentials of high school mathematics (Math 090, 097, 103, and 110) for students who did not take high school mathematics or have not studied mathematics for several years. Also included are the standard college freshman-sophomore sequences of courses (Math 170, 175, 180, 280, 281) for students whose mathematical training is sound and recent and who plan to major in mathematics, engineering, one of the physical sciences, or desire a strong mathematical background. In addition, general education (for those not required to take higher mathematics) is provided through a survey of mathematical topics (Math 120) while the remaining courses (Math 125, 126, 128, 150, 160 and 178) provide special skills or preparation in specialized areas of mathematics often required by other fields such as biology, business, economics, education and psychology.

**Oceanography**

**Faculty:**

Jacobson

The faculty of oceanography endeavors to provide a basic course in the principles of physical oceanography that integrates aspects of physics, chemistry, meteorology and geology as they relate to the marine environment.

Oceanography 112, Introduction to Oceanography, is an interdisciplinary course that focuses upon the history and development of oceanography, and the present and future importance of the oceans. Oceanography 112 may be counted towards fulfilling the Area B, Section 2, General Education requirements for graduation from the college.