

GROSSMONT COLLEGE

2023 SUMMER CLASS SCHEDULE



Regular Summer Session Dates

June 12 - August 3, 2023

4 week: June 12 - July 6, 2023

2nd 4 week: July 10 - August 3, 2023

1st 6 week: June 12 - July 20, 2023

2nd 6 week: June 26 - August 3, 2023

8 week: June 12 - August 3, 2023



Welcome to Grossmont College!

A message from the president

Dear Grossmont College student,



Welcome to summer at Grossmont College!

Summer is a beautiful time to be on our campus, and I commend you for spending it with us. Our campus is full of fantastic summer classes that can help you get ahead on your transfer requirements or help build your skills for a well-paying career.

In addition to our summer classes, we offer our complete student support services during the summer, so you can get the help you need to succeed. For example, you can apply for financial aid all year long and get access to the Grossmont-Cuyamaca Promise, grants, scholarships, and more. Please stop by the financial aid office to learn more about the financial support Grossmont College offers to our students.

If you're starting summer classes, I hope you already registered for your fall semester classes, too. We moved up open registration this year to May so that you don't have to wait to choose your classes. Log in to Self-Service and make sure your fall semester schedule is finalized before you get too busy with your summer classes. You can stop by the Outreach Department if you need help navigating our new registration system. You can also stop by the counseling office or visit their website if you need help with your education plan or figuring out what classes to take.

I hope you'll enjoy the summer at Grossmont College. Thank you for choosing to spend it with us and being our student.

Go Griffins!



Denise Whisenhunt, J.D.
President, Grossmont College

Summer 2023 Calendar

These dates are for 8 week courses only.

Please refer to Admissions and Records for other dates, as needed.

Application cut-off date	April 17, 2023
Registration dates emailed	April 18, 2023
Registration start date	May 1, 2023
Summer class date	June 5, 2023
Last day to apply for refund	June 8, 2023
Last day to drop classes without a "W" on your record	June 8, 2023
Registration deadline	June 11, 2023
Last day to drop classes with a "W"	July 13, 2023

Final Examinations will be held on the last day of class.

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COLLEGE PROCEDURES

WHO MAY ATTEND?

LEGAL RESIDENTS of the State of California who possess a high school diploma or equivalent or are over 18 years of age may attend Grossmont College.

HIGH SCHOOL STUDENTS may attend with the approval of the appropriate high school official, the approval of parent(s)/guardian(s), and the approval of the college official.

NON-RESIDENTS who possess a high school diploma or equivalent or are over 18 years of age may attend Grossmont College by paying the established tuition fee. A “non-resident” for tuition purposes is a student who has not established both physical presence and intent in California for more than one year immediately preceding the residence determination date for a term.

NON-PERMANENT RESIDENT OF U.S. who possess a high school diploma or equivalent or are over 18 years of age may attend Grossmont College by paying the established tuition fees. A “non-permanent” resident of the U.S. is a student who is in an immigration status and who is precluded from establishing California residency.

HOW DO I ENROLL?

CONTINUING STUDENTS

Registration information will be e-mailed on April 17, 2023. For registration information see page 5. You may also log on to Self-Service for your registration information as of April 17, 2023.

NEW AND READMIT STUDENTS

1. File an application for admission online at www.grossmont.edu.
2. For students that apply by April 16, 2023, registration information will be emailed on April 17, 2023. Students that apply starting April 17, 2023, will be eligible for open registration.

WHAT DOES IT COST TO ATTEND?

The Grossmont-Cuyamaca Community College District is part of the California public school system and requires enrollment and health services fees of all students. Non-residents and international students must additionally pay tuition. All fees incurred must be paid in full at the time of registration.

Students attending both Grossmont and Cuyamaca Colleges pay parking fees on ONE CAMPUS ONLY. Enrollment and health fees are figured on a district basis.

Student Benefit Card	\$6
Parking Fee:	
Auto Parking Permit**	\$40
Enrollment Fee (Mandatory)	\$46 per unit
Student Representation Fee*	\$2
Health Fee (Mandatory–includes Accident Insurance)	\$17
Non-resident Students - above fees plus	\$304 per unit
International Students - above fees plus	\$304 per unit

*Approved by vote of students.

**All student parking permits must be visibly displayed so that the date, year and color of the permit can easily be seen. The permit must be displayed through the front windshield, attached to the window. Permits shall not be displayed through window tinting. Lost or stolen parking permits must be replaced at the vehicle owner’s expense. The parking permit is static cling and may be transferred to multiple vehicles.

HOW TO MAKE A PAYMENT

Grossmont College accepts payment by check, money order, Visa, MasterCard, Discover and American Express. Checks are to be made payable to Grossmont College.

Check, Travelers Checks, or Money Order—Make sure your student identification number is written on your check or money order. Make payable to GCCCD or Grossmont College. Mail your check (for registration payments ONLY) to: Grossmont College Cashier’s Office
8800 Grossmont College Drive
El Cajon, CA 92020-1799

Credit Card—Payment can be made at the time of registration through Self-Service (www.grossmont.edu). We accept Visa, MasterCard, Discover and American Express.

Payment Plan—\$25.00 per semester nonrefundable enrollment fee (ACH & credit/debit card). Easy online enrollment—log-in to Self-Service at www.gcccd.edu, click on Students’ menu. Flexible payment options available. No interest is charged; however, penalties will be applied for missed payments—\$35.00 fee if a payment is returned. For more information, call the Cashiers Office at (619) 644-7660.

HEALTH FEE

The Health Services Office provides services to all enrolled students who have paid the Health Fee or have received a financially determined waiver for the Health Fee. Students whom depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the payment of the Health Fee.

The mandatory health fee provides accident insurance for the protection of any student who may experience an injury while participating in a college sponsored credit or non-credit class, or other activity. The sponsored class or activity must be during a directly supervised, on-campus or school-related activity. The supervision of the sponsored class or activity must be by a member of the college staff at a college approved co-curricular activity or event.

Student insurance is secondary to any individual insurance. Information and referrals for care can be obtained in the Health and Wellness Center, Building 60, Room 130 (Inside Griffin Center) or by calling 619-644-7192 or the Health and Wellness website:

<https://www.grossmont.edu/student-support/health-and-wellness/>



Note: Students whom depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the health fee by submitting a written request to the Office of Student Affairs. Waiver forms may be obtained in Admissions and Records, Student Affairs Office and the Health and Wellness Center. Requests for exemptions will be reviewed by the Dean of Admissions and Records and Financial Aid and the Dean of Student Affairs.

ALERT!

You are responsible for all appropriate fees. You may be dropped from courses for non-payment of fees.

FEE WAIVERS AND FEE EXEMPTIONS

The California College Promise Grant (formerly called the Board of Governors Fee Waiver) helps low income students pay the enrollment fee and the parking fee in excess of \$20.00. This aid does not have to be repaid. Eligibility requirements are available at www.grossmont.edu/financial-aid/grants/california-college-promise-grant.php or in the Financial Aid Office.

You must submit your FAFSA (Free Application for Federal Student Aid), California Dream Act application or the California College Promise Grant application every award year to be considered for this program. You must also make satisfactory academic progress as outlined in the College catalog and be approved by the Financial Aid Office.

STUDENT REPRESENTATION FEE

A \$2 fee per semester is collected to provide funds for the support of governmental affairs representatives who are students, staff and faculty for stating their positions and viewpoints before city, county and district governments, and before offices and agencies of the state government. The Associated Students of Grossmont College is the sponsoring campus entity.

STUDENT REPRESENTATION FEE WAIVER

A student may, for religious, political, financial or moral reasons, choose not to pay the Student Representation Fee by directly contacting the Office of Student Affairs by calling (619) 644-7600. The fee waiver request must be obtained and submitted before the final drop deadline for the current semester to the Cashier's Office to be processed. (See calendar inside front cover.)

REFUND INFORMATION

Refunds made by, check, ACH or the payment plan can be processed after two weeks from the day received. Cash refunds will be refunded by the limit set by the College Cashier. You must have a valid government I.D. in order to receive a cash refund. Districtwide refunds will be processed throughout the semester. Credit card refunds will be credited back to the credit card account or, if you paid by cash or check, a check will be mailed to the student. Don't want to wait for a check in the mail? Sign up for direct deposit or bank mobile. Expedite your credit card refund by calling the Cashier's Office at 619-644-

7660. Payment plan refunds are sent from a third party and cannot be credited back to that account. Payment plan refunds will be issued by cash or a check will be mailed out to the student. Refunds are only payable to the student and will not be given to any other individual.

REFUND SCHEDULES

Enrollment, Tuition, Health, and Class Fee Refunds

- For 8 week summer class refund schedules see inside front cover. Contact Admissions and Records for additional dates.
- Other Short-Term Courses
To be eligible for a refund students are responsible to drop classes by the refund drop deadline. Classes dropped after the refund deadline either by student or instructor are not eligible for refund.
- Cash refunds are only payable to the student if paid by cash. There is a maximum cash refund limit set by the Cashier Offices.
- Credit Card Refund: After 2-day processing period, a refund can be processed and posted back to the credit card used.

For other student payments: **Payment Plan, Wire Transfer, ACH, E-Check, Credit Card, etc.** will be processed approximately the second week of the semester after the refund drop deadline. Monthly refunds will be issued until the end of the semester.

Refund checks will be issued to the address on record.

Credit Card refunds will post to the credit card used.

Credit Card refunds may also be initiated by calling the Cashier's office at (619) 644-7660.

***For faster refunds remember to select a refund preference with BankMobile Disbursements, a technology solution, powered by BMTX, Inc.*

PARKING PERMIT AND STUDENT BENEFIT CARD REFUNDS

The refund deadline dates for Parking Permit and Student Benefit Card are consistent with the refund deadline for your class(es). Note: You must physically present your parking permit to the College Cashier's Office by the last day of the refund deadline. Student Benefit Card refunds are available only if the card has not been used. After two weeks refunds are done through Student Activities, 619-644-7603.

STUDENT LOAD

The maximum number of units in which you may enroll is 8. Overloads must be approved by a counselor. Overload requests can be made beginning the first day of classes and require a valid add code. Requests for excessive overloads will require an appointment with the Dean of Counseling. A copy of all college transcripts will be reviewed prior to the appointment.



IMPORTANT COURSE REPETITION CHANGES

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, NP or NC) or withdrew from the class with a "W." Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class within the Grossmont-Cuyamaca Community College District.

Course Repetition and Receiving Federal Aid

Students can only receive financial aid for up to one (1) repeat of any course with a passing grade (A, B, C, D, and P grades are considered passing for financial aid purposes).

GRADES

When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course, and the determination of the student's grade by the instructor in the absence of mistakes, fraud, bad faith or incompetency, shall be final. (Section 76224a California Education Code.)

Grades will be available through **Self-Service** at www.grossmont.edu.

CLASS ATTENDANCE

It is important to attend the first meeting of all classes. If students are unable to do so, the instructor should be notified. Failure to attend the first class may result in the student being dropped from the class.

Regular attendance is expected of every student. A student may be dropped from class due to poor attendance when, in the judgement of the instructor, the student cannot benefit from further instruction. The student who has been absent due to illness or medical treatment should inform the instructor as to the cause of absence.

HOW DO I CHANGE MY CLASSES

Adds and drops can be processed through **Self-Service** (www.grossmont.edu) *AFTER* your assigned registration time.

STEPS TO ADD CLASS(ES):

- If the class is open, you may add through **Self-Service** up to the first day the class meets.
- Once the class begins obtain an "add authorization" from the instructor and register through Self-Service.
- Once your "add authorization" expires, you must obtain the instructor's signature on a Program Change Card and go to the Admissions Office.

Students who are not officially enrolled will not be allowed to attend class.

STEPS TO DROP CLASS(ES)

Classes can be dropped through **Self-Service** (www.grossmont.edu) prior to the drop deadline for your class.

It is the student's responsibility to officially drop courses they are no longer attending. If a course is not officially dropped, you may receive an "F" for the course.

REGISTRATION INFORMATION

TO REGISTER ON THE INTERNET

- Your time to register is on your Registration Information e-mail. You can use Self-Service to register **ONLY AT OR AFTER YOUR ASSIGNED REGISTRATION TIME.**
- Sign on at www.grossmont.edu and click on the **Self-Service** link.
- You will need to know the semester you are registering for, your student I.D. and password, the college and the section number(s) of the class(es) for which you wish to enroll.
- Click on the registration option and follow the directions.
- You may add or drop classes, add your name to a Priority Wait List, purchase parking and benefit cards, pay your registration fees, view and print your schedule, change your address, and view and print grades.
- For step-by-step instructions, please refer to the next page.



GENERAL INFORMATION

- **Priority registration** - Please refer to the college web site for priority registration information.
- **Time conflicts are not allowed!** You may not register for any section that meets at the same time as another section you have selected.
- **You may not enroll in two sections of the same subject.** For example, you may not enroll in two sections of ART 120.
- The **maximum number of units** you may enroll in for summer is eight (8). To add additional units, you must obtain a counselor's signature on an overload clearance card. This card, along with an add card, should be submitted to the Admissions and Records office during regular office hours.
- You may register for classes at **both Grossmont College** and/or **Cuyamaca College** through Self-Service (providing one of the college(s) has a current application on file).

COURSE PREREQUISITES

Course prerequisites will be checked. Please check the course description in the college catalog for course prerequisites. If an assessment test is required, check the list of test dates on the assessment web site at <https://www.grossmont.edu/admissions/placement-assessments/index.php>. If you believe you have met the prerequisite, visit our web site at www.grossmont.edu and click on *Help For Students* then scroll to *Prerequisite Clearance*. If the prerequisite has not been met, an alternate course should be selected.

WAIT LIST

The Wait Lists for all classes will **begin the instant classes close** due to full enrollment. If seats become available, students on Wait Lists will be automatically enrolled and notified if successfully added to a class from the Wait List. More information will be posted on our web site www.grossmont.edu.

You may either be enrolled in a class or be on the Wait List, but not both. For example, if you are enrolled in MATH 110, you cannot be on a Wait List for another section of MATH 110. Remember, there is no guarantee you will be able to enroll in any Wait List classes. If you place yourself on a wait list, **you MUST attend the first class meeting.** Self-Service will tell you your position on the wait list.

UPDATING YOUR RECORDS

- What is my User's I.D.? User I.D. is your first name, a period and your last name (firstname.lastname); and is case sensitive. Your user I.D. may contain numbers. Go to the Self-Service webpage and select "What is my user I.D.?" from the Student Menu. Provide the required information to obtain your user I.D..
- What is my Colleague I.D.? Colleague I.D. is a unique 7 digit student identification number assigned to you by the college (replaces social security number as I.D.).
- What is my Password? The initial Password is your PIN (birth date - MMDDYY). Upon first login you will be required to choose a NEW password (must be 6-9 characters, using both letters and numbers, is case sensitive).
- Address and E-Mail Changes: Login to Self-Service, click Students, click Address Change and update your information. We will be corresponding to you via e-mail regarding registration information, class change notifications and other important messages; therefore, it is important that your e-mail is correct. Please make sure you have the college domain (gcccd.edu) on your Safe Sender list.
- Academic Program (Major Code): You may update your Academic Program (major) by submitting a Major Change Form to the Admissions and Records Office.

Get your I.D. cards at the
Admissions and Records Office.

PREREQUISITE ALERT . . . PREREQUISITE ALERT

Prerequisite Clearance Information

It is extremely important to clear your prerequisites from coursework taken at colleges outside the Grossmont-Cuyamaca Community College District before your registration date! Please check to see if your class has a prerequisite. Prerequisites must be cleared prior to enrollment. Plan ahead and take care of this as early as possible to avoid waiting in long lines and possible delays to your enrollment in important classes.

Prerequisites **ARE NOT** cleared automatically.
Requests to clear any prerequisite **MUST be initiated by the student.**

Please visit the prerequisite clearance website at <https://www.grossmont.edu/admissions/prerequisites-by-program/index.php> and navigate to the appropriate department(s) for instructions on how to clear a specific course prerequisite. Required prerequisites are posted in the college catalog and available online.

Administration of Justice	Health Education
American Sign Language	Health Sciences
Anthropology	Mathematics
Art	Media Communication
Astronomy	Multimedia
Biology	Music
Business	Nursing
Business Office Technology	Nutrition
Cardiovascular Technology	Occupational Therapy Assistant
Chemistry	Oceanography
Child Development	Orthopedic Technology
Communication	Photography
Computer Science	Physical Science
Culinary Arts	Physics
Economics	Psychology
English	Respiratory Therapy
English as a Second Language	Sociology
Exercise Science & Wellness	Theatre Arts
Geography	World Languages (<i>formerly Foreign Languages</i>)
Geology	