

GROSSMONT COLLEGE

2022 SPRING CLASS SCHEDULE



Intersession dates:
January 4 – January 29, 2022
Regular Spring Session Dates
January 31 – June 6, 2022
1st 8-Week Spring Session
January 31 – March 26, 2022
2nd 8-Week Spring Session
April 4 – May 28, 2022

www.grossmont.edu

Welcome to Grossmont College!

A message from the president

D

ear student,

Welcome to the spring semester at Grossmont College, where nearly seven in 10 classes are being offered entirely on campus.

As you look through the Grossmont College Spring 2022 Class Schedule, you'll find an array of courses and programs to fit your needs, both in-person and online, and will see why Grossmont College ranks No. 1 when it comes to the number of students transferring to San Diego State University and why so many residents of our richly diverse East County region and beyond choose Grossmont to pursue their goals. We are, indeed, unique and we offer an abundance of options that not only can lead to a degree, but also to essential workforce skills indispensable in building a better life. In fact, Grossmont College is a recognized leader in areas as diverse as allied health and nursing, the arts, athletics, and career education.



As you progress along your academic journey, you'll find that Grossmont College is a community of care, connection, and collective impact. From Umoja, Justice Scholars, Puente, and First Year Experience – Via Rapida to Mental Health Services, Counseling, the Virtual Help Desk, and more, Grossmont College is here for you.

As we continue to emerge from a devastating pandemic, please remember that anyone taking a class on campus must be fully vaccinated or have an approved waiver and undergo weekly COVID-19 testing.

I want to thank you for choosing Grossmont College to play such a vital role in your educational, career, and personal development. Wishing you all the success in the world.

Go Grossmont!

Denise Whisenhunt, J.D.
President, Grossmont College

Spring 2022

Important Dates and Deadlines

Application Deadline (for appointment time)	November 4
Registration	November 15 - January 30
Intersession 2022	January 4 - 29
Last Day to Pay for Registration	Refer to Class Schedule
Holiday (Martin Luther King Day)	January 17*
Professional Development - Organizational Meetings	January 24 - 27
Regular Day & Evening Classes Begin	January 31
Holiday (Lincoln's Birthday Observed)	February 18 & 19* (Friday & Saturday)
Last Day to Drop without "W" (semester length classes)	February 13
Last Day to Apply for Refund (semester length classes)	February 13
Holiday (Washington's Birthday Observed)	February 21*
Census Day (semester length classes)	February 14
Last Day to Apply for P/NP (semester length classes)	March 4
Last Day to Apply for Spring 2022 Degree/Certificate	March 11
End of First 8-Week Session	March 26
Spring Recess	March 28 - April 2
Spring Holiday	April 1 & 2* (Friday & Saturday)
Second 8 - Week Session Begins	April 4
Last Day to Drop Semester Length Classes	May 1
End of Second 8-Week Session	May 28
Holiday (Memorial Day)	May 30*
Final Examinations	May 31 - June 6
Spring Semester Ends	June 6
Cuyamaca Commencement	June 8 (Wednesday)
Grossmont Commencement	June 9 (Thursday)
Instructor Grade Deadline	June 9
Summer 2022	June 13 - August 4



This schedule is available in alternate formats upon request. Please call the Accessibility Resource Center at (619) 644-7112 (voice) or (619) 644-7119 (TTY).

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REGISTRATION PROCEDURES

WHAT DOES IT COST TO ATTEND?

REGISTRATION FEES

Students attending both Grossmont and Cuyamaca Colleges pay parking fees on ONE CAMPUS ONLY. Enrollment and health fees for these students are figured on a district basis:

Enrollment Fee (Mandatory)	\$46 per unit
Health Fee*	\$20
Student Benefit Card (Grossmont College)	\$12
Student Representation Fee**	\$2
Parking Fee:	

Auto Parking Permit	\$40
Motorcycle Parking Permit	\$20

Non-resident Students — above fees **plus**.....\$307 per unit
International Students — above fees **plus**.....\$307 per unit

*Students who depend exclusively upon prayer for healing in accordance with teachings of a bona fide religious sect, denomination, or organization are exempt from health fees.

**Approved by vote of students.

Fees may be paid by Visa, MasterCard, DiscoverCard, American Express, cash, personal check, cashier's check, or money order. Make checks payable to: GCCCD or Grossmont College. The student's ID number must be clearly written on the front of checks and money orders.

Checks or credit card transactions returned by the bank will result in a \$10 returned item charge. Do not send cash through the mail.

HOW TO MAKE A PAYMENT

Grossmont College accepts payment by check, money order, Visa, MasterCard, Discover and American Express. Checks are to be made payable to Grossmont College.

Payment Plan—\$25.00 per semester nonrefundable enrollment fee (ACH & credit/debit card). Easy online enrollment—log-in to Self-Service/WebAdvisor at www.gcccd.edu, click on Students' menu. Flexible payment options available. No interest is charged; however, penalties will be applied for missed payments—\$30.00 fee if a payment is returned. For more information, call the Cashier's Office at (619) 644-7660.

Credit Card—Payments are due at the time of registration through Self-Service/WebAdvisor (www.grossmont.edu). We accept Visa, MasterCard, Discover and American Express.

Check or Money Order—Make sure your student identification number is written on your check or money order. Make payable to GCCCD or Grossmont College. You may mail your check (for registration payments ONLY) to:

Grossmont College Cashier's Office
8800 Grossmont College Drive
El Cajon, CA 92020-1799

Walk-In—Cashier's office, Room 10-110.

*Note: You may confirm that your payment was received by logging online at www.grossmont.edu and selecting Self-Service/WebAdvisor to review your account.

Returned Check Charge

A \$10 fee will be charged for all returned checks.

Delinquent Debt Collection Charge

If a delinquent debt is sent to the Chancellor's Office Tax Offset Program, a 33% penalty charge will be added to the balance owed.

CALIFORNIA COLLEGE PROMISE GRANT

The California College Promise Grant (formerly called the Board of Governors Fee Waiver) helps low income students pay the enrollment fee and the parking fee in excess of \$20.00. This aid does not have to be repaid. Eligibility requirements are available at www.grossmont.edu/financial-aid/grants/california-college-promise-grant.php or in the Financial Aid Office.

You must submit your FAFSA (Free Application for Federal Student Aid), California Dream Act application or the California College Promise Grant application every award year to be considered for this program. You must also make satisfactory academic progress as outlined in the College catalog and be approved by the Financial Aid Office.

ALERT!

Students are responsible for all appropriate fees and may be dropped from classes for non-payment of fees.

HOW DO I REGISTER FOR CLASSES?

APPLICATION PROCESS

New students and students who have missed two or more consecutive semesters (re-admit) must file an application for admission online at www.grossmont.edu.

Continuing, new and readmit students who apply after November 4, 2021, may register during open registration.

REGISTRATION PROCESS

Registration can be completed through Self-Service (online registration). See page 6 for detailed registration information.

CHANGES AFTER CLASSES BEGIN

Adds and drops can be processed through Self-Service/WebAdvisor prior to the deadline for the class during the following hours on or AFTER your assigned registration time.

- Monday - Sunday: 7:00 a.m. - 10:00 p.m.

Self-Service/WebAdvisor can be accessed at www.grossmont.edu. Computers are available on campus. Registration assistance will be available during regular office hours.

STEPS TO ADD CLASS(ES)

Full Term Classes

- Acquire an Add Authorization at the first meeting of the class.
- Login to the Self-Service/WebAdvisor. From the student menu under "Registration," click on "Search, Plan & Register" and find the correct section, and then click "Register" under the correct section.
- Payment is expected at the time you add/register for a class.** A Class and Fee Statement will NOT be mailed. You may print a list of your classes using the "My Class Schedule" link on Self-Service/WebAdvisor.
- This Add Authorization will not override course prerequisites.** You will not be permitted to add the class until course prerequisite(s) is/are cleared at the Counseling Center.
- The last day to use the Add Authorization will vary by class. You must add the class within 5 days of receiving the Add Authorization.** Once the Add Authorization period has passed, you must file a Late Add Petition at Admissions and Records.

STEPS TO DROP CLASS(ES):

- Use Self-Service/WebAdvisor to drop classes.
- It is the student's responsibility to officially drop courses they are no longer attending.**
- A grade will be issued if the class is not officially dropped!
- Fees are refunded if the class is dropped on or before the refund deadline. Not attending classes does not warrant a refund.
- For refund deadlines, see inside front cover for calendar.



ACCESS YOUR GRADES

Grades are available through Self-Service/WebAdvisor at www.grossmont.edu.

REGISTRATION INFORMATION

TO REGISTER ON THE INTERNET

- Your time to register is on your Registration Information e-mail. You can use Self-Service/WebAdvisor to register **ONLY AT OR AFTER YOUR ASSIGNED REGISTRATION TIME.**
- Sign on at www.grossmont.edu and click on the **Self-Service/WebAdvisor** link.
- You will need to know the semester you are registering for, your user ID and password, the college and the section number(s) of the class(es) for which you wish to enroll.
- Click on the registration option and follow the directions.
- You may add or drop classes, add your name to a Priority Wait List, purchase parking and benefit cards, pay your registration fees, view and print your schedule, change your address, and view and print grades.



REGISTRATION DATES AND HOURS

Self-Service/WebAdvisor availability:
**Monday, November 15, 2021 through
 Sunday, January 30, 2022**

Monday through Sunday 7:00 a.m. - 10:00 p.m.
 (Sundays and holidays subject to change.)

GENERAL INFORMATION

- Priority registration** - Please refer to the college web site for priority registration information.
- Time conflicts are not allowed!** You may not register for any section that meets on the same day and at the same time as another section you have selected.
- You may not enroll in two sections of the same subject.** For example, you may not enroll in two sections of ART 120.
- The **maximum number of units** you may enroll in is eighteen (18). To add additional units, you must contact counseling for an overload card. This card will be submitted by the Counseling Department to the Admissions and Records Office.

- You may register for classes at **Grossmont** and/or **Cuyamaca College** through Self-Service/WebAdvisor (providing one of the college(s) has a current application on file).

COURSE PREREQUISITES

- Please check the course description in the college catalog for course prerequisites. If an assessment test is required, check the list of test dates on the assessment web site at <https://www.grossmont.edu/admissions/placement-assessments/index.php>. If you believe you have met the prerequisite, visit our web site at <https://www.grossmont.edu/admissions/prerequisites-by-program/index.php>. If the prerequisite has not been met, an alternate course should be selected.

WAIT LIST PROCESS

Wait lists for all classes begin the instant that classes close due to full enrollment. Students **cannot be added to a wait list IF:** (1) it is prior to student registration appointment; or (2) the student is already enrolled, or on a wait list, in another section of the same class; or (3) the wait list is full; or (4) the class has started. Students are added to the wait list for a class on a first-come, first-served basis.

As seats become available, students are automatically added to the class in which they are wait-listed. **Students will not be added to a class IF:** (1) the class will cause a time conflict with another class on the student schedule; or (2) the class will cause the student to go over the maximum number of units allowed; or (3) another section of the same course is already on the student schedule; or (4) the student has a HOLD which prohibits registration. The student will be **billed immediately** once the student has been successfully moved from the wait list into the class and an **email notice** will be sent to the **student email address on record**. It is the **student's responsibility** to update all of their contact information in the Admissions and Records Office. To check and keep your information current, please use the Update Personal Information link under User Account on the Self-Service/WebAdvisor Student Menu.

For students that were not registered from the wait list: (1) student cannot view wait-listed classes after semester begins; (2) on the first day of class, instructors will determine the number of open seats; (3) spaces may be offered to students in the order their names were added to the wait list; (4) if a space is offered to a student, the instructor will give the student an Add authorization via Self-Service.

Students are responsible for all fees generated from added classes; includes all forms of adds via web, moved from wait list, or by an add card. Students are responsible for monitoring their schedule and fees using Self-Service/WebAdvisor.

UPDATING YOUR RECORDS

- **What is my User ID?** User ID is your first name, a period and your last name (firstname.lastname); and is in lower case. Your user ID may contain numbers. Go to the Self-Service/WebAdvisor webpage and select "What is my user ID?" from the Student Menu. Provide the required information to obtain your user ID.
- **What is my Colleague ID?** Colleague ID is a unique 7-digit student identification number assigned to you by the college (replaces social security number as ID).
- **What is my Password?** The initial Password is your PIN (birth date – MMDDYY). Upon first login you will be required to choose a NEW password (must be 6-9 characters, using both letters and numbers, and is Case-sensitive).
- **Address and E-Mail Changes:** Login to Self-Service/WebAdvisor, click *Students*, click *Address Change* and update your information. We will be corresponding to you via e-mail regarding registration information, class change notifications and other important messages; therefore, it is important that your e-mail is correct. **Please make sure you have the college domain (gcccd.edu) on your Safe Sender list.**
- **Academic Program (Major Code):** You may update your Academic Program (major) by submitting an Academic Program Change form to the Admissions and Records Office.

IMPORTANT COURSE REPETITION CHANGES

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, NP or NC) or withdrew from the class with a "W." Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class within the Grossmont-Cuyamaca Community College District.

Course Repetition and Receiving Federal Aid

Students can only receive financial aid for up to one (1) repeat of any course with a passing grade (A, B, C, D, and P grades are considered passing for financial aid purposes).

**Schedule your
appointment to get
your ID cards at
the Admissions and
Records Office.**

PREREQUISITE ALERT . . . PREREQUISITE ALERT

Prerequisite Clearance Information

It is extremely important to clear your prerequisites from coursework taken at colleges outside the Grossmont-Cuyamaca Community College District before your registration date! Please check to see if your class has a prerequisite in the Grossmont College Catalog. Prerequisites must be cleared prior to enrollment. Plan ahead and take care of this as early as possible to avoid waiting in long lines and possible delays to your enrollment in important classes.

Prerequisites **ARE NOT** cleared automatically.
Requests to clear any prerequisite **MUST be initiated by the student.**

Please visit the prerequisite clearance website at
<https://www.grossmont.edu/admissions/prerequisites-by-program/index.php>
and navigate to the appropriate department(s) for instructions on
how to clear a specific course prerequisite. Required prerequisites
are posted in the college catalog and available online.

Administration of Justice	Geology
American Sign Language	Health Education
Anthropology	Health Sciences
Art	Mathematics
Astronomy	Media Communication
Biology	Multimedia
Business	Music
Business Office Technology	Nursing
Cardiovascular Technology	Nutrition
Chemistry	Occupational Therapy Assistant
Child Development	Oceanography
Communication	Orthopedic Technology
Computer Science	Photography
Culinary Arts	Physical Science
Dance	Physics
Economics	Psychology
English	Respiratory Therapy
English as a Second Language	Sociology
Geography	Theatre Arts
	World Languages (formerly Foreign Languages)