

GROSSMONT COLLEGE

2020 SUMMER CLASS SCHEDULE



Summer Session Dates

6 - Week Summer Session
June 22 – July 30, 2020

www.grossmont.edu

Welcome to Grossmont College!

A message from the president

 Dear Student,

In this unprecedented, turbulent time of coronavirus global epidemic, we are all being challenged to be the best versions of ourselves. While you and those you hold dear are probably experiencing great uncertainty, I want you to know that Grossmont College will be your constant partner in pursuing your educational and professional goals. Thank you for investing in yourself and your educational future by enrolling in a summer session course with us.



At Grossmont College, our vision is to “transform lives through education.” We want to support your success. Whether you’re taking one class this summer, pursuing a longer certificate or degree program, or planning to transfer to a four-year university, we want to be your partners. Please help us help you by taking advantage of free online tutoring, online academic counseling, or virtual Mental Health Services appointments among other services detailed on our Virtual Campus website at Grossmont.edu/covid19.

Again, I am excited to have you join us this summer – your commitment to your future is an inspiration to all.

Thanks again for joining us.



Nabil Abu-Ghazaleh, Ed.D.
President

Summer 2020 Calendar

Application cut-off date	April 26, 2020
Registration dates emailed	April 28, 2020
Registration start date	May 11, 2020
Summer class date	June 22 - July 30, 2020
Add end date	June 25, 2020
Drop end date	June 25, 2020

Final Examinations will be held on the last day of class.

FIND IT FAST

Summer 2020

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COLLEGE PROCEDURES

WHO MAY ATTEND?

LEGAL RESIDENTS of the State of California who possess a high school diploma or equivalent or are over 18 years of age may attend Grossmont College.

HIGH SCHOOL STUDENTS who are in 11th and 12th grades may attend with the approval of the appropriate high school official, the approval of parent(s), and the approval of the college official.

NON-RESIDENTS who possess a high school diploma or equivalent or are over 18 years of age may attend Grossmont College by paying the established tuition fee. A “non-resident” for tuition purposes is a student who has not established both physical presence and intent in California for more than one year immediately preceding the residence determination date for a term.

NON-PERMANENT RESIDENT OF U.S. who possess a high school diploma or equivalent or are over 18 years of age may attend Grossmont College by paying the established tuition fees. A “non-permanent” resident of the U.S. is a student who is in an immigration status and who is precluded from establishing California residency.

HOW DO I ENROLL?

CONTINUING STUDENTS

Registration information will be e-mailed on April 28. For registration information see page 5. You may also log on to WebAdvisor for your registration information as of April 28, 2020.

NEW AND READMIT STUDENTS

1. File an application for admission online at www.grossmont.edu.
2. For students that apply by April 26, 2020, registration information will be emailed on April 28, 2020. Students that apply starting April 28, 2020, will be eligible for open registration.

WHAT DOES IT COST TO ATTEND?

The Grossmont-Cuyamaca Community College District is part of the California public school system and requires enrollment and health services fees of all students. Non-residents and international students must additionally pay tuition. **All fees incurred must be paid in full at the time of registration.**

Students attending both Grossmont and Cuyamaca Colleges pay parking fees on ONE CAMPUS ONLY. Enrollment and health fees are figured on a district basis.

Student Benefit Card\$6
Parking Fee:

Auto Parking Permit**\$18
Motorcycle Parking Fee.....\$10

Motorcycles are required to have a permit and must be parked in designated motorcycle parking areas or they will be cited for no parking permit.

Enrollment Fee (Mandatory)\$46 per unit
Student Representation Fee*\$2

Health Fee (Mandatory—includes Accident Insurance)\$17

Non-resident Students - above fees **plus**\$265 per unit

International Students - above fees **plus**\$265 per unit

*Approved by vote of students.

**All student parking permits must be visibly displayed so that the date, year and color of the permit can easily be seen. The permit must be displayed through the front windshield, attached to the window. Permits shall not be displayed through window tinting. Lost or stolen parking

permits must be replaced at the vehicle owner's expense. The parking permit is static cling and may be transferred to multiple vehicles.

HOW TO MAKE A PAYMENT

Grossmont College accepts payment by check, money order, Visa, MasterCard, Discover and American Express. Checks are to be made payable to Grossmont College.

Check, Travelers Checks, or Money Order—Make sure your student identification number is written on your check or money order. Make payable to GCCCD or Grossmont College. Mail your check (for registration payments ONLY) to: Grossmont College Cashier's Office
8800 Grossmont College Drive
El Cajon, CA 92020-1799

Credit Card—Payment can be made at the time of registration through WebAdvisor (www.grossmont.edu). We accept Visa, MasterCard, Discover and American Express.

Payment Plan—\$25.00 per semester nonrefundable enrollment fee (ACH & credit/debit card). Easy online enrollment—log-in to WebAdvisor at www.gcccd.edu, click on Students' menu. Flexible payment options available. No interest is charged; however, penalties will be applied for missed payments—\$35.00 fee if a payment is returned. For more information, call the Cashiers Office at (619) 644-7660.

HEALTH FEE

The Health Services Office provides services to all enrolled students who have paid the Health Fee or have received a financially determined waiver for the Health Fee. Students whom depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the payment of the Health Fee.

The mandatory health fee provides accident insurance for the protection of any student who may experience an injury while participating in a college sponsored credit or non-credit class, or other activity. The sponsored class or activity must be during a directly supervised, on-campus or school-related activity. The supervision of the sponsored class or activity must be by a member of the college staff at a college approved co-curricular activity or event. Insurance deductibles range from \$50 to \$100. Student Insurance is secondary to any group, blanket franchise, group practice, individual practice or other pre-payment coverage; the claim must be filed with primary insurance first. Health Services information, accident/illness report forms and insurance claim forms and referrals for care can be obtained in Health Service, Building 60 – Room 130 (Inside Griffin Center) or by calling 619 644-7192 or the Health Services website www.grossmont.edu/health-services/.

Note: Students whom depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the health fee by submitting a written request to the Office of Student Affairs. Waiver forms may be obtained in Admissions and Records, Student Affairs Office and Student Health Services. Requests for exemptions will be reviewed by the Dean of Admissions and Records and the Dean of Student Affairs.

ALERT!

You are responsible for all appropriate fees. You may be dropped from courses for non-payment of fees.

FEE WAIVERS AND FEE EXEMPTIONS

The California College Promise Grant (formerly called the Board of Governors Fee Waiver) helps low income students pay the enrollment fee and the parking fee in excess of \$20.00. This aid does not have to be repaid. Eligibility requirements are available at www.grossmont.edu/fa/feewaivers or in the Financial Aid Office.

You must submit your FAFSA (Free Application for Federal Student Aid), California Dream Act application or the California College Promise Grant application every award year to be considered for this program. You must also make satisfactory academic progress as outlined in the College catalog and be approved by the Financial Aid Office.

STUDENT REPRESENTATION FEE

A \$2 fee per semester is collected to provide funds for the support of governmental affairs representatives who are students, staff and faculty for stating their positions and viewpoints before city, county and district governments, and before offices and agencies of the state government. The Associated Students of Grossmont College is the sponsoring campus entity.

STUDENT REPRESENTATION FEE WAIVER

A student may, for religious, political, financial or moral reasons, choose not to pay the Student Representation Fee by directly contacting the Office of Student Affairs by calling (619) 644-7600. The fee waiver request must be obtained and submitted before the final drop deadline for the current semester to the Cashier's Office to be processed. (See calendar inside front cover.)

REFUND INFORMATION

Refunds made by, check, ACH or the payment plan can be processed after two weeks from the day received. Cash refunds will be refunded by the limit set by the College Cashier. You must have a valid government ID in order to receive a cash refund. Districtwide refunds will be processed throughout the semester. Credit card refunds will be credited back to the credit card account or, if you paid by cash or check, a check will be mailed to the student. Don't want to wait for a check in the mail? Sign up for direct deposit or bank mobile. Expedite your credit card refund by calling the Cashier's Office at 619-644-7660. Payment plan refunds are sent from a third party and cannot be credited back to that account. Payment plan refunds will be issued by cash or a check will be mailed out to the student. Refunds are only payable to the student and will not be given to any other individual.

REFUND SCHEDULES**Enrollment, Tuition, Health, and Class Fee Refunds**

- For 4, 6 and 8 week summer class refund schedules see inside front cover.
- Other Short-Term Courses
To be eligible for a refund students are responsible to drop classes by the refund drop deadline. Classes dropped after the refund deadline either by student or instructor are not eligible for refund.
- Cash refunds are only payable to the student if paid by cash. There is a maximum cash refund limit set by the Cashier Offices.
- Credit Card Refund: After 2-day processing period, a refund can be processed and posted back to the credit card used.

For other student payments: **Payment Plan, Wire Transfer, ACH, E-Check, Credit Card, etc.** will be processed approximately the second week of the semester after the refund drop deadline. Monthly refunds will be issued until the end of the semester.

Refund checks will be issued to the address on record.

Credit Card refunds will post to the credit card used.

Credit Card refunds may also be initiated by calling the Cashier's office or stopping by in person (619) 644-7660.

****For faster refunds remember to sign up for cash card or Direct Deposit!**** www.gcccd.edu/cashcard

PARKING PERMIT AND STUDENT BENEFIT CARD REFUNDS

The refund deadline dates for Parking Permit and Student Benefit Card are consistent with the refund deadline for your class(es). **Note:** You must **physically** present your parking permit to the College Cashier's Office by the last day of the refund deadline. Student Benefit Card refunds are available only if the card has not been used. After two weeks refunds are done through Student Activities, 619-644-7603.

STUDENT LOAD

The maximum number of units in which you may enroll is 8. Overloads must be approved by a counselor. Overload requests can be made beginning the first day of classes and require a valid add code. Requests for excessive overloads will require an appointment with the Dean of Counseling. A copy of all college transcripts will be reviewed prior to the appointment.

IMPORTANT COURSE REPETITION CHANGES

The California Community College Board of Governors recently passed revisions to Title 5 regarding course repetition that took effect during the 2012 summer semester. Students will only be allowed to enroll in a course three times if they received a substandard grade (D, F, NP or NC) or withdrew from the class with a "W." Students with extenuating circumstances may seek approval to enroll in a course for the fourth time through the petition process. These changes do not contain a grandfather clause so any student that has already taken a course the maximum number of times will no longer be able to take the same class within the Grossmont-Cuyamaca Community College District.

Course Repetition and Receiving Federal Aid

Students can only receive financial aid for up to one (1) repeat of any course with a passing grade (A, B, C, D, and P grades are considered passing for financial aid purposes).



GRADES

When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course, and the determination of the student's grade by the instructor in the absence of mistakes, fraud, bad faith or incompetency, shall be final. (Section 76224a California Education Code.)

Grades will be available through **WebAdvisor** at www.grossmont.edu.

CLASS ATTENDANCE

It is important to attend the first meeting of all classes. If students are unable to do so, the instructor should be notified. Failure to attend the first class may result in the student being dropped from the class.

Regular attendance is expected of every student. A student may be dropped from class due to poor attendance when, in the judgement of the instructor, the student cannot benefit from further instruction. The student who has been absent due to illness or medical treatment should inform the instructor as to the cause of absence.

HOW DO I CHANGE MY CLASSES

Adds and drops can be processed through **WebAdvisor** (www.grossmont.edu) during the following hours *AFTER* your assigned registration time.

Monday - Saturday 7:00 a.m. - 10:00 p.m.

Not available on holidays—see Summer 2020 calendar—inside front cover.

STEPS TO ADD CLASS(ES):

- If the class is open, you may add through **WebAdvisor** up to the first day the class meets.
- Once the class begins obtain “add code / authorization code” from the instructor and register through WebAdvisor.
- Once your “add code / authorization code” expires, you must obtain the instructor's signature on a Program Change Card and go to the Admissions Office.

Students who are not officially enrolled will not be allowed to attend class.

STEPS TO DROP CLASS(ES)

Classes can be dropped through **WebAdvisor** (www.grossmont.edu) prior to the drop deadline for your class.

It is the student's responsibility to officially drop courses they are no longer attending. If a course is not officially dropped, you may receive an “F” for the course.

REGISTRATION INFORMATION

TO REGISTER ON THE INTERNET

- Your time to register is on your Registration Information e-mail. You can use WebAdvisor to register **ONLY AT OR AFTER YOUR ASSIGNED REGISTRATION TIME.**
- Sign on at **www.grossmont.edu** and click on the **WebAdvisor** link.
- You will need to know the semester you are registering for, your student ID and password, the college and the section number(s) of the class(es) for which you wish to enroll.
- Click on the registration option and follow the directions.
- You may add or drop classes, add your name to a Priority Wait List, purchase parking and benefit cards, pay your registration fees, view and print your schedule, change your address, and view and print grades.
- For step-by-step instructions, please refer to the next page.



REGISTRATION DATES AND HOURS

WebAdvisor availability:

May 11, 2020 – June 22, 2020

Monday - Sunday 7:00 a.m. - 10:00 p.m.

Not available on holidays

GENERAL INFORMATION

- **Priority registration** - Please refer to the college web site for priority registration information.
- **Time conflicts are not allowed!** You may not register for any section that meets at the same time as another section you have selected.
- **You may not enroll in two sections of the same subject.** For example, you may not enroll in two sections of ART 120.
- The **maximum number of units** you may enroll in for summer is eight (8). To add additional units, you must obtain a counselor's signature on an overload clearance card. This card, along with an add card, should be submitted to the Admissions and Records office during regular office hours.
- You may register for classes at **both Grossmont College** and/or **Cuyamaca College** through WebAdvisor (providing one of the college(s) has a current application on file).

COURSE PREREQUISITES

Course prerequisites will be checked. Please check the course description in the college catalog for course prerequisites. If an assessment test is required, check the list of test dates on the assessment web site at www.grossmont.edu/assessment. If you believe you have met the prerequisite, visit our web site at www.grossmont.edu and click on *Help For Students* then scroll to *Prerequisite Clearance*. If the prerequisite has not been met, an alternate course should be selected.

WAIT LIST

The Wait Lists for all classes will **begin the instant classes close** due to full enrollment. If seats become available, students on Wait Lists will be automatically enrolled and notified if successfully added to a class from the Wait List. More information will be posted on our web site www.grossmont.edu.

You may either be enrolled in a class or be on the Wait List, but not both. For example, if you are enrolled in MATH 110, you cannot be on a Wait List for another section of MATH 110. Remember, there is no guarantee you will be able to enroll in any Wait List classes. If you place yourself on a wait list, **you MUST attend the first class meeting.** WebAdvisor will tell you your position on the wait list.

UPDATING YOUR RECORDS

- What is my User's ID? User ID is your first name, a period and your last name (firstname.lastname); and is case sensitive. Your user ID may contain numbers. Go to the WebAdvisor webpage and select "What is my user ID?" from the Student Menu. Provide the required information to obtain your user ID.
- What is my Colleague ID? Colleague ID is a unique 7 digit student identification number assigned to you by the college (replaces social security number as ID).
- What is my Password? The initial Password is your PIN (birth date – MMDDYY). Upon first login you will be required to choose a NEW password (must be 6-9 characters, using both letters and numbers, is case sensitive).
- Address and E-Mail Changes: Login to WebAdvisor, click Students, click Address Change and update your information. We will be corresponding to you via e-mail regarding registration information, class change notifications and other important messages; therefore, it is important that your e-mail is correct. Please make sure you have the college domain (gcccd.edu) on your Safe Sender list.
- Academic Program (Major Code): You may update your Academic Program (major) by submitting a Major Change Form to the Admissions and Records Office.

**Get your ID cards at the
Admissions and Records Office.**

WEB REGISTRATION INSTRUCTIONS

How to Sign In:

The screenshot shows the 'WEB ADVISOR' login page. At the top, there is a navigation bar with 'Log In', 'Main Menu', and 'Contact Us'. A red circle highlights the 'Log In' link, with an arrow pointing to a text box that says 'Click on Log In & follow the steps'. Below the navigation bar, there is a 'main menu' on the left with links like 'Welcome Guest!', 'Students and Faculty must Log In then select a point of entry to the right', 'Search Class Schedule', 'List of Open Sections', and 'Self Service Tutorial for Registration'. A red circle highlights the 'Log In' link in the 'main menu', with an arrow pointing to the same text box. On the right side, there is a 'Students' and 'Faculty' selection area. At the bottom, there is a footer with 'Account Information', 'I'm New to WebAdvisor', 'What's My Password?', 'Log In', 'Main Menu', and 'Contact Us'. Below the footer, there is a 'Sign In' form with 'User name' and 'Password' fields, and a 'Sign In' button. A red arrow points from the 'User name' field to a text box that says 'Type in your user ID. Your user ID is your firstname.lastname *All lowercase*'. Another red arrow points from the 'Password' field to a text box that says 'Type in your password. The first time you log in your password is your birthdate in (MMDDYY). You will then be prompted to change your password.'.

Click on Log In & follow the steps

Type in your user ID. Your user ID is your firstname.lastname
All lowercase

Type in your password. The first time you log in your password is your birthdate in (MMDDYY). You will then be prompted to change your password.

Change Password

Please enter your user name, current password, and new password.

Your password has expired. Please choose a new password.

User name

yousif.kiryakous

Current password

New password

Confirm new password

Change Password

Your 6 digit DOB
(MMDDYY)

Your new password must be 6 to 9 characters in length and include both letters and numbers.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

WEB ADVISOR

CHANGE PASSWORD

LOG OUT

MAIN MENU

CONTACT US

Welcome Yousil!

Students and Faculty must [Log In](#) then select a point of entry to the right.

[Search Class Schedule](#)

[List of Open Sections](#)

Self Service Tutorial for Registration [English](#),
[Spanish](#), [Arabic](#), [Farsi](#)

Click on Student

Students

Faculty

Account Information

I'm New to WebAdvisor

What's My Password?

CHANGE PASSWORD

LOG OUT

MAIN MENU

CONTACT US

GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

The following links may display confidential information.
Please note that payment is due at time of registration.

Click **Search, Plan & Register**

User Account

[I'm New to WebAdvisor](#)
[What's my User ID?](#)
[What's my password](#)
[Change Password](#)
[Update Personal Information](#)
[What's My Student ID / Colleague ID?](#)

Make A Payment

[Make a Payment \(Payment due at time of registration\)](#)
[Payment Detail](#)
[Registration Statement \(Charges, Payments, Classes\)](#)
[Payment Plan Enroll/Manage](#)
[Drop for Non Payment Important Information](#)

Financial Aid

[Grossmont Financial Aid](#)
[Cuyamaca Financial Aid](#)

Orientation/Assess/Advising

[Step One - Online Orientation](#)
[Step Two - Assessment/Placement Questionnaire](#)
[Step Three - Online Advising](#)
[Schedule Appointment with Assessment](#)
[Assessment/Placement Results](#)
[Cuyamaca Pre-Requisite Clearance](#)
[Grossmont Pre-Requisite Clearance](#)
[Title IX Student Training](#)

Registration

****Search, Plan and Register****
[Search by Class and Section List](#)
[Registration Date and Time](#)
[List of Open Sections](#)
[My Class Schedule](#)
[Manage My Waitlist](#)
[FAQ's for Wait List Process](#)
[Express Registration](#)

Academic Profile

****Search, Plan and Register****
[Grades by Term](#)
[Academic History](#)

Other Services

[Parking Permit/Benefit Card](#)
[My Text Books](#)
[Transcript Request](#)
[FAQ for 1099-T Forms](#)

How to Register:

Top Screenshot: Home Page

Navigation Menu (Left):

- Home
- Financial Information
- Academics** (Selected)
- Student Planning & Registration
- Grades
- Districtwide Course List** (Circled in Red)
- Academic Attendance
- User Options

Main Content Area:

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

- Student Billing**: Here you can view your latest statement and make a payment online.
- Student Planning & Registration**: Here you can search for courses, plan your terms, and schedule & register your course sections.
- Grades**: Here you can view your grades by term.
- Academic Attendance**: Here you can view your attendances by term.

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Callout Box:

Click on **Academics** and **Districtwide Course List** to get to **Advanced Search**. "Similar to Search Class Schedule via Web"

Bottom Screenshot: Advanced Search Page

Navigation Menu (Left):

- Home
- Financial Information
- Academics** (Selected)
- Student Planning & Registration
- Grades
- Districtwide Course List** (Circled in Red)
- Academic Attendance
- User Options

Main Content Area:

Academics > Student Planning & Registration > Districtwide Course List

Search for Courses and Course Sections

Search for courses...

Subject search: **Advanced Search** (Circled in Red)

Catalog Advanced Search

Term: Select Term

Meeting Start Date: Mid/yyyy

Meeting End Date: Mid/yyyy

Courses:

Subject	Course number	Section
Subject	Course number	Section
Subject	Course number	Section
Subject	Course number	Section

+ Add More...

Days Of Week:

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday

☐ Thursday ☐ Friday ☐ Saturday

Location: Select Location

Time Of Day:

OR Search by subject:

Academics · Student Planning & Registration · Districtwide Course List

Search for Courses and Course Sections

Search Feature Coming Soon!

Subject Search Advanced Search

Search for a course subject:

Administration of Justice
American Sign Language
Anthropology
Arabic
Aramaic
Art
Arts and Crafts
Astronomy
Automotive Technology

Plan & Schedule:

Academics · Student Planning & Registration · Districtwide Course List

Search for Courses and Course Sections

Back to Plan & Schedule

Search Feature Coming Soon!

Filter Results

Availability

☐ Open and Waitlisted Sections
☐ Open Sections Only

Subjects

☐ Automotive Technology (1)
☐ Business (2)
☐ Business Office Technology (1)
☐ Child Development (3)
☐ Computer Science Info Systems (2)
[Show All Subjects](#)

Locations

☐ Grossmont College (51)
☐ Cuyamaca College (38)

Show All Terms

☐ Spring 2019 (48)
☐ Summer 2019 (25)

Days of Week

☐ Monday (50)

Filters Applied: None

MATH-160 Elementary Statistics (4 Credits)

The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, social sciences, psychology, life science, health science, and education.

Requisites:
Prerequisite: "C" grade or higher or "Pass" in MATH 096 or 103 or 110 or equivalent. - Must be completed prior to taking this course.

Locations:
Cuyamaca College

[View Available Sections for MATH-160](#)

Select View Available Sections.

MATH-160 Elementary Statistics (4 Credits)

The course will provide an introduction to descriptive statistics, probability theory, inferential statistics, and the application of technology for statistical analysis including the interpretation of the relevance of statistical findings.

☐ This course was attempted or already completed.

Requisites:
Prerequisite: "C" grade or higher or "Pass" in MATH 096 or MATH 103 or MATH 108 or MATH 110 or equivalent. - Must be completed prior to taking this course.

Locations:
Grossmont College

[View Available Sections for MATH-160](#)

Scroll through the available sections and find the best fit for your schedule

MATH-160 Elementary Statistics (4 Credits) Add Course to Plan

The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, social sciences, psychology, life science, health science, and education.

Requisites:
Prerequisite: "C" grade or higher or "Pass" in MATH 096 or 103 or 110 or equivalent. - Must be completed prior to taking this course.

Locations:
Cuyamaca College

[View Available Sections for MATH-160](#)


Spring 2019

Seats	Times	Locations	Instructors
Elementary Statistics 0495 Runs from 1/28/2019 - 6/5/2019 Add Section to Schedule			
45	M/W 8:30 AM - 10:20 AM 1/28/2019 - 6/5/2019	Cuyamaca College, Health Sciences High & Middle HSHM Lecture	Ahsan, M
Elementary Statistics 1158 Add Section to Schedule			
42	M/W 11:00 AM - 12:50 PM 1/28/2019 - 6/3/2019	Cuyamaca College, Bldg H 134 Lecture	Ruderman, S
Elementary Statistics 1542 Runs from 1/28/2019 - 3/23/2019 Add Section to Schedule			
45	1/28/2019 - 3/23/2019	Cuyamaca College, Distance Education/Online WEB Internet 100%	Elliott, B
Elementary Statistics 4293 Add Section to Schedule			

Once you have selected a section, a window will open with course information on the section you selected.

Section Details

MATH-160-0142 Elementary Statistics
Summer 2019

Instructors	Ruderman, S (shelly.ruderman@gcccd.edu)
Meeting Information	M, T, W, Th 6:00 PM 8:50 PM 6/10/2019 - 7/18/2019 Cuyamaca College, Bldg H 134 (Lecture)
Dates	6/10/2019 - 7/18/2019
Seats Available	42 of 42 Total
Credits	4
Grading	Graded ▾
Requisites	 Prerequisite: "C" grade or higher or "Pass" in MATH 096 or 103 or 110 or equivalent. - Must be completed prior to taking this course.
Course Description	The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, social sciences, psychology, life science, health science, and education.
Books Total	
Transfer Status	Transfers to both UC/CSU

Close
Add Section

If you would like to schedule this course, select **Add Section**. If not, select **Close** and repeat the previous steps until you have selected the course you want to schedule.

Selecting **Add Section** in the previous step only adds the course as a planned course. In order to complete the **Registration Process**, you must select **Plan and Schedule** from the Student Planning drop down at the top of the screen.

The screenshot shows the 'Academics' menu with 'Student Planning & Registration' selected. The 'Plan and Schedule' option is highlighted in the dropdown menu. The main screen displays a course card for 'MATH-160-0142: Elementary Statistics' with a 'Register' button. The schedule grid shows the course is planned for 6pm-7pm on Monday, Tuesday, Wednesday, and Thursday.

The course you previously planned should appear. If you are satisfied with this course, select **Register**.

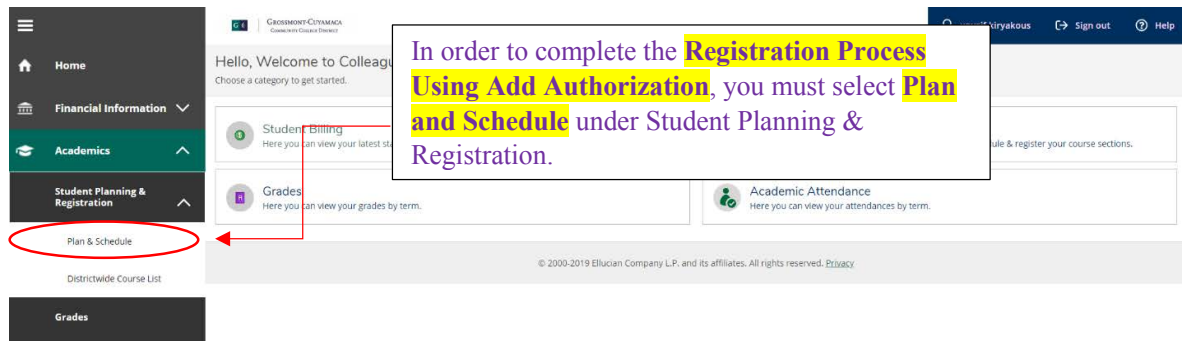
If you have more than one course planned and you would like to schedule them all at one time, select Register ALL Scheduled Courses.

The screenshot shows the same course card for 'MATH-160-0142: Elementary Statistics'. The 'Register' button is now highlighted. The schedule grid shows the course is planned for 6pm-7pm on Monday, Tuesday, Wednesday, and Thursday.

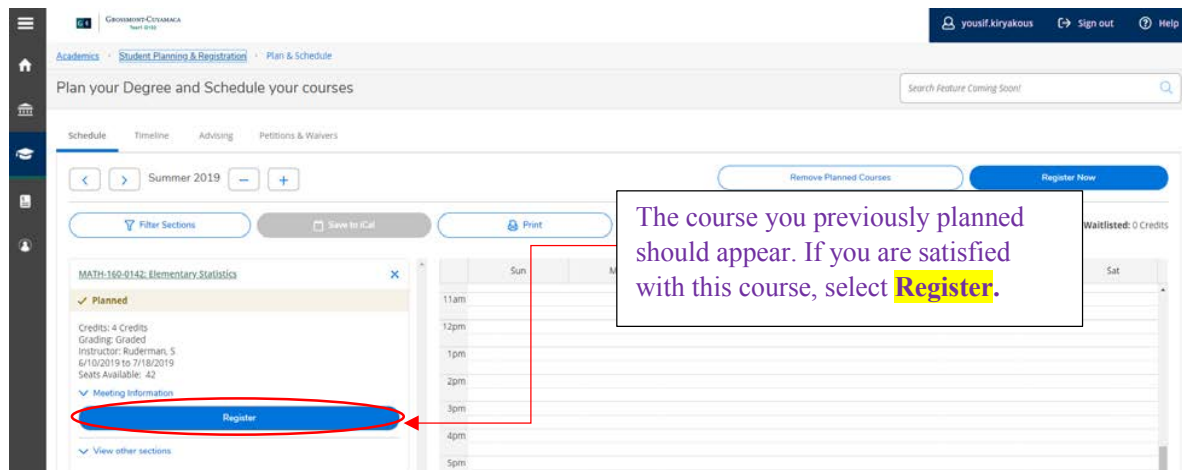
Registered courses will appear in green.

The screenshot shows the same course card for 'CHEM-120-1441: Prep for General Chemistry'. The status is now 'Registered, but not started' and the 'Drop' button is visible. The schedule grid shows the course is registered for 10am-11am on Monday, Tuesday, Wednesday, and Thursday.

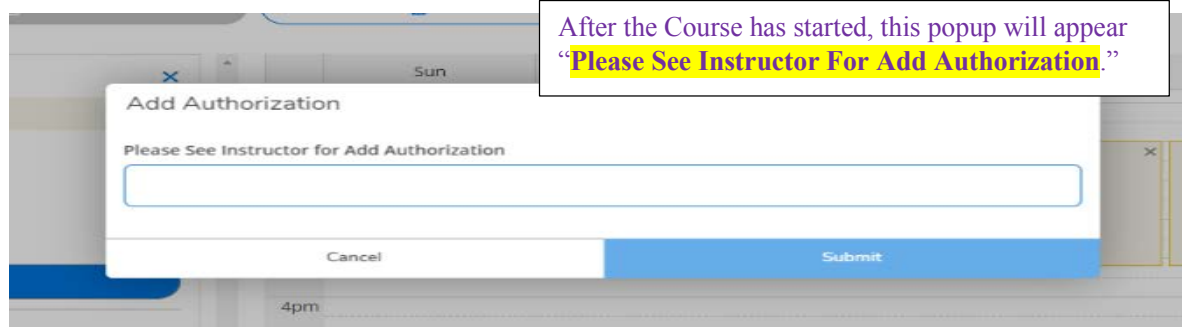
Registering Using Add Authorization:



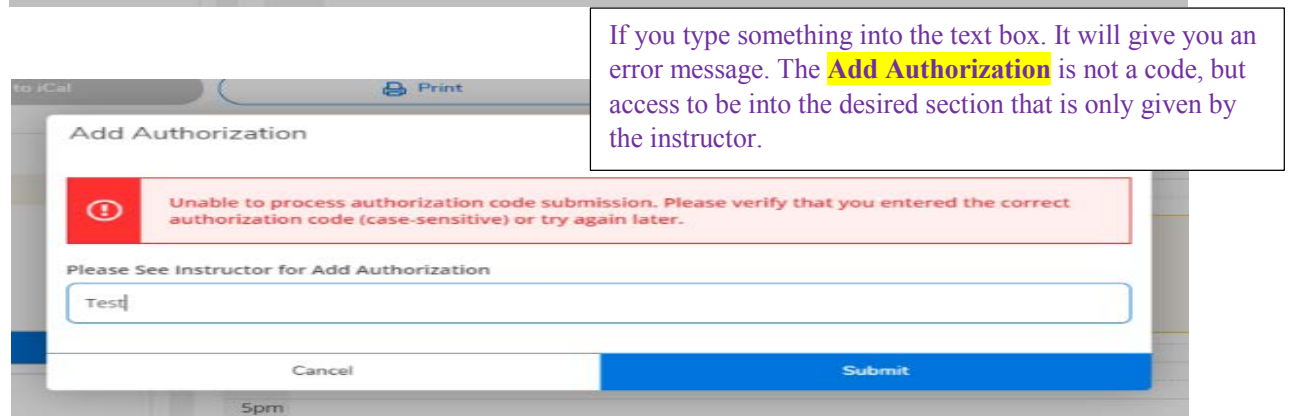
In order to complete the **Registration Process Using Add Authorization**, you must select **Plan and Schedule** under Student Planning & Registration.



The course you previously planned should appear. If you are satisfied with this course, select **Register**.



After the Course has started, this popup will appear **"Please See Instructor For Add Authorization."**



If you type something into the text box. It will give you an error message. The **Add Authorization** is not a code, but access to be into the desired section that is only given by the instructor.

From: Grossmont.Admissions@gcccd.edu

To: Wayne Branker

Cc:

Subject: Add Authorization For < Class & Section Number>

If you do not have an add authorization, here is example email to send to your instructors for an add authorization.

Dear <Professor's Name>,

My name is <Your Name> and my student ID is <Your ID Number>. I am interested in attending your <Class & Section Number>. Would I please be able to get add authorization to your <Class & Section Number> via Self-Service? This will allow me to register for your section.
Thank you for your time,
<Your Name>

Once you have been given Add Authorization by the instructor, under the section it will read, "Authorized for Add." Click **Register** for the desired class.

ARBC-120-2259: Arabic I

Authorized for Add

Planned

Credits: 5 Credits
Grading: Graded
Instructor: Lundgren, L
6/24/2019 to 8/1/2019
Seats Available: 30

Meeting Information

Register

View other sections

Registered courses will appear in green.

test.student Sign out Help

Academics Student Planning & Registration Plan & Schedule

Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers

Summer 2019

Filter Sections Save to iCal Print

ARBC-120-2259: Arabic I

Registered, but not started

Credits: 5 Credits
Grading: Graded
Instructor: Lundgren, L
6/24/2019 to 8/1/2019

Drop

View other sections

Planned: 9 Credits Enrolled: 5 Credits Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
11am							
12pm		ARBC-120-2259	ARBC-120-2259	ARBC-120-2259	ARBC-120-2259		
1pm							
2pm							
3pm							
4pm							
5pm							

Once the **Add Deadline** has passed. You will get an error message saying "Late Add Petition Needed – A&R." This error message means you have to petition to register for the desired class, please see A&R at Building 10 or call (619) 644 – 7186.

test.student Sign out Help 1

PSY-134-7350 - Course Add Petition Req'd - See A&R

Search Feature Coming Soon!

How to drop a section:

Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers

Summer 2019

Filter Sections Save to iCal Print

Planned: 0 Credits Enrolled: 4 Credits Waitlisted: 0 Credits

CHEM-120-1441: Prep for General Chemistry

✓ Registered, but not started

Credits: 4 Credits
Grading: Graded
Instructor: Ghimire, S
6/24/2019 to 8/1/2019

Meeting Information

Drop

View other sections

If you decide to drop a course prior to the semester start date, select **Drop**.

Register and Drop Sections

Click **Update** to proceed with **Drop**

You have elected to drop: CHEM-120-1441 (4 Credits)

Select sections to drop:

☒ CHEM-120-1441 (4 Credits)

Cancel Update

Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers

Summer 2019

Filter Sections Save to iCal Print

Planned: 0 Credits Enrolled: 4 Credits Waitlisted: 0 Credits

CHEM-120-1441: Prep for General Chemistry

✓ Planned

Credits: 4 Credits
Grading: Graded
Instructor: Ghimire, S
6/24/2019 to 8/1/2019
Seats Available: 26

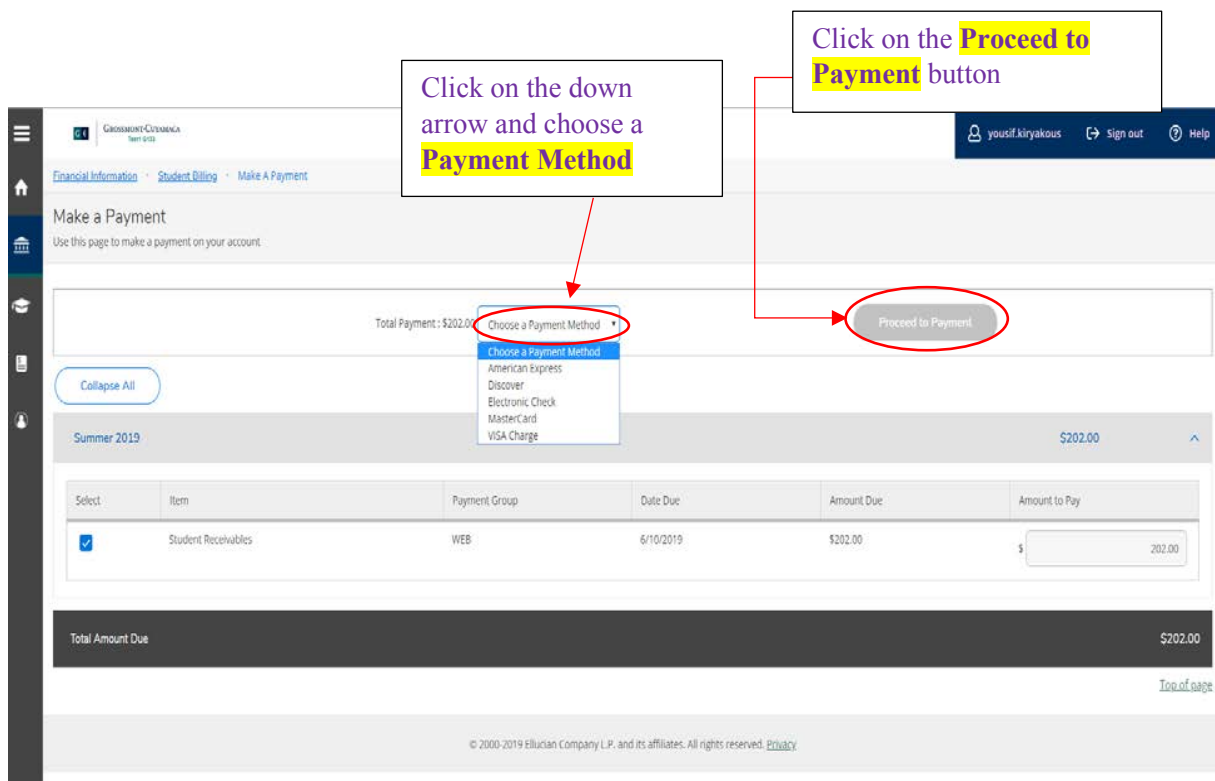
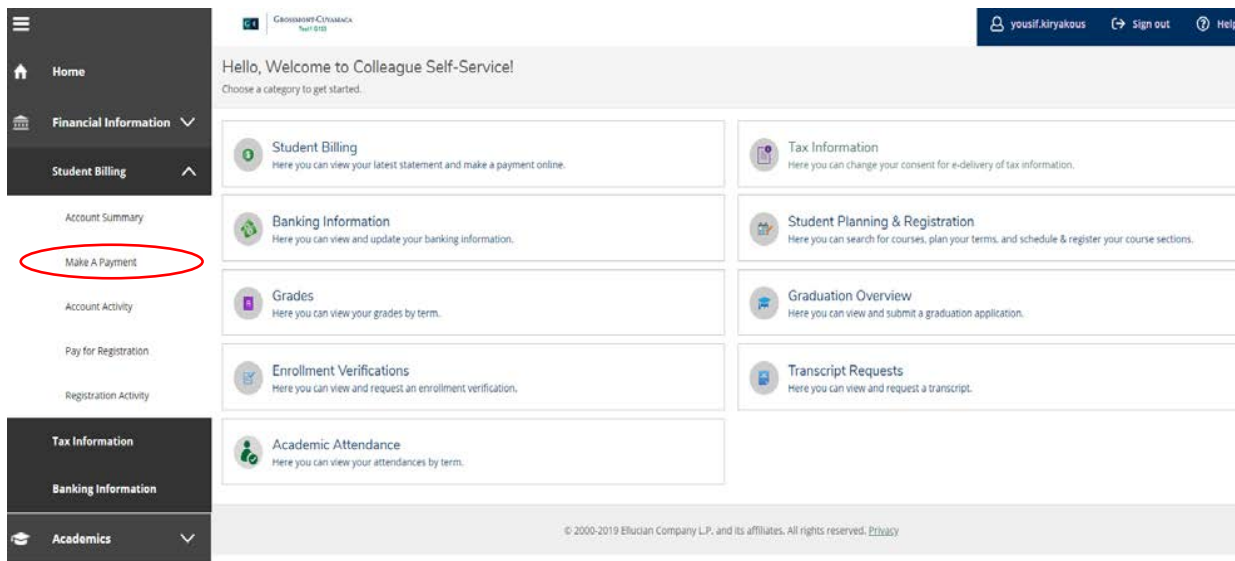
Meeting Information

Register

View other sections

After you **Drop** the course in Self-Service, it is placed back as a planned course. To remove it from planned, click the X.

How to pay your fees:



CHANGES AFTER CLASSES BEGIN

THE “ADD CODE/AUTHORIZATION CODE” PROCESS

You may add open classes the first week of school by obtaining an Add Code/ Authorization Code from the instructor. With this Add Code/ Authorization Code you may register using **WebAdvisor** www.grossmont.edu.

The last day to use the ADD CODE/AUTHORIZATION CODE will vary by class. You must add the class by the “USE BY” date printed on the ADD CODE/ AUTHORIZATION CODE label. Once the ADD CODE/ AUTHORIZATION CODE has expired, you must get the instructor’s signature on an Add/Drop card.

The ADD CODE/ AUTHORIZATION CODE is for your use only. If you share this code with someone who uses it first, you will not be permitted to enroll in the class unless the instructor assigns another ADD CODE/ AUTHORIZATION CODE to you.

This code will not override course prerequisites! You will not be permitted to add the class until course prerequisites are cleared at the Counseling Center. You will need to provide the ADD CODE/ AUTHORIZATION CODE when you use WebAdvisor. Once the ADD CODE/ AUTHORIZATION CODE is entered, the class should be added.

Payment for added classes is expected at time of registration.

A Class and Fee Statement will NOT be mailed. You may print a list of your classes on **WebAdvisor** (use the “View/Print Schedule” link).

TO DROP A CLASS

You may drop a class using **WebAdvisor**.

You must complete the drop before the drop deadline for the class. To be eligible for a **refund**, you must drop the class before the refund deadline.

A refund check will be mailed to you or you may contact the College Cashier’s Office. Refunds do **not** carry over to future semesters.

STEPS TO BECOME A NEW STUDENT

NEW STUDENT CHECK LIST

1. SUBMIT AN APPLICATION

Submit an admissions application

Visit Grossmont.edu and click “Apply/Find Classes”

2. GROSSMONT-CUYAMACA PROMISE

Grossmont-Cuyamaca Promise provides two-years of free tuition to first-time college students who meet the requirements. To learn more go to MyCollegePromise.net

3. COMPLETE ONLINE ORIENTATION

- Log into WebAdvisor
- Click on “Students”
- Under Orientation/ Assess/ Advising, **Click Step 1 - Online Orientation**

4. RECEIVE PLACEMENT/ASSESSMENT

Determine your placement level in Math and English, or ESL.

- Use the online guided self-placement questionnaire
- Log into WebAdvisor
- Click on “Students”
- Under Orientation/ Assess/ Advising, **Click**

Step 2 - Assessment/Placement Questionnaire

The questionnaire will determine if English language learners will need to take the ESL Assessment.

- If the ESL Assessment is needed, register to one of our scheduled ESL assessment sessions through WebAdvisor or call the Assessment Center at (619) 644-7200.

5. APPLY FOR FINANCIAL AID OR CALIFORNIA DREAM ACT

Free application for Federal Student Aid (FAFSA): studentaid.ed.gov

California Dream Act Application is for undocumented students: dream.csac.ca.gov

6. CREATE AN ABBREVIATED EDUCATION PLAN

This is a one semester plan with recommended courses to take based on student’s educational goals. You have two options to complete this step:

Option 1 (Online)

- Log into WebAdvisor
- Click on “Students”
- Under Orientation/ Assess/ Advising, **Click**

Step 3 - Online Advising

Note: In order to complete this step, you must have completed the online Assessment/Placement Questionnaire.

Option 2 (In person at Grossmont College)

Attend a MINI session at the counseling center located in Building 10.

7. REGISTER AND PAY FOR CLASSES

You will be able to view your registration date/time and register for classes through WebAdvisor under the “Registration” menu. You can pay on WebAdvisor or Cashier’s office located in Building 10.

OTHER STEPS TO CONSIDER

Grad Guru – Download Grad Guru app (iOS/Android) to keep deadlines and school events organized

Request College Transcripts/Advanced Placement (AP) Test scores

Official AP Test scores and college transcripts from all colleges and universities previously attended must be requested and submitted to the Admissions and Records office.

Clear course pre-requisites online: Grossmont.edu

- Select Quick Links in the header
- Click on “Pre-requisite Clearance Form Information”
- Click on Placement/Prerequisite Clearance Form (left hand side)

ENGLISH AND MATH PLACEMENT

Grossmont College students will no longer need to take the Accuplacer English and math assessment test for placement into English and math classes due to AB705.

Please refer below for the multiple ways in which a student can receive English and math placement:

HIGH SCHOOL GPA

The State of California has passed a new law (AB705) which provides students access to complete transfer level courses in English and math in one year. High school GPA will be the primary factor in determining placement. An online questionnaire will be available to provide placement for English and math classes.

Beginning on March, 1, 2019, please access the online guided self-placement questionnaire by following the directions listed below:

Log into [WebAdvisor](#)

Click on “Students”

Under Orientation/ Assess/ Advising,

Click “**Step 2-Assessment/Placement Questionnaire**”

COURSE FROM ANOTHER COLLEGE

If an English or math class has been completed from another college or university within the United States, students can submit the appropriate documentation through the prerequisite clearance [online form](#) for possible English and math placement.

ADVANCED PLACEMENT (AP) EXAM

If an AP exam has been passed with a score of 3 or higher in the following classes: English Language and Composition, English Literature and Composition, Calculus BC/AB subscore, or Statistics, students can submit the appropriate documentation through the prerequisite clearance [online form](#) for possible English and math placement.

ESL PLACEMENT

Students planning to take English as a Second Language (ESL) classes will take Grossmont College’s ESL Assessment to determine the most appropriate starting level. To make an appointment for the ESL Assessment or to ask any questions, please call the Assessment Center at (619) 644-7200 or visit our front desk in Building 10 at Grossmont College

WORLD LANGUAGE AND CHEMISTRY 141 TESTS

The Assessment Center also provides various tests for placement into World Language courses. These tests are available to take once a semester for students who are not currently enrolled into a World Language course. A chemistry test for placement into Chemistry 141 is also available for students to take. This test can only be taken once and will not be available to students who have already enrolled into Chemistry 120.

INSTITUTIONAL ESL ASSESSMENT FOR INTERNATIONAL STUDENTS

Grossmont College offers an Institutional ESL Assessment. The minimum placement score is ESL 105 for admission purposes. The ESL placement score is valid for one year and ESL Assessment can be taken once per application period. For more information, test dates, and to register, please click here: [Institutional ESL Assessment Registration Form](#). Please register early to save your space. Results will be available within 3-4 business days. This is a free ESL assessment.

CONTINUING STUDENTS

Continuing students are encouraged to take advantage of the available counseling services. Pre-set appointments will be available throughout the year. In selecting courses, students should consult the Grossmont College catalog for prerequisites, or corequisites, advisories on recommended preparation and course descriptions.

Information regarding degree and certificate programs is available in the Counseling Center and online at [www.grossmont.edu](#)

READMIT STUDENTS/TRANSFER-IN STUDENTS

You are encouraged to take advantage of the available counseling services. If you have completed an English and/or math course previously at Grossmont or at another college, you may be excused from the assessment process. In selecting courses, students should consult the current Grossmont College catalog for prerequisites, corequisites, advisories on recommended preparation and course descriptions.

Information regarding degree and certificate programs is available in the Counseling Center and online at [www.grossmont.edu](#).

STUDENTS WITH DEGREES

You are required to meet all class prerequisites and corequisites listed in the current college catalog. Prerequisites may include a class and/or assessment. If you have completed an equivalent course, you may be excused from meeting that specific course requirement. You are encouraged to contact the Counseling Center for more information at (619) 644-7208.

ADULT REENTRY STUDENTS

The Adult Reentry Center provides adults the opportunity to experience a higher degree of personal, vocational and academic self-fulfillment within the supportive environment of Grossmont College. The re-entry person is one who has been away from the formal educational setting for a period of time.

Activities include re-entry peer panel to discuss managing school, family and/or career, academic advising, assistance with admissions, registration procedures, English/math assessment (optional), financial aid and other available services offered on campus. Register for this workshop by phone at (619) 644-7697.

The following courses are recommended to help re-entry students succeed with their transition into college.

COUN 110	Career Decision-Making
COUN 120	College and Career Success
COUN 130	Study Skills and Time Management
ENGL 061	College Writing Skills I
ENGL 062	College Writing Skills II
FS 110	Life Management
IDS 198	Supervised Tutoring

INTERNATIONAL STUDENT PROGRAM

International students who have received an I-20 form from Grossmont College Admissions Office and have F-1 status are expected to meet the assessment, orientation and registration requirements in their admission letter.

All International F-1 visa students must be full-time (12 units minimum each fall and spring semester) and maintain a minimum grade point average (GPA) of 2.0 to remain in status with Immigration.

AUDITING PROCEDURES

Audit enrollment will not be permitted until students have completed the allowable number of repeats in practice or performance courses. Priority class enrollments are given to students desiring to take the course for credit. No student will be permitted to enroll for audit purposes until Monday of the third week of instruction.

Audit enrollment will be based on "seats available" and will not be used to count toward minimum enrollment requirements. If a class closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit students. Instructor discretion is strongly recommended.

Permission to audit a class is done at the discretion of the instructor and with the instructor's signed permission. Appropriate forms and procedures are available in the Admissions and Records Office.

No credit will be received for auditing a course. The college will not maintain any attendance or academic records for a student that audits a course.

LOWER DIVISION COURSE EQUIVALENCIES FOR UC, CSU and Independent/Private Universities and Colleges

Students who are interested in satisfying certain lower division course requirements in the major or in general education can complete equivalent courses at Grossmont College. In addition to articulated equivalent courses, it is important to know that the vast majority of courses completed at Grossmont College transfer as fulfilling requirements for majors or as elective units. For additional assistance, visit the Grossmont College Articulation web site: www.grossmont.edu/articulation.

All official articulation for the CSU (California State University) and UC (University of California) systems is available at www.assist.org. This site is readily available via the Grossmont College Articulation Web Site.

It is important to use these tools along with the assistance from counselors at Grossmont College.



ZERO TEXTBOOK COST

Zero Textbook Cost sections, designated as "ZTC" in the class schedule, do not require students to purchase a textbook. These sections may have recommended (but not required) books, or may use free, openly licensed teaching and learning resources, such as Open Educational Resources (OER). ZTC sections may have a material fee such as lab supplies, calculator, test forms, etc. but no conventional textbook fees.

OPEN EDUCATIONAL RESOURCES (OER)

Open Educational Resources (OER) are teaching, learning, and research resources that reside in the public domain or have been released under an open license. OER are legally available and free of cost to students. Class sections using OER with no textbook costs are designated as "ZTC" in the class schedule.

PREREQUISITE ALERT . . . PREREQUISITE ALERT

Prerequisite Clearance Information

It is extremely important to clear your prerequisites from coursework taken at colleges outside the Grossmont-Cuyamaca Community College District before your registration date! Please check to see if your class has a prerequisite. Prerequisites must be cleared prior to enrollment. Plan ahead and take care of this as early as possible to avoid waiting in long lines and possible delays to your enrollment in important classes.

Prerequisites **ARE NOT** cleared automatically.
Requests to clear any prerequisite **MUST be initiated by the student.**

Please visit the prerequisite clearance website at
www.grossmont.edu/assessment/prerequisite
and navigate to the appropriate department(s) for instructions on how to clear a specific course prerequisite. Required prerequisites are posted in the college catalog and available online.

Administration of Justice	Geology
American Sign Language	Health Education
Anthropology	Health Sciences
Art	Mathematics
Astronomy	Media Communication
Biology	Multimedia
Business	Music
Business Office Technology	Nursing
Cardiovascular Technology	Occupational Therapy Assistant
Chemistry	Oceanography
Child Development	Orthopedic Technology
Communication	Photography
Computer Science	Physical Science
Culinary Arts	Physics
Economics	Psychology
English	Respiratory Therapy
English as a Second Language	Sociology
Exercise Science & Wellness	Theatre Arts
Geography	World Languages (formerly Foreign Languages)

HOW TO READ COURSE OFFERINGS

Symbols at the bottom of each page indicate G.E. courses, prerequisites, nondegree credit courses, etc. See legend at the bottom of each page.

	Dept.	Course Number	Title	Room Number	Instructor	Unit Value
#	ENGL-110	COLLEGE COMPOSITION				3.0
	1234	12:00PM-1:50	MTWTH	51-584	M.Donnely	
*	BIO-110	ENVIRONMENTAL BIOLOGY				4.0
		<i>Some weekend field studies may be held</i>				
	5678	8:00AM- 9:50 and 10:00AM-11:50	MTWTH MTWTH	30-112 36-325B	M.Golden	

Section Number - this is the number used to register for classes

Time & day of class - all times and days listed under a section number apply to that specific section of a course

Bold color indicates an evening class

Notes that apply to all sections of a course