Grossmont College
Faculty Professional Development Contract

Fall  □  Spring  □  20_____

Submitted by ___________________________ Department ___________________________

Instructor

Check the boxes that apply:

□ Full-Time Faculty: (Forty hours of professional development activities must be documented per July 1 – June 30 year).

□ Full-Time Faculty: EXTRA-PAY (One hour of Professional Development activities for each hour of instruction and lab per week).

□ Part-Time Faculty: (Required hours: one hour of Professional Development activities for each hour of instruction and lab per week).

A. Professional Development Workshops/Field Trips:

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<th>Activity</th>
<th>Date</th>
<th># of Hours</th>
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B. Administrative Opportunities (if applicable)

□ Keynote address  _________  □ Department meeting  _________

□ Division meeting  _________  □ Office hours (5 hours allowed per semester for FT faculty)  _________

Total  _________

C. Independent Professional Development Activities

□ Off-Campus conference/seminar/workshop
  Title of event  ____________________________  Number of Hours ________
  8 hrs/day maximum
  A Conference Attendance Request must be completed and approved prior to your departure.

□ Special Project: Title of Project  ____________________________  Number of Hours ________
  A memo describing the project must be completed and approved prior to its completion.

Submitted by ___________________________ Date _____________

Instructor

Approved: ___________________________ Date _____________

Dean

rev. 07/12/ds