Present:    Fred Allen, Steve Baker, Barbara Blanchard (Chair), Janet Castanos, John Colson, Chris Hill, Brian Keliher, Mary Rider, Marsha Raybourn, Malia Serrano, Wendy Stewart, Susan Working,

Absent:    Rick Griffin, Oralee Holder

Guest:    Jerry Buckley, Beth Kelley

Recorder: Linda Daley

The meeting commenced at 2:35 p.m.

I. Room Utilization Committee report

There was no report since the Room Utilization Committee had not met since the last Enrollment Strategies Committee meeting of November 22, 2010.

II. Over 18 unit report

Jerry provided a handout entitled Patterns in Student Unit Loads (Spring 2008 to Fall 2010). The handout provided a student unit load analysis of students enrolled in 18 or more units (as of census) in a single semester.

Wendy Stewart informed the group that students are only able to register up to 18 units before the start of the semester. Should they wish to add classes after the beginning of the semester, they must provide a justification and obtain an approval from a counselor for one course. Those students wishing to add more than one course must go through the petition process.

The group wanted to know if students taking more than 18 units are able to transfer sooner or if they are able to maintain their GPA's. Wendy volunteered to bring rough data to the next meeting.
Malia suggested we should consider tighter enforcement of students who are on academic probation.

III. Budget crisis

Barbara said she wanted to explore what this committee can do to cut back expenses for the next budget year.

IV. FTES primer

Barbara made a PowerPoint presentation that explained what FTES is, how it’s calculated, how we are funded by the state. She also discussed planning for fall 2011 and various growth and cutback scenarios. She stated that she hopes we have better budget numbers from the state for our next meeting.

V. LAO current recommendations

Barbara distributed a copy of the LAO’s recent publication that discusses prioritizing course enrollment at the community colleges. Three recommendations were made by the LAO: 1) Adopt statewide CCC registration priorities that reflect the Master Plan’s top goals; 2) Establish a 100-unit cap on the number of taxpayer-subsidized credits a CCC student may accumulate; and 3) Eliminate state funding for repetition of physical education and other recreational classes.

In response to the first recommendation, Barbara said that currently we do not give any registration preference to new students who statistically may be more successful by being better prepared to do well by going through assessment, orientation and counseling.

VI. How do we want to plan FTEF allocations for fall schedule planning?

Barbara asked the members to go back to their constituencies for feedback and recommendations for ways to cut the fall schedule.

Barbara asked that the Enrollment Strategies Committee begin meeting the fourth Monday of every month following IAC.

The meeting adjourned at 4:00 p.m.