

## **Division: VP Student Services**

### ***Department: EOPS/CARE/CalWorks***

**Director or Chair:** Steve Tamanaha

**Program Description:** Extended Opportunities Program and Services (EOPS), established in 1969 by the State Legislature, fulfills the special needs of low income, educationally disadvantaged community college students. EOPS recruits and provides supportive services to retain historically underrepresented students in the college. EOPS also administers the Cooperative Agencies and Resources for Education (CARE) program which was established in 1991 to assist single parent students with children (under age 14) who receive cash aid through AFDC/CalWORKs funds. EOPS and CARE eligible students receive specialized counseling, peer advising and support services including funds for college text books and financial grants. Both EOPS and CARE are funded categorically directly from the State Chancellor's Office.

Since its program inception in 1969, the EOPS and CARE programs at Grossmont continues to grow. Although funded to serve 1,017 students for the 2004/05 academic year, the Grossmont College EOPS currently serves 1700 students which comprises almost 10% of the college enrollment. The program is challenged in that it is categorical. Growing student participation in EOPS far outweighs any small increase in funding. Above "cap" students are funded through close collaboration with other campus programs and requests for additional funds that are reallocated from the State Chancellor's Office. EOPS could serve more students and offer improved services but is limited by office space. As the college develops a new Student Services building, EOPS/CARE will also move toward increased participation. With a new expanded facility, the programs will have increased services, such as instruction, workshops, and computer access for students. The projected goal for students being served in 2010 is 2,000 students.

The campus based CalWORKs (California Work Opportunities and Responsibility to Kids) program provides support to student parents on welfare, and former welfare recipients who want to upgrade their skills or complete degrees while employed. The program, also known as Project Workplace, works in collaboration with the San Diego County Department of Social Services and their contractors. Students receive career planning, academic and personal counseling along with direct referrals to licensed child care and assistance in obtaining important resources to sustain employment plus college text books college supplies, assistance with transportation, and child care. Grossmont College CalWORKs serves 300 students and is among the largest in the San Diego County. The CalWORKs program shares common concerns of categorical

funds and facility space with EOPS. With new legislation and changes in statewide guidelines, increased participation is anticipated. The Grossmont CalWORKs program should increase by one third by the year 2010.

### **Activities**

Activity #1:

Participate in the development and planning of the new Student Services building.

Benefits:

Participation in this process will ensure program growth and expanded services to EOPS/CARE/CalWORKs students.

Requirements:

Curriculum Development?	N
Equipment?	Y
Facilities?	Y
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	Y
Staff Development?	N

Goals and Objectives: 5, 5.3

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Activity #2:

Conduct EOPS Summer Institute Program.

Benefits:

Assist spring High School graduates with their transition to college while enhancing their academic success. Identify 40 graduating high school seniors, who are historically under-represented at the college, for full-time summer 2005 participation with the goal of 30 continuing the following fall in the campus Project Success Program and EOPS.

Requirements:

Curriculum Development?	Y
Equipment?	Y
Facilities?	Y
Marketing?	Y
Staffing – Classified?	Y
Staffing – Faculty?	Y
Staff Development?	N

Goals and Objectives: 1, 1.1

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Activity #3:

Increase counseling time for Grossmont College EOPS/CARE/CalWORKs students.

Benefits:

Improved services for students in academic planning, career preparation, and personal counseling.

Requirements:

Curriculum Development?	N
Equipment?	Y
Facilities?	Y
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	Y
Staff Development?	N

Goals and Objectives: 1, 1.1

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Activity #4:

Expand EOPS lending library.

Benefits:

Increased number of loaned textbooks for EOPS/CARE/CalWORKs students and improving their success in courses.

Requirements:

Curriculum Development?	N
Equipment?	Y
Facilities?	Y
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 1, 1.1

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Activity #5:

Establish an EOPS Scholarship

Benefits:

Support an EOPS student to continue his/her college education.

Requirements:

Curriculum Development? N

Equipment?	N
Facilities?	N
Marketing?	Y
Staffing – Classified?	Y
Staffing – Faculty?	Y
Staff Development?	N

Goals and Objectives: 1, 1.1

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### **Additional Planning Activities**

Activity #6: Develop and implement methods of electronic delivery systems to provide and expand EOPS/CalWORKs student services, including an EOPS and CalWORKs student list serve.

Activity #7: Upgrade and expand office computer/technology.

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### **Accomplishments**

Accomplishment #1:

Completed the second year of the EOPS Mentor Program, with twenty-four students participating.

Goals and Objectives: 1, 1.1

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Accomplishment #2:

Instituted direct mail of EOPS and CARE Grant checks with direct deposit option.

Goals and Objectives: 3, 3.7

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Accomplishment #3:

The "College Making It Happen" program provides outreach to middle schools in the Grossmont College area.

Goals and Objectives: 2, 2.1

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Accomplishment #4:

Reorganized office procedures for delivery of service to students. Expanded E-counseling, Same-Day appointments for the first week of the semester, and a new orientation process for applicants have provided more developed services.

Goals and Objectives: 1, 1.1

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Accomplishment #5:

Participation in the San Diego Women's Resource Fair, the Health and Wellness Fair, El Cajon Collaborative, and the Head Start programs strengthened relationships with community organizations.

Goals and Objectives: 2, 2.7

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Accomplishment #6:

Implemented academic progress report collection and discussed individual results with students.

Goals and Objectives: 1, 1.9

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Accomplishment #7:

Completed scanning of students' files for electronic storage. The document imaging process reduces the office space needed for 1,700 EOPS student files, 300 CalWORKs student files and thousands of archived (inactive) student files.

Goals and Objectives: 1, 1.3

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Accomplishment #8:

none

Goals and Objectives: 0, 0

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Accomplishment #9:

none

Goals and Objectives: 0, 0

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Accomplishment 10:

none

Goals and Objectives: 0, 0

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**Additional Accomplishments:**

none