

Division: Administrative Services

Department: Ground Services

Director or Chair: Tim Flood

Program Description: Grossmont College Grounds Services provides a broad spectrum of operational support for the entire college community including: grounds maintenance, irrigation installation and repair, trash removal, landscape design and installation, set-ups for special events and pest and disease control using natural and chemical products.

Activities

Activity #1:

Replace/fill all vacant Grounds Maintenance and Leadworker positions that are vacant.

Benefits:

A more uniform, aesthetically pleasing, environment friendly college campus. A better integrated, maintained, efficient, standardized, landscape infrastructure. Less work related injuries due to an over stretched department.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 3, 3.4

Activity #2:

Support Prop R and college projects by providing necessary expertise during planning, design and construction phases.

Benefits:

A more uniform, aesthetically pleasing, environment friendly college campus. A better integrated, efficient, standardized, landscape infrastructure. More efficient expenditures of college and Prop R funds by utilizing existing campus expertise to assist in setting college landscaping standards and resolving maintenance and landscape issues

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	Y

Goals and Objectives: 4, 4.2

Activity #3:

Continue College landscape revitalization plan, including planting of approved drought tollerant plant materials where possible.

Benefits:

A more uniform, aesthetically pleasing, environment friendly college campus. A better integrated, efficient, standardized, landscape infrastructure. More efficient expenditures of college and Prop R funds by utilizing existing campus expertise to assist in setting college landscaping standards, and planting schemes.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 5, 5.6

Activity #4:

Participate in training and educational opportunities through in-services and vendor sponsored events for continuing education requirements and to keep updated on new development and State agriculture requirements to fulfill State guidelines. Trainings may include: pesticides, Department of Agriculture requirements, safety, and irrigation.

Benefits:

A better informed, safety conscious department, whose employees are aware and up to date on current grounds maintenance practices, requirements and safety procedures.

Requirements:

Curriculum Development?	N
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Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	Y

Goals and Objectives: 4, 4.2

Activity #5:

Build new Grounds/Maintenance Facility to improve safety and functionality of department. Add storage area so gas powered vehicles are not parked or stored inside the grounds building by the lunch room. Maintenance workers and Grounds workers currently share space with their tools, machinery and equipment in old surplus metal quonset buildings.

Benefits:

A safer working environment for employees so that they are separated from the chemicals and machinery that they use and operate on a daily basis. This will improve safety, minimize health hazards and create a better working environment for Grounds and Maintenance employees.

Requirements:

Curriculum Development? N

Equipment?	N
Facilities?	Y
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 5, 5.2

Additional Planning Activities

6) Develop and implement a new Grounds Keeper area of responsibility map that takes into effect the Science Lab Building construction area.

7) Organize Grounds Maintenance facilities to ensure proper storage of tools and equipment.

Accomplishments

Accomplishment #1:

Assisted in development review and approval of the Digital Arts/Sculpture building, Parking Structure, and Science Lab Building landscaping plans.

Goals and Objectives: 5, 5.6

Accomplishment #2:

Assisted in the site survey of the entire campus to identify and record all utilities on campus.

Goals and Objectives: 5, 5.4

Accomplishment #3:

Assisted in the evaluation and implementation of the College's irrigation backflow upgrade, and irrigation specification changes.

Goals and Objectives: 5, 5.5

Accomplishment #4:

Continued scheduled maintenance program on campus trees, and removal of dead or diseased trees on campus.

Goals and Objectives: 3, 3.2

Accomplishment #5:

Increased the greens recycling amounts and improved the greens recycling program.

Goals and Objectives: 3, 3.2

Accomplishment #6:

Continued College landscape revitalization plan, completing landscaping projects at the 600 Quad and Child Development Center.

Goals and Objectives: 5, 5.3

Accomplishment #7:

Assisted in the installation of a new playground structure and sand box area in the Child Development Center.

Goals and Objectives: 5, 5.3

Accomplishment #8:

Assisted in the renovation and repair of safety hazards on the baseball field.

Goals and Objectives: 5, 5.6

Accomplishment #9:

Assisted in the installation and placement of new concrete benches, trashcans and recycling containers on campus.

Goals and Objectives: 3, 3.2

Accomplishment 10:

Filled two vacant Grounds Maintenance Seniors replacement positions, and one Grounds Maintenance vacant replacement position.

Goals and Objectives: 4, 4.1

Additional Accomplishments:

none