

Division: VP Academic Affairs

Department: Instructional and Technology Resources

Director or Chair: Kats Gustafson

Program Description: Instructional and Technology Resources include Instructional Computing Services (ICS), Technology Planning, Tutoring, Distance Education, Center for the Advancement of Teaching and Learning (CATL), and the Student Educational Technology Lab (SETL).

Activities

Activity #1:

Develop plan for Mac support in the Digital Arts Building.

Benefits:

Mac equipment and software will be maintained to better serve instruction.

Requirements:

Curriculum Development?	N
Equipment?	Y
Facilities?	N
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	N
Staff Development?	Y

Goals and Objectives: 5, 5.4

Activity #2:

Work with District Information Systems to develop strategies for faculty account support.

Benefits:

Better support for faculty.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N

Staff Development? N

Goals and Objectives: 1, 1.3

Activity #3:

Update online tutor training.

Benefits:

Tutors will be better prepared to help students.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 1, 1.3

Activity #4:

Select and implement a new login system.

Benefits:

Faculty and students will be able to better access technology resources.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 1, 1.3

Activity #5:

none

Benefits:

none

Requirements:

Curriculum Development? N

Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 0, 0

Additional Planning Activities

none

Accomplishments

Accomplishment #1:

We are in the process of hiring a third Network Specialist and should have the person hired by the end of the fiscal year.

Goals and Objectives: 1, 1.3

Accomplishment #2:

KVM's were purchased for the Network Specialists, instructional servers were updated and upgraded, individual logons were instituted in all the labs, and worked with IS to push out WinXP and Office 2003 to faculty computers.

Goals and Objectives: 1, 1.3

Accomplishment #3:

Moved seven labs, 22 faculty offices, Assessment Center, Tutoring, Alternative Media Specialist and equipment, and SETL into the new Tech Center.

Goals and Objectives: 5, 5.3

Accomplishment #4:

Re-distributed 203 machines from rollover to faculty offices, staff, IMS, and IS.

Goals and Objectives: 3, 3.6

Accomplishment #5:

Implemented process for the reservation of Tech I and Tech II and developed operating procedures for the Technology Center.

Goals and Objectives: 3, 3.4

Accomplishment #6:

Planned and implemented the move of CTC 1 and CTC 2 into the renovated BOT area which became part of the CSIS lab space.

Goals and Objectives: 3, 3.2

Accomplishment #7:

none

Goals and Objectives: 0, 0

Accomplishment #8:

none

Goals and Objectives: 0, 0

Accomplishment #9:

none

Goals and Objectives: 0, 0

Accomplishment 10:

none

Goals and Objectives: 0, 0

Additional Accomplishments:

none