DRAFT Agenda for Technology for Teaching & Learning Committee (TTLC)  
October 25, 2010 - Distance Education Room – 11:00am – 12:20pm

- Approval of Minutes

- Additions to the Agenda

- Distance Education Subcommittee Update (Janet Gelb: 15 mins)
  - Online Instructor Best Practices
  - Training for Faculty
  - Training for Students
  - Eluminate - Decision Made to Not Install Building Block in Bb9. Use CCC Confer directly.
  - Mobile
  - Suggested Timeline for Bb Container Creation – Need Decision for ITAC:

<table>
<thead>
<tr>
<th>Semester</th>
<th>New Schedule</th>
<th>Old Schedule</th>
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</thead>
<tbody>
<tr>
<td>Fall</td>
<td>1st week in May</td>
<td>1st week in June</td>
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<tr>
<td>Spring</td>
<td>1st week in October</td>
<td>1st week in August</td>
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<tr>
<td>Summer</td>
<td>1st week in March</td>
<td>1st week in January</td>
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- Professional Development for Fall and Spring (CATL – Nadra Farina-Hess: 5 mins)
  - GCCCD Online (Faculty & Student)
  - Faculty Training
  - Camtasia Licenses (Jerry Buckley)

- Update on Tech Plan (Angela Feres and Kerry Kilber: 30 mins)

- Update from Classroom Clicker Task Force (Janice Johnson: 5 mins)

- Office 2010 Upgrade (Kerry Kilber and Brian Nath: 5 mins)
  - Discuss Proposed Timeline for Implementation

- AutoDesk (Janet Gelb: 5 mins)
  - 3D Design & Engineering Software
  - CSIS purchased as Campus resource - 35 Licenses
  - Steve Baker’s area would like training for fac/staff

- Wordpress – Online Summit Mag (Kerry Kilber: 5 mins)

- Website Update (Kerry Kilber and Brian Nath: 5 mins)

- Schedule Update – Should we keep or cancel January and May dates?
  - November 22, 2010
  - January 24, 2011
  - February 28, 2011
  - March 28, 2011
  - April 25, 2011
  - May 23, 2011