Agenda for Technology for Teaching & Learning Committee (TTLC)
March 28, 2011
Distance Education Room
11:00am – 12:20pm

1. Approval of Minutes

2. Additions to the Agenda

3. MS Office 2010 Update (5 mins)
   a. Training
   b. Any Major Issues
   c. Date for when all faculty/staff must migrate – Wednesday, August 10

4. Progress Report from Tech Plan Task Force (20 mins)
   a. Review Draft and Discuss (Handout Attached)
   b. Next Steps

5. Rollover Plans for 2010/2011 and 2011/2012 (5 mins)
   b. Highlights:
      • 59 computers available for faculty/staff from CSIS Rollover
      • 82 new computers ordered for faculty/staff
      • Plan to Order 40 new computers for faculty/staff in 2011/2012
      • Total 180 for Faculty/Staff
      • Process for determining who receives a new/updated computer is based on age of machine and other factors such as software requirements and role. Physical inventory still in progress and once we feel we have a fairly accurate list, we will begin the process of selection in IAC.
   c. 2011/2012 – Contact Kerry with any questions.
      • 128 Computers & Monitors for Smart Carts (ordered)
      • 15 Document Cameras (ordered)
      • 40 Computers for Faculty/Staff (mentioned above)

6. Update from Distance Education Committee (10 mins)
   a. Blackboard Student Orientation Pilot a Success. Lessons learned captured and we will look at offering these sessions again in the summer and fall.
   b. Best Practices Document In Progress
   c. Integrate updated DE Guidelines for Accessibility that were issued 2011
   d. Question from Faculty: Access for Faculty to block students in Bb and add guests
   e. McGraw-Hill & Blackboard Partnership – Create & Connect (Handouts Attached)
   f. Communications on Outages (when Bb goes down, scheduled maintenance, etc.)
7. Dedicated Channel for Grossmont on YouTube (5 mins)
   a. [http://www.youtube.com/grossmontcollegevids](http://www.youtube.com/grossmontcollegevids)
   b. Send your videos to Chris Rodgers and he will post
   c. A link will be added to the front page of the Grossmont website

8. Official Facebook Pages for Grossmont College and the 50th Celebration are Live (5 mins)
   a. Become a fan! We need at least 25 fans to get an “easy url” for marketing purposes. We have one now for Facebook: [http://www.facebook.com/grossmont50years](http://www.facebook.com/grossmont50years)
   b. If you have content you would like pushed out, please email Chris Rodgers.
   c. District created suggested guidelines for Facebook use ([Handout Attached](#))

9. Tech Fair / Technology Showcase (5 mins)
   a. April 13 and possibly 14
   b. Purpose: highlight how faculty are already utilizing technology on campus and to showcase ideas for future.

10. Room Max for Online Classes (10 mins)

11. IS Report (5 mins)

12. Technologies for Consideration (5 mins)
   b. Blackboard Mobile (Learn and Mobile Central) – Take a look at: [http://www.blackboard.com/Platforms/Mobile/Overview.aspx](http://www.blackboard.com/Platforms/Mobile/Overview.aspx)

13. Schedule Update – Should we keep or cancel May date?
   a. April 25, 2011
   b. May 23, 2011